



REQUEST FOR QUOTATION

Date: May 6, 2024
 RFQ.: BSVP-ILO 2024-022

Name of Company: _____
 Address: _____
 Business Permit No.: _____
 TIN No.: _____
 PhilGEPS Registration No.: _____

PROCUREMENT: Supply of Labor, Equipment, and Consumable for Preventive Maintenance Service (Annual) for Main Transformer 4000KVA/4MVA at Iloilo International Airport

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements (**Business Permit, Omnibus Sworn Statement, PhilGEPS Certificate of Registration, and Special Power of Attorney for Sole Proprietorship/ Secretary Certificate for Corporation and Cooperative, if applicable**) not later than **May 10, 2024 at 9:30 AM**.

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

(SGD.) ROBERTO B. MONTELLJAO JR.

Procurement Officer

TERMS AND CONDITIONS:

- Bidders must provide **correct and accurate** information required in this form.
- Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
- Bidders must quote for all the items.
- Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's.
- From receipt of Purchase Order (PO), Preventive Maintenance shall be completed within **Thirty One (31) Calendar Days**.
- The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)		Approved Budget of the Contract	OFFER					REMARKS	
				PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price		Yes		No
			PHP 450,000.00							
1.0 Supply of labor, Equipment and Consumable for Preventive Maintenance Service (Annual) for Main Transformer 4000KVA/4MVA	1	lot								
Scope of Works:										
1. Mobilized of tools, manpower and equipment's to site.										
2. Coordinate with authority for necessary requirements prior to execution of works										
3. Disconnection of power supply from to the transformer, apply LOTO procedure										

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER						REMARKS
			PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		
			QTY	Unit Price	Total Price		Yes	No	
		PHP 450,000.00							
4. Disconnection of transformer primary and secondary terminal lines									
5. Conduct found instrumentation testing to verify transformer condition -Insulation Resistance Test -Winding Resistance Test -Transformer Turn Ratio Test -Polarization Index Test -IPF (if needed) -DBV (if needed) -HOTCOLLAR BUSHING TEST -EXCITATION (if needed)									
6. Conduct visual inspection									
7. Cleaning and retightening									
8. Energized the system and monitor condition									
10. Submit test result and recommendation									
TOTAL									

Signature over Printed Name

Contact Number (Landline and/ or Cellphone Nos)/Email Address