



Republic of the Philippines
CIVILAVIATION AUTHORITY
OF THE PHILIPPINES



INVITATION TO BID

FOR THE

**SUPPLY AND DELIVERY OF DESKTOP AND LAPTOP COMPUTER
SETS FOR CAAP AREA CENTER V (BIA, NAGA, MASBATE AND VIRAC
AIRPORTS)**

1. The Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport through the CAAP Corporate Budget for CY 2024 intends to apply the sum of **Two Million Nine Hundred Thirty Thousand Pesos (Php 2, 930,000.00)** being the ABC to payments under the contract for **SUPPLY AND DELIVERY OF DESKTOP AND LAPTOP COMPUTER SETS FOR CAAP AREA CENTER V (BIA, NAGA, MASBATE AND VIRAC AIRPORTS / CAAP BICOL INTERNATIONAL AIRPORT BAC CONTRACT NO. 2024-006**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Civil Aviation Authority of the Philippines, Area Center V, Bicol International Airport now invites bids for the **SUPPLY AND DELIVERY OF DESKTOP AND LAPTOP COMPUTER SETS FOR CAAP AREA CENTER V (BIA, NAGA, MASBATE AND VIRAC AIRPORTS)**. Completion of the Works is required within **Thirty (30) Calendar Days**. Bidders should have completed, **within the last five (5) years**, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index. For this purpose, **similar contract refers to the supply and delivery of desktop and laptop computer sets for government or private agencies**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from **Civil Aviation Authority of the Philippines, Area Center V, at its physical address at the BAC Office, G/F Admin Building, Bicol International Airport, Daraga, Albay**, and inspect the Bidding Documents **from 8:00AM to 5:00PM, Monday to Friday**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **17 May 2024 to 06 June 2024** from the given physical address below, and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Six Hundred Pesos (Php 5,600.00), including 12% VAT**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through his authorized representative.
7. The **Civil Aviation Authority Of The Philippines, Area Center V** will hold a Pre-Bid Conference on **22 May 2024 at 2:00 p.m. onwards at its physical address at the BAC Office, G/F Admin Building, Bicol International Airport, Daraga, Albay** which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat at its physical address, **BAC Office, G/F Admin Building, Bicol International Airport, Daraga, Albay, not later than 2:00 p.m. of 06 June 2024. Online submission is not allowed and late submission shall not be accepted.**
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. Bid opening shall be on **06 June 2024 at 2:00 p.m. onwards at the physical address of the Civil Aviation Authority of the Philippines, Area Center V at the BAC Office, G/F Admin Building, Bicol International Airport, Daraga, Albay**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The **Civil Aviation Authority of the Philippines, Area Center V, Bicol International Airport** shall resolve cases involving a tie, after post-qualification, among bidders determined and declared as the Lowest Calculated Responsive Bidder (LCRB), by drawing lots.

12. The **Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

THE BAC SECRETARIAT
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Civil Aviation Authority of the Philippines
Area Center V, Bicol International Airport
Daraga, Albay
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ATTY. NEILITO V. LUPANGO
Chairperson