



INVITATION TO BID

Procurement of Certification Services for CAAP – Flight Standards Inspectorate Service (FSIS) Quality Management System under ISO 9001: 2015 Quality Management System (QMS)-Bid No. 24-032-06 BRAVO

1. The **Civil Aviation Authority of the Philippines (CAAP)**, through the *Corporate Operating Budget FY 2024*, intends to apply the sum **Five Hundred Thousand Pesos (P500,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **PROCUREMENT OF CERTIFICATION SERVICES FOR CAAP – FLIGHT STANDARDS INSPECTORATE SERVICE (FSIS) QUALITY MANAGEMENT SYSTEM UNDER ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM (QMS)** :

ITEM DESCRIPTION	QTY	TOTAL ABC
SERVICES OF A CERTIFICATION BODY TO PROVIDE ISO 9001:2015 CERTIFICATION AND SURVEILLANCE AUDIT	1	Php 500,000.00

Bids received in excess of the **ABC** shall be rejected automatically at bid opening.

2. The **CAAP** now invites bids for the **PROCUREMENT OF CERTIFICATION SERVICES FOR CAAP – FLIGHT STANDARDS INSPECTORATE SERVICE (FSIS) QUALITY MANAGEMENT SYSTEM UNDER ISO 9001: 2015 QUALITY MANAGEMENT SYSTEM (QMS)**. Delivery of Services is required for thirty-six (36) months upon receipt of Notice to Proceed (NTP). Bidders should have completed, within three (3) years from the date of submission and receipt of bids **July 08, 2024 @ 9:30 AM**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the BAC Secretariat through e-mail at **June 14, 2024** or through the BAC Office, CAAP Compound, MIA Road corner Ninoy Aquino Avenue, 1300 Pasay City, Metro Manila
5. A complete set of Bidding Documents may be purchased by interested Bidders from the **June 14, 2024 until the deadline of submission of bids** from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 560.00 (inclusive of 12% VAT)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **presenting the official receipt in person/through email**.

The Bidding Document may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the CAAP Official Website, provided that bidders shall pay the applicable fee for purchase of Bidding Documents not later than the submission of their bids.

6. The CAAP will hold a Pre-Bid Conference on **June 24, 2024 @ 9:30 AM** which shall be open to all prospective bidders. Upon entering the Google Meet virtual meeting, prospective bidders are instructed to use the following format for their video screens:

<IB No.____>_<Company Name>_<Full Name of Authorized Representative>

7. Bids must be duly received by the CAAP BAC Secretariat at the **BAC Office, CAAP Compound, MIA Road corner Ninoy Aquino Avenue, 1300 Pasay City, Metro Manila on or before July 08, 2024 @ 9:30 AM**.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. **Late bids shall not be accepted.**

9. Bid opening shall be on **July 08, 2024 @ 9:30 AM** live streamed via Google Meet. Meeting ID and Password shall be given to the bidders upon purchase of the Bidding Documents. Bids will be opened in the presence of the bidders' authorized representatives who choose to attend the online meeting. **For convenience and ease in the conduct of proceedings, bidders or their authorized representatives must provide the CAAP BAC Secretariat, either via e-mail or any acceptable mode of electronic transmission, a copy of their authorization and company identification to participate in the said bidding.**
10. The bidders must refer to the published Bidding Documents for final guidance.
11. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 RIRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

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ATTY. DANJUN G. LUCAS
Chairman, Bids and Awards Committee - Bravo