



08 April 2024

Date

## REQUEST FOR QUOTATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Repainting Of Runway, Taxiway & Apron Markings Including Distance To-Go Markers At Masbate Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our **Canvass and Contract Committee (CCC)** not later than **2:00 p.m.** on **18 April 2024** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.**

The Following should be submitted together with the quotation:

1. Valid PCAB License Small A;
  2. Current Mayor's/Business Permit;
  3. Phil-GEPS Registration Number;
  4. Name/credentials of proposed Construction Foreman, and Safety Officer; and
  5. List of completed similar project within the last three (3) years which must be related to any aerodrome works located at airside with attached supporting documents.
6. Other documentary requirements:
- 6.1 Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.*)
  - 6.2 Latest Income & Business Tax Returns [*maybe submitted together with the quotation or before issuance of Notice of Award*]:
    - 6.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
    - 6.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

7. Additional Requirements to be submitted *before issuance of Notice To Proceed*:

- 7.2.1 Work Schedule;
- 7.2.2 PERT/CPM;
- 7.2.3 S-Curve;
- 7.2.4 Manpower Schedule;
- 7.2.5 Work Method;
- 7.2.7 Construction Safety & Health Programs Approved by the DOLE\*; and
- 7.2.8 Performance Security.

*\*Copy of the CSHP received by the DOLE may be initially submitted together with the NOA however, the DOLE approved CSHP must be immediately submitted upon approval.*

**Quotations not accompanied by current Mayor's/Business Permit, valid PCAB License; name/credentials of proposed Construction Foreman, and Safety Officer; Phil-GEPS Registration Number; and List of completed similar projects with attached supporting documents shall be automatically disqualified.**

**SCOPE OF WORK**

1. Provision of project billboard and PPEs.			
2. Painting works at Aircraft Movement Areas for the Runway Markings (3 coats) according to plans.			
* Runway Side Stripe Markings			
* Runway Centerlines			
* Threshold Markings			
* Touchdown Zone Markings			
* Runway Aiming Point Markings			
* Runway Transverse Stripe			
* Runway Designation Markings			
3. Painting works for Taxiway and Apron Markings (3 coats) according to plans.			
4. Application of Color Paints as follows:			
* White Latex Paint (Runway Markings)			
* Yellow Latex Paint (Taxiway and Apron Markings)			
* Red & White Latex Paint (Aircraft Safety Line)			
* Black Latex Paint for erasure			
5. Replacement and Repainting of Distance To-go Markers (10 units)			
6. Replacement and Repainting of Stopway Markers (4 units)			
7. Provision of Taxiway Markers including painting works			
8. Repainting of Stopway Markers.			
9. Provision of minor tools and equipment.			

**PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:**

- 1. Bid Proposal (Annex "A")
- 2. Bill Of Quantities (Annex "B")
- 3. Detailed Estimate Form (Annex "C")

**NOTE:**

*All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.*



Annex "A"

(Contractor's Logo On Main Page)

**BID PROPOSAL**

**REPAIR & REPAINTING OF RUNWAY, TAXIWAY, & APRON MARKINGS INCLUDING DISTANCE TO-GO-MARKERS  
AT MASBATE AIRPORT**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
<b>1.00</b>	<b>ARCHITECTURAL WORKS</b>											
1.10	Painting Works	1.00	lot									
	<b>TOTAL AMOUNT</b>											

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

Annex "B"

(Contractor's Logo On Main Page)

**BILL OF QUANTITIES**

**Project: Repair & Repainting Of Runway, Taxiway & Apron Markings  
Including Distance To-Go Markers At Masbate Airport**

Location : Masbate Airport, Masbate City

Item No	Description	Qty	Unit	Unit Price	Amount
<b>1.00</b>	<b>Architectural Works</b>				
1.10	Painting Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name Company:

Date:

(Contractor's Logo On Main Page)

<b>NAME OF PROJECT</b>	: <b>Repair &amp; Repainting of Runway, Taxiway &amp; Apron Markings Including Distance To-Go Markers At Masbate Airport</b>
<b>LOCATION</b>	: <b>Masbate Airport, Masbate City</b>
<b>SUBJECT</b>	: <b>Bill of Quantities</b>

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
<b>1</b>	<b>ARCHITECTURAL WORKS</b>				
<b>1.1</b>	<b>Painting Works</b>				
<b>A</b>	<b>Material Cost</b>				
	<b>Runway Markings</b>				
	Latex Paint White	563.00	gal		
	Black Latex	13.00	gal		
	6" Paint Roller with handle and tray	30.00	set		
	Paint Brush 2"	40.00	pc		
				<i>Material Cost...</i>	
	<b>Taxiway Markings</b>				
	Latex Paint Yellow	11.00	gal		
	6" Paint Roller with handle and tray	1.00	set		
	Paint Brush 2"	1.00	pc		
				<i>Material Cost...</i>	
	<b>Apron Markings</b>				
	Latex Paint Yellow	19.00	gal		
	Latex Paint White	4.00	gal		
	Latex Paint Red	2.00	gal		
	Paint Brush 2"	2.00	pc		
	6" Paint Roller with handle and tray	1.00	set		
				<i>Material Cost...</i>	
	<b>Distance To-go Markers (0-4)</b>				
	G.I Sheet Plain GA.26	0.50	pc		
	Good Lumber 1"X2"X12'	6.00	bdft		
	Good Lumber 3"X3"X8'	12.00	bdft		
	Flat Bar 3/16"X2"X6M	0.28	pc		
	G.I Pipe (SCHD. 40) 1 1/2" Dia	0.22	pc		
	G.I Pipe (SCHD. 40) 3" Dia	0.15	pc		
	Red Lead Paint	0.25	gal		
	QDE Paint Black	0.25	gal		
	QDE Paint White	0.11	gal		
	Paint Thinner	0.25	gal		
	Paint Brush 4"	2.00	pc		
	Tie Wire #16	0.25	kg.		
	Assorted Common Nails	0.25	kg.		
				Material Cost for 1 Marker . . .	
				<i>Material Cost for 10 Markers ...</i>	



Continuation...

	<b>Taxiway Markers</b>			
	G.I Sheet Plain GA.26	0.50	pc	
	Good Lumber 2"X2"X12'	12.00	bdf	
	Good Lumber 4"X4"X8'	32.00	bdf	
	Red Lead Paint	0.25	gal	
	QDE Paint Red	0.25	gal	
	QDE Paint Yellow	0.15	gal	
	QDE Paint Black	0.25	gal	
	Paint Thinner	0.10	gal	
	Paint Brush 4"	3.00	pc	
	Tie Wire #16	0.25	kg.	
	Cement	1.00	bags	
	Sand	0.05	cu.m	
	Gravel	0.09	cu.m	
	Assorted Common Nails	0.25	kg.	
				Material Cost for 1 Marker . . .
				<b>Material Cost for 2 Markers ...</b>
	<b>Stopway End Markers</b>			
	G.I Sheet Plain GA.26	1.00	pc	
	Good Lumber 1"X2"X12'	18.00	bdf	
	Good Lumber 2"X2"X12'	15.00	bdf	
	Red Lead Paint Primer	0.25	gal	
	Q.D.E Paint Red	0.25	gal	
	Q.D.E Paint White	0.25	gal	
	Paint Brush 4"	0.50	pc	
	Paint Thinner	0.20	gal	
				Material Cost for 1 Marker ...
				<b>Material Cost for 4 Markers ...</b>
<b>B</b>	<b>Labor Cost</b>	<i>QTY</i>	<i>DUR. (DAYS)</i>	<i>RATE/DAY</i>
	Foreman	1.00	35.00	
	Skilled Labor	5.00	35.00	
	Common Labor	4.00	35.00	
				<b>Labor Cost...</b>
<b>A</b>	<b>TOTAL MATERIAL COST</b>			
<b>B</b>	<b>TOTAL LABOR COST</b>			
<b>C</b>	<b>TOTAL EQUIPMENT RENTAL COST</b>			
<b>D</b>	<b>TOTAL DIRECT COST</b>			
<b>INDIRECT COSTS</b>				
<b>1. OCM</b>	15.0%	of Estimated Direct Cost		
<b>2. CONTRACTOR'S PROFIT</b>	10.0%	of Estimated Direct Cost		
<b>E. TOTAL OCM &amp; PROFIT</b>	25.0%	of D		
<b>F. VALUE ADDED TAX, (VAT</b>	5.0%	of (D + E)		
<b>G. ESTIMATED INDIRECT COST ( F + E ), P</b>				
<b>H. ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit</b>				
<b>SUB-TOTAL ESTIMATED COST ( D + G ), P</b>				
<b>SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit</b>				
				Submitted by:
				Printed Name:
				Position:
				Name of Company:
				Date:

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 18 April 2024**. **Online submission is not allowed and late quotations shall not be accepted**. All quotations together with the required documents should be placed in a **sealed envelope** marked **Repair And Repainting Of Runway, Taxiway & Apron Markings Including Distance To-Go Markers At Masbate Airport**.

**TERMS OF REFERENCE**

Name of Project	Repair And Repainting Of Runway, Taxiway & Apron Markings Including Distance To-Go Markers At Masbate Airport
Approved Budget	Eight Hundred Eighty-Four Thousand Eight Hundred Thirty-Six Pesos & 18/100 (Php 884,836.18)
Number of Days to Complete	Thirty-Five (35) calendar days.
Location/s	Masbate Airport, Masbate City
Contractor's Obligation	<p>1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.</p> <p>2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Thirty- Five (35) calendar days.</p> <p>4. The Contractor shall be responsible for the safety of all activities on the Site.</p> <p>5. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.</p>
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,

  
**EPIFANIO O. PRINIA JR.**  
 Chairperson, Contract and Canvass Committee



**EPIFANIO O. PRINIA, JR.**  
Chairperson, Canvass and Contract Committee  
Civil Aviation Authority of the Philippines  
Bicol International Airport  
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

\_\_\_\_\_  
Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Repair And Repainting Of Runway, Taxiway & Apron Markings Including Distance To-Go Markers At Masbate Airport** project to the above-named dealer/supplier in accordance with the existing regulations.

  
**LINDA MARIE D. OGENA**  
Canvasser

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Admin. Bldg., CAAP, Bicol International Airport, Daraga, Albay, Philippines, 4501

**BAC/CCC Office Tel Nos.: 0906-410-2901**

Tel. Hotline Nos.: 0945-341-6603/ 0929-461-2407/(052)742-3321

Email Address: [bia\\_airport@caap.gov.ph](mailto:bia_airport@caap.gov.ph) / [area\\_center5@caap.gov.ph](mailto:area_center5@caap.gov.ph)