



Republic of the Philippines  
CIVIL AVIATION AUTHORITY  
OF THE PHILIPPINES



**INVITATION FOR PRICE QUOTATION**

Date: 01 April 2024

The Civil Aviation Authority of the Philippines (CAAP), Bicol International Airport, through its Canvass and Contract Committee (CCC), will undertake a Shopping for the **Supply And Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For May & June 2024)** project with an Approved Budget for the Contract (ABC) in the amount of **Two Hundred Thirty One Thousand Two Hundred Fifty Pesos (Php 231, 250.00)**, in accordance with Section 52 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **Supply And Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For May & June 2024)**

Approved Budget for Contract : **Php 231,250.00**

Location : Bicol International Airport (BIA), Daraga, Albay

Delivery Location : Supply Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay

Delivery Time : 8:00 AM – 5:00 PM (working days)

The CAAP now requests you to submit price quotation on the item listed below, subject to the Specification and Terms and Conditions provided hereunder.

1. All entries must be printed.
2. Number of days to complete: Fifteen (15) calendar days.
3. Bid must be complete and award will be made on a lump sum basis.
4. Price validity shall be for a period of thirty (30) calendar days.
5. The following should be submitted together with the quotation:
  - 5.1 Current Mayor's Permit;
  - 5.2 Phil-GEPS Registration Number; and
  - 5.3 Brochures/pictures indicating brand name, manufacturer's name, and description of the housekeeping and cleaning supplies, except for the broom stick (tingting), doormat cloth, and rags.
6. Other documentary requirements:
  - 6.1 Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award*).


**Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochures/pictures indicating brand name, manufacturer's name, and description of the housekeeping and cleaning supplies, except for the broom stick (tingting), doormat cloth, and rags shall be automatically disqualified.**

Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Online submission is not allowed and late quotations shall not be accepted.**

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V at its physical address at the BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 08 April 2024.**

All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For May & June 2024).**

For further inquiries you may call:  
**THE CCC SECRETARIAT**  
*BAC/CCC Office, G/F Admin Building*  
*Civil Aviation Authority of the Philippines*  
*Area Center V, Bicol International Airport*  
*Daraga, Albay*  
*Telephone Nos. 0906-410-2901*  
*Email Ad.: [legazpiairport.bac@gmail.com](mailto:legazpiairport.bac@gmail.com)*

  
**EPIFANIO O. PRINIA, JR.**  
Chairperson  
Canvass & Contract Committee  
BAC/CCC Office  
Ground Floor, Admin Bldg.  
Bicol International Airport  
Daraga, Albay

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Admin. Bldg., CAAP, Bicol International Airport, Daraga, Albay, Philippines, 4501  
**BAC/CCC Office Tel Nos.: 0906-410-2901**  
Tel. Hotline Nos.: 0945-341-6603/ 0929-461-2407/(052)742-3321  
Email Address: [bia\\_airport@caap.gov.ph](mailto:bia_airport@caap.gov.ph) /[area\\_center5@caap.gov.ph](mailto:area_center5@caap.gov.ph)