



**INVITATION TO BID FOR
 PROCUREMENT OF ONE (1) YEAR MANPOWER OUTSOURCING CONTRACT
 FOR THE PROVISION OF JANITORIAL SERVICES FOR CAAP HEAD OFFICE
 AND AREAS NATIONWIDE
 (Bid No.24-044-06 BRAVO)**

1. The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES (CAAP)**, through the **CAAP Corporate Budget FY 2024**, intends to apply the sum of **FOUR HUNDRED SEVENTY MILLION THREE HUNDRED FIFTY-FIVE THOUSAND NINE HUNDRED TWENTY-TWO and 80/100 PESOS (Php 470,355,922.80)** for the **ONE YEAR PERIOD ONLY**, being the ABC to payments under the contract for **PROCUREMENT OF MANPOWER OUTSOURCING CONTRACT FOR PROVISION OF JANITORIAL SERVICES FOR CAAP HEAD OFFICE AND AREAS NATIONWIDE (Bid No. 24-044-06 BRAVO)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **CAAP** now invites bids for the above Procurement Project (see details in the attached Terms of Reference). Delivery of the Goods is required for a **One-Year renewable within the Three (3)- Year period**.

Classification	No. of Position Items Required	Total Cost**
Janitorial Services	1,520	Php 470,355,922.80

Bidders should have completed a contract similar to the Project within five (5) years from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country whose laws or regulations grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from **the CAAP Bids and Awards Committee** and inspect the Bidding Documents at the address given below during working days from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **26 June 2024** from the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 56,000.00 (inclusive of 12% VAT)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by presenting the official receipt in person.
6. The Civil Aviation Authority of the Philippines will hold a Pre-Bid Conference¹ on **05 July 2024 @ 9:30 AM** through videoconferencing/webcasting via Jitsi/Zoom/Google Meet, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office indicated below on or before **19 July 2024 @ 9:30 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **19 July 2024 @ 9:30 AM** at the given address below and/or via Jitsi/Zoom/Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **CAAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ENGR. LEANDRO R. VARQUEZ
Head, BAC Secretariat
3rd Floor Supply, Procurement Building
Civil Aviation Authority of the Philippines
MIA Road corner Ninoy Aquino Avenue
1300 Pasay City, Metro Manila
Telephone number – (02) 8246-4988 loc.2236
Email: bac@caap.gov.ph
www.caap.gov.ph


¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

12. You may visit the following websites:

For downloading of Bidding Documents:

www.caap.gov.ph

www.philgeps.gov.ph



ATTY. DANJUN G. LUCAS
Chairperson, Bids and Awards Committee-Bravo