



**Civil Aviation Authority of the Philippines**  
**PURCHASE ORDER**



Supplier: **PREFER ELECTRICAL ENGINEERING & SUPPLY** PO No.: 2024-05-032  
 Address: Coastal Road Brgy. Bigke, Leganes, Iloilo Date: 5/23/2024  
 TIN: 145-830-199-000 Mode of Procurement: SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CAAP, Iloilo Airport Delivery Term: 31 CD  
 Mode of Payment: Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply of labor, Equipment and Consumable for Preventive Maintenance Service (Annual) for Main Transformer 4000KVA/4MVA	1		
		Scope of Works:			
		1. Mobilized of tools, manpower and equipment's to site.		16,800.00	16,800.00
		2. Coordinate with authority for necessary requirements prior to execution of works			
		3. Disconnection of power supply from to the transformer, apply LOTO procedure		22,400.00	22,400.00
		4. Disconnection of transformer primary and secondary terminal lines		22,400.00	22,400.00
		5. Conduct found instrumentation testing to verify transformer condition -Insulation Resistance Test -Winding Resistance Test -Transformer Turn Ratio Test -Polarization Index Test -IPF (if needed) -DBV (if needed) -HOTCOLLAR BUSHING TEST -EXCITATION (if needed)		228,480.00	228,480.00
		6. Conduct visual inspection		5,600.00	5,600.00
		7. Cleaning and retightening		22,400.00	22,400.00
		8. Energized the system and monitor condition		5,600.00	5,600.00
		10. Submit test result and recommendation		5,600.00	5,600.00

Total Amount in words **Three Hundred Twenty-Nine Thousand Two Hundred Eighty Pesos Only** **329,280.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,  
  
**MANUELA LUISA F. PALMA**  
 Airport Manager I  
 Authorized Official

Conforme:   
**STESOU JOE MARIE L. ROBLES**  
 Signature over Printed Name of Supplier  
 Date: 6/5/2024

Funds Available:   
**MS. LIZA MAE NAORBE**  
 Area Accountant

BUR No.: 2024-05-0203  
 Amount: ₱ 329,280.-