



22 April 2024

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Repainting Of Slope Protection at Runway 04/22 At Naga Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 03 May 2024** at the CAAP's physical address at the **BAC/CCC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay**.

The Following should be submitted together with the quotation:

1. Valid PCAB License Small A;
 2. Current Mayor's/Business Permit;
 3. Phil-GEPS Registration Number;
 4. Name/credentials of proposed Construction Foreman, and Safety Officer;
 5. List of completed similar project within the last three (3) years which must be related to any aerodrome works located at airside with attached supporting documents; and
 6. List of Contractor's Equipment (Scaffolding/Ladder (Fabricated), Minor tools and Equipment
*(The contractor's major equipment units, which are owned, leased, and/or under purchase agreements must be supported by **proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements.**)*
7. Other documentary requirements:
- 7.1 Omnibus Sworn Statement *(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)*
 - 7.2 Latest Income & Business Tax Returns *[maybe submitted together with the quotation or before issuance of Notice of Award]:*
 - 7.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 7.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

8. Additional Requirements to be submitted *before issuance of Notice To Proceed*:

- 8.2.1 Work Schedule;
- 8.2.2 PERT/CPM;
- 8.2.3 S-Curve;
- 8.2.4 Manpower Schedule;
- 8.2.5 Equipment Schedule;
- 8.2.6 Work Method;
- 8.2.7 Construction Safety & Health Programs Approved by the DOLE*; and
- 8.2.8 Performance Security.

**Copy of the CSHP received by the DOLE may be initially submitted together with the NOA however, the DOLE approved CSHP must be immediately submitted upon approval.*

Quotations not accompanied by current Mayor's/Business Permit, valid PCAB License; name/credentials of proposed Construction Foreman, and Safety Officer; Phil-GEPS Registration Number; List of completed similar projects; and List of Contractor's Equipment with attached supporting documents shall be automatically disqualified.

1	Clearing of all vegetation on existing slope protection areas.						
2	Patching and repair of boosted concrete and repainting of markings on slope protection along RWY 22.						
3	Plastering on markings, provision of boosted concrete and painting on slope protection along RWY 04.						
4	Provision of minor tools and equipment.						

SCOPE OF WORK

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

- 1. Bid Proposal (Annex "A")
- 2. Bill Of Quantities (Annex "B")
- 3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.

(Contractor's Logo On Main Page)

BID PROPOSAL**REPAIR & REPAINTING OF SLOPE PROTECTION AT RUNWAY 04/22
AT NAGA AIRPORT**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.0	Site Works	1.00	lot									
2.0	Concrete and Masonry Works	1.00	lot									
3.0	Painting Works	1.00	lot									
TOTAL AMOUNT												

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

(Contractor's Logo On Main Page)

BILL OF QUANTITIES**Project: Repair And Repainting Of Slope Protection At Runway 04/22 At Naga Airport**

Location : Naga Airport, Pili, Camarines Sur

Item No	Description	Qty	Unit	Unit Price	Amount
1.0	Site Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.0	Concrete and Masonry Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
3.0	Painting Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name Company:

Date:

(Contractor's Logo On Main Page)

NAME OF PROJECT	:	Repair And Repainting Of Slope Protection At Runway 04/22 At Naga Airport			
LOCATION	:	Naga Airport, Pili, Camarines Sur			
SUBJECT	:	Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1.0	Site Works				
1.1	<i>Clearing, removal and uprooting of thick vegetations developed on slope protection surface.</i>				
	a. Cutting and uprooting of all vegetation on slope protection				
	b. Cleaning and surface preparation before plastering and painting application				
B	Labor Cost	Qty	Dur (Days)	Rate/Day	
	Construction Foreman	1	9		
	Skilled Worker	3	9		
	Common Laborer	4	9		
				Labor Cost...	
C	Equipment Rental Cost	Qty	Dur (Days)	Rate/Day	
	Scaffolding/Ladder (fabricated)	3	9		
				Equipment Rental Cost...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

(Contractor's Logo On Main Page)

NAME OF PROJECT	:	Repair And Repainting Of Slope Protection At Runway 04/22 At Naga Airport			
LOCATION	:	Naga Airport, Pili, Camarines Sur			
SUBJECT	:	Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
2.00	Concrete and Masonry Works				
A	Material Cost				
	Portland Cement, 40 kg	127	cu.m		
	Sand	7	cu.m		
	Wire Mesh 2.6mm x 2x2" x 4x8ft	40	pc		
	#16 G.I. Tie wires	12	kg		
	Formworks:				
	Coco Lumber 2"x2"x10ft	27	pc		
	Assorted CWN	6	kg		
	Concrete Nail	15	kg		
				Material Cost...	
B	Labor Cost	Qty	Dur (Days)	Rate/Day	
	Construction Foreman	1	18		
	Skilled Worker	2	18		
	Common Laborer	2	18		
				Labor Cost...	
C	Equipment Rental Cost	Qty	Dur (Days)	Rate/Day	
	Scaffolding/Ladder (fabricated)	2	18		
				Equipment Rental Cost...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

Annex "C"

(Contractor's Logo On Main Page)

NAME OF PROJECT : Repair And Repainting Of Slope Protection At Runway 04/22 At Naga Airport
LOCATION : Naga Airport, Pili, Camarines Sur
SUBJECT : Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
3.00	Painting Works				
A	Material Cost				
	Flat Latex Paint	125	gal		
	Traffic Paint (black)	9	gal		
	Traffic Paint (yellow)	9	gal		
	Traffic Paint (white)	46	gal		
	Concrete Neutralizer	3	gal		
	Paint Roller with pan 9"	14	pc		
	Paint Brush 4"	11	pc		
	Rugs	4	kg		
				Material Cost...	
B	Labor Cost	Qty	Dur (Days)	Rate/Day	
	Construction Foreman	1	16		
	Skilled Worker	4	16		
	Common Laborer	2	16		
				Labor Cost...	
C	Equipment Rental Cost	Qty	Dur (Days)	Rate/Day	
	Scaffolding/Ladder (fabricated)	4	16		
				Equipment Rental Cost...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1.	OCM	15.0%	of Estimated Direct Cost		
2.	CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	25.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST (F + E), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
	TOTAL ESTIMATED COST (D + G), P				
	TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				

Submitted by:

Printed Name:

Position:

Name of Company:

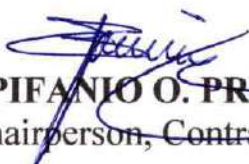
Date:

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 03 May 2024**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Repair And Repainting Of Slope Protection at Runway 04/22 At Naga Airport**.

TERMS OF REFERENCE

Name of Project	Repair And Repainting Of Slope Protection at Runway 04/22 At Naga Airport
Approved Budget	Seven Hundred Forty-Eight Thousand Two Hundred Forty-Three Pesos & 13/100 (Php 748,243.13)
Number of Days to Complete	Forty-Eight (48) calendar days
Location/s	Naga Airport, Pili, Camarines Sur
Contractor's Obligation	<p>1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.</p> <p>2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Forty-Eight (48) calendar days.</p> <p>4. The Contractor shall be responsible for the safety of all activities on the Site.</p> <p>5. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.</p>
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
 Chairperson, Contract and Canvass Committee

EPIFANIO O. PRINIA, JR.
Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Repair And Repainting Of Slope Protection At Runway 04/22 At Naga Airport** project to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser