



**INVITATION TO BID FOR
SUPPLY AND DELIVERY OF 500 SETS OF
CONFERENCE KIT FOR 59TH DGCA
BID No. 24-031-06 BRAVO**

1. The **Civil Aviation Authority of the Philippines (CAAP)**, through the CAAP Corporate Operating Budget for FY2024 intends to apply the sum of **One Million Six Hundred Thousand Pesos (Php1,600,000.00)** being the ABC to payments under the contract for Bid No. **24-031-06 BRAVO**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *CAAP* now invites bids for the above Procurement Project. Delivery of the Goods is required within **Sixty (60) calendar days**. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **BAC Secretariat of CAAP, MIA Road, Pasay City** and inspect the Bidding Documents at the address given below from **8:00 am to 5:00 pm**, Monday to Friday except declared holidays and suspension of work.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **10 June 2024 until deadline of submission of bid** from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,600.00 (inclusive of 12% VAT)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through email.
6. The CAAP will hold a Pre-Bid Conference on **19 June 2024 @ 9:30 AM** through video conferencing or webcasting via Google Meet application, which shall be open to prospective bidders, who will coordinate with the BAC Secretariat for the Google Meet link.


7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **03 July 2024 @ 9:30 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **03 July 2024 @ 9:30 AM** at the given address. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ENGR. LEANDRO R. VARQUEZ

Head, BAC Secretariat
3rd Floor Supply, Procurement Building
Civil Aviation Authority of the Philippines
MIA Road, Pasay City, Metro Manila 1300
Tel. No. (02) 8246 4988 loc. 2236
Website: www.bac@caap.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: <https://www.philgeps.gov.ph>
<https://www.caap.gov.ph>


ATTY. DANJUN G. LUCAS
Chairperson, Bids and Awards Committee, Bravo