



INVITATION FOR PRICE QUOTATION

Date: 05 March 2024

The Civil Aviation Authority of the Philippines (CAAP), Bicol International Airport, through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **Supply And Delivery Of Photocopying Machine At CAAP Area V (BIA, Naga, Masbate And Virac Airports)** project with an Approved Budget for the Contract (ABC) in the amount of **Three Hundred Sixty Four Thousand Pesos (Php 364,000.00)**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **Supply And Delivery Of Photocopying Machine At CAAP Area V (BIA, Naga, Masbate And Virac Airports)**
Approved Budget for Contract : **Php 364,000.00**
Location : Bicol International Airport (BIA), Daraga, Albay
Delivery Location : Supply Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay
Delivery Time : 8:00 AM – 5:00 PM (working days)

The CAAP now requests you to submit price quotation on the item listed below, subject to the Specification and Terms and Conditions provided hereunder.

1. All entries must be printed.
2. Number of days to complete: Twenty-Five (25) calendar days including delivery period to Naga, Masbate and Virac Airports.
3. Bid must be complete and award will be made on a lump sum basis.
4. Price validity shall be for a period of thirty (30) calendar days.
5. The following should be submitted together with the quotation:
 - 5.1 Current Mayor's Permit;
 - 5.2 Phil-GEPS Registration Number; and
 - 5.3 Brochure/picture indicating brand name and specifications of the Photocopying Machine.
6. Other documentary requirements:
 - 6.1 Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award*).

Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochure/picture indicating brand name and specifications of the Photocopying Machine shall be automatically disqualified.


Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Online submission is not allowed and late quotations shall not be accepted.**

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V at its physical address at the BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 15 March 2024.**

All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Photocopying Machine At CAAP Area V (BIA, Naga, Masbate And Virac Airports).**

For further inquiries you may call:

THE CCC SECRETARIAT
BAC/CCC Office, G/F Admin Building
Civil Aviation Authority of the Philippines
Area Center V, Bicol International Airport
Daraga, Albay
Telephone Nos. 0906-410-2901
Email Ad.: legazpiairport.bac@gmail.com


EPIFANIO O. PRINIA, JR.
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BAC/CCC Office
Ground Floor, Admin Bldg.
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Email Address: bia_airport@caap.gov.ph /area_center5@caap.gov.ph