



Republic of the Philippines
CIVIL AVIATION AUTHORITY
OF THE PHILIPPINES



08 April 2024

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Supply And Delivery Of Printer/Scanner For Various Units Of Bicol International Airport**. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our **Canvass and Contract Committee (CCC)** not later than **2:00 p.m.** on **18 April 2024** at the CAAP's physical address at the **BAC/CCC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay**.

ITEM NO.	UNIT	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
1	Units	8	All-In-One Tank Printer - Print, Scan, Copy, Wi-Fi Direct - Print Speed B/C: 33ppm - Print Resolution: 5760 x 1440 dpi - Ink Color: Black, Cyan, Magenta, Yellow -Max Document Size: A4, US Letter - Optical Image Sensor D15 - Max Scan Area: 216 x 297mm - <i>One Year Warranty Coverage or 30,000 Prints whichever comes first.</i>		

ITEM NO.	UNIT	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
<i>Continuation</i>					
2	Unit	1	<p>Eco Tank Printer</p> <ul style="list-style-type: none"> - Print, Scan, Copy, Fax with ADF - Photo Default - 10 x 15 cm / 4 x 6 " *1: Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2 - Draft, A4 (Black / Color): Up to 33 ppm / 15 ppm*2 - ISO 24734, A4 Simplex (Black / Color): Up to 10 ipm / 5.0 ipm*2 - First Page Out Time from Ready Mode (Black / Color): Approx. 10 sec / 16 sec*2 - Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Color (Cyan, Magenta, Yellow) - <i>One (1) year warranty coverage</i> <p><u>Distribution:</u></p> <p><i>1 unit Eco Tank Printer for ANS</i></p> <p><i>8 units All-In-One Tank Printer:</i></p> <ul style="list-style-type: none"> * 2 units for Accounting * 3 units for Supply * 1 unit for BAC * 1 unit for CSIS * 1 unit for COA 		
TOTAL AMOUNT OF QUOTATION					
nothing follows					

Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and brochure/picture indicating brand name and specifications of the Printer/Scanner Machine shall be automatically disqualified.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 18 April 2024.**

Online submission is not allowed and late quotations shall not be accepted. All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Printer/Scanner For Various Units Of Bicol International Airport.**

TERMS OF REFERENCE

Name of Project	Supply And Delivery Of Printer/Scanner For Various Units Of Bicol International Airport
Approved Budget	One Hundred Eighteen Thousand Sixty Pesos (Php 118,060.00)
Delivery Period	Thirty (30) calendar days
Delivery Location/s	Supply Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay
Delivery Conditions	<ol style="list-style-type: none"> 1. Acceptance of delivery shall be made from 8:00 A.M to 5:00 P.M only during regular working days. 2. The CAAP-BIA Inspection Committee shall have right to inspect and/or test the goods delivered to check their conformity to the technical specifications. 3. In case of failure to make the full delivery within the prescribed delivery period, a penalty of one-tenth (1/10) of one (1) percent shall be imposed per day of delay.
Terms of Payment	Payment upon full delivery and subject to usual government accounting rules and regulations

Very truly yours,


EPIFANIO O. PRINIA, JR.
 Chairperson, Contract and Canvass Committee

EPIFANIO O. PRINIA, JR.
Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Supply And Delivery Of Printer/Scanner For Various Units Of Bicol International Airport** project to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser

Admin. Bldg., CAAP, Bicol International Airport, Daraga, Albay, Philippines, 4501

BAC/CCC Office Tel Nos.: 0906-410-2901

Tel. Hotline Nos.: 0945-341-6603/ 0929-461-2407/(052)742-3321

Email Address: bia_airport@caap.gov.ph / area_center5@caap.gov.ph