



22 May 2024
Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Repainting Of Runway, Taxiway & Apron Markings And Markers Including Distance To-Go Markers At Naga Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 31 May 2024 at the CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.**

The Following should be submitted together with the quotation:

1. Valid PCAB License Small A;
 2. Current Mayor's/Business Permit;
 3. Phil-GEPS Registration Number;
 4. Name/credentials of proposed Construction Foreman, and Safety Officer; and
 5. List of completed similar project within the last three (3) years which must be related to any aerodrome works located at airside with attached supporting documents.
6. Other documentary requirements:
- 6.1 Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.*)
 - 6.2 Latest Income & Business Tax Returns [*maybe submitted together with the quotation or before issuance of Notice of Award*]:
 - 6.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 6.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

7. Additional Requirements to be submitted *before issuance of Notice To Proceed*:

- 7.2.1 Work Schedule;
- 7.2.2 PERT/CPM;
- 7.2.3 S-Curve;
- 7.2.4 Manpower Schedule;
- 7.2.5 Work Method;
- 7.2.7 Construction Safety & Health Programs Approved by the DOLE*; and
- 7.2.8 Performance Security.

**Copy of the CSHP received by the DOLE may be initially submitted together with the NOA however, the DOLE approved CSHP must be immediately submitted upon approval.*

Quotations not accompanied by current Mayor's/Business Permit, valid PCAB License; name/credentials of proposed Construction Foreman, and Safety Officer; Phil-GEPS Registration Number; and List of completed similar projects with attached supporting documents shall be automatically disqualified.

SCOPE OF WORK

1. Provision of project billboard and PPEs.			
2. Painting works at Aircraft Movement Areas for the Runway Markings (2 coats) according to plans.			
* Runway Side Stripe Markings			
* Runway Centerlines			
* Threshold Markings			
* Touchdown Zone Markings			
* Runway Aiming Point Markings			
* Runway Transverse Stripe			
* Runway Designation Markings			
* Turn-around Pad Markings			
3. Painting works for Taxiway and Apron Markings (2 coats) according to plans.			
4. Application of Color Paints as follows:			
Application of 1 coat (top coat) after 24 hours.			
* White Latex Paint (Runway Markings)			
* Yellow Latex Paint (Taxiway and Apron Markings)			
* Red & Yellow Latex Paint (Aircraft Safety Line)			
* Black Latex Paint for erasure of existing markings (2 coats).			
5. Replacement and Painting of all Stopway End Markers (4) and Distance to-go Markers (10).			
6. Provision of minor tools and equipment.			

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

- 1. Bid Proposal (Annex "A")
- 2. Bill Of Quantities (Annex "B")
- 3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.

Annex "A"

(Contractor's Logo On Main Page)

BID PROPOSAL

**REPAIR & REPAINTING OF RUNWAY, TAXIWAY, & APRON MARKINGS AND MARKERS INCLUDING DISTANCE TO-GO-MARKERS
AT NAGA AIRPORT**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00	CIVIL WORKS											
1.10	Carpentry Works	1.00	lot									
2.00	ARCHITECTURAL WORKS											
2.10	Painting Works	1.00	lot									
TOTAL AMOUNT												

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

Annex "B"

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

**Project: Repair & Repainting Of Runway, Taxiway & Apron Markings And Markers
Including Distance To-Go Markers At Naga Airport**

Location : Naga Airport, Pili, Camarines Sur

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	Civil Works				
1.10	Carpentry Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.00	Architectural Works				
2.10	Painting Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name Company:

Date:

Annex "C"

(Contractor's Logo On Main Page)

NAME OF PROJECT : Repair And Repainting Of Runway, Taxiway And Apron Markings And Markers Including Distance-To-Go Markers At Naga Airport

LOCATION : Naga Airport, Pili, Camarines Sur

SUBJECT : Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	CIVIL WORKS				
1.1	Carpentry Works				
A	Material Cost				
	Distance-To-Go Markers (0-4)				
	G.I Sheet Plain GA.26	0.50	pc		
	Good Lumber 1"X2"X12'	6.00	bdf		
	Good Lumber 3"X3"X8'	12.00	bdf		
	Flat Bar 3/16"X2"X6M	0.28	pc		
	G.I Pipe (SCHD. 40) 1 1/2" Dia	0.22	pc		
	G.I Pipe (SCHD. 40) 3" Dia	0.15	pc		
	Tie Wire #16	0.25	kg.		
	Assorted Common Nails	0.25	kg.		
				<i>Material Cost for 1 Marker ...</i>	
				<i>Material Cost for 10 Markers</i>	
	Stopway End Markers				
	G.I Sheet Plain Ga.26	2.00	pc		
	Good Lumber 2"X2"X8'	10.00	bdf		
	Good Lumber 2"X2"X12'	24.00	bdf		
	Assorted Common Nails	1.00	kg.		
				<i>Material Cost for 1 Marker ...</i>	
				<i>Material Cost for 4 Markers ...</i>	
B	Labor Cost	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>	
	Foreman	1.00	8.00		
	Skilled Labor	2.00	8.00		
	Common Labor	1.00	8.00		
				<i>Labor Cost...</i>	

A	TOTAL MATERIAL COST
B	TOTAL LABOR COST
C	TOTAL EQUIPMENT RENTAL COST
D	TOTAL DIRECT COST

INDIRECT COSTS		
1. OCM	15.0%	of Estimated Direct Cost
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost
E. TOTAL OCM & PROFIT	25.0%	of D
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)
G. ESTIMATED INDIRECT COST (F + E), P		
H. ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit		
SUB-TOTAL ESTIMATED COST (D + G), P		
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit		

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

Continuation...

NAME OF PROJECT	: Repair And Repainting Of Runway, Taxiway And Apron Markings And				
LOCATION	: Naga Airport, Pili, Camarines Sur				
SUBJECT	: Bill of Quantities				
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2.00	ARCHITECTURAL WORKS				
2.10	Painting Works				
A	Material Cost				
	Runway Markings				
	Latex Paint Primer	110.00	gal		
	Latex Paint White	255.00	gal		
	Latex Paint Black	158.00	gal		
	6" Paint Roller with handle and tray	20.00	set		
	Paint Brush 2"	20.00	pc		
				<i>Material Cost...</i>	
	Taxiway Markings				
	Latex Paint- Yellow	16.00	gal		
	6" Paint Roller with handle and tray	1.00	set		
	Paint Brush 2"	1.00	pc		
				<i>Material Cost...</i>	
	Apron Markings				
	Latex Paint- Yellow	19.00	gal		
	Latex Paint White	4.00	gal		
	Latex Paint Red	2.00	gal		
	Paint Brush 2"	2.00	pc		
	6" Paint Roller with handle and tray	2.00	set		
				<i>Material Cost...</i>	
	Distance-To-Go Markers (0-4)				
	Red Lead Paint	0.25	gal		
	QDE Paint Black	0.25	gal		
	QDE Paint White	0.11	gal		
	Paint Thinner	0.25	gal		
	Paint Brush 4"	1.00	pc		
				<i>Material Cost for 1 Marker ...</i>	
				<i>Material Cost for 10 Markers ...</i>	
	Stopway End Markers				
	Red Lead Paint Primer	0.25	gal		
	Q.D.E Paint Red	0.25	gal		
	Q.D.E Paint White	0.25	gal		
	Paint Brush 4"	0.50	pc		
	Paint Thinner	0.20	gal		
				<i>Material Cost for 1 Marker ...</i>	
				<i>Material Cost for 4 Markers ...</i>	
B	Labor Cost	QTY	DUR. (DAYS)	RATE/DAY	
	Foreman	1.00	31.00		
	Skilled Labor	4.00	31.00		
	Common Labor	2.00	31.00		
					<i>Labor Cost...</i>
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. ESTIMATED INDIRECT COST (F + E), P					
H. ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST (D + G), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					
		Submitted by:			
		Printed Name:			
		Position:			
		Name of Company:			
		Date:			

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m.** on **31 May 2024**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Repair And Repainting Of Runway, Taxiway & Apron Markings And Markers Including Distance To-Go Markers At Naga Airport**.

TERMS OF REFERENCE

Name of Project	Repair And Repainting Of Runway, Taxiway & Apron Markings And Markers Including Distance To-Go Markers At Naga Airport
Approved Budget	Eight Hundred Ninety-Nine Thousand Five Hundred Thirty Five Pesos (Php 899,535.00)
Number of Days to Complete	Thirty-Nine (39) calendar days.
Location/s	Naga Airport, Pili, Camarines Sur
Contractor's Obligation	<p>1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.</p> <p>2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Thirty- Nine (39) calendar days.</p> <p>4. The Contractor shall be responsible for the safety of all activities on the Site.</p> <p>5. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.</p>
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
 Chairperson, Contract and Canvass Committee

EPIFANIO O. PRINIA, JR.
Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Repair And Repainting Of Runway, Taxiway & Apron Markings And Markers Including Distance To-Go Markers At Naga Airport** project to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser