



23 February 2024
Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Maintenance Of 2-Units Windcone Stand Including Concrete Base At Virac Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our **Canvass and Contract Committee (CCC)** not later than **2:00 p.m.** on **04 March 2024** at the CAAP's physical address at the **BAC/CCC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.**

The Following should be submitted together with the quotation:

1. Valid PCAB License Small A;
2. Current Mayor's/Business Permit;
3. Phil-GEPS Registration Number;
4. Name/credentials of proposed Construction Foreman, and Safety Officer;
5. List of completed similar project within the last three (3) years which must be related to any metal fabrication works with attached supporting documents; and
6. List of Contractor's Equipment (One Bagger Cement Mixer, Bar Cutter, Welding Machine, 200amp, 5-10kw Generator Set, Oxy-Acetylene Cutting, and Torch/Welding Outfit)
*(The contractor's major equipment units, which are owned, leased, and/or under purchase agreements must be supported by **proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements.***
7. Other documentary requirements:
 - 7.1 Omnibus Sworn Statement *(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)*
 - 7.2 Latest Income & Business Tax Returns *[maybe submitted together with the quotation or before issuance of Notice of Award]:*
 - 7.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 7.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

7.3 Additional Requirements to be submitted *before issuance of Notice To Proceed*:

- 7.3.1 Work Schedule;
- 7.3.2 PERT/CPM;
- 7.3.3 S-Curve;
- 7.3.4 Manpower Schedule;
- 7.3.5 Work Method;
- 7.3.6 Equipment Utilization Schedule;
- 7.3.7 Construction Safety & Health Programs Approved by the DOLE*; and
- 7.3.8 Performance Security.

**Copy of the CSHP received by the DOLE may be initially submitted together with the NOA however, the DOLE approved CSHP must be immediately submitted upon approval.*

Quotations not accompanied by current Mayor's/Business Permit, valid PCAB License; name/credentials of proposed Construction Foreman, and Safety Officer; Phil-GEPS Registration Number; List of completed similar project with attached supporting documents; and List of contractor's equipment including proof of ownership/certification of availability of equipment shall be automatically disqualified.

SCOPE OF WORK

1.)	Provision of project billboard & PPE's	
2.)	Site Works:	Excavation for the new location of 1-unit windcone assembly.
		Removal of existing dilapidated windcone assembly.
3.)	Civil Works:	Concreting works for the 2-units windcone pedestal & assembly base according to plans.
4.)	Steel Works:	Fabrication & installation of 1-unit windcone assembly according to plans.
5.)	Painting Works:	1-coat Primer and 2-coats Finish concrete base (Latex Paint).
		1-coat Primer and 2-coats Finish windcone pedestal (QDE).
6.)	Upkeep of project site at all times & provision of construction barriers/signages.	
7.)	Incidentals are to be provided by the contractors as part of the OCM pay item.	
8.)	Provision of minor tools and equipments necessary for the execution of work.	

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.

(Contractor's Logo On Main Page)

BID PROPOSAL

REPAIR AND MAINTENANCE OF 2-UNITS WINDCONE STAND INCLUDING CONCRETE BASE AT VIRAC AIRPORT

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00 CIVIL/STRUCTURAL WORKS												
1.01	Site Works	1.00	lot									
1.02	Concrete Works	1.00	lot									
1.03	Steel Works	1.00	lot									
2.00 ARCHITECTURAL WORKS												
2.01	Painting Works	1.00	lot									
TOTAL AMOUNT												
										Submitted by:		
										Printed Name:		
										Position:		
										Name of Company:		
										Date:		

(Contractor's Logo On Main Page)

BILL OF QUANTITIES**Project:** Repair And Maintenance Of 2-Units Windcone Stand Including Concrete Base at Virac Airport**Location:** Virac Airport, Virac, Catanduanes

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	Civil Works/Structural Works				
1.01	Site Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
1.02	Concrete Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
1.03	Steel Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.00	Architectural Works				
2.01	Painting Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
Total Bid Amount (Php) :					
Total Bid Amount in Words:					
Submitted by:					
Printed Name:					
Position:					
Name Company:					
Date:					

Annex "C"

(Contractor's Logo On Main Page)

NAME OF PROJECT : Repair & Maintenance Of 2Units Windcone Stand Including Concrete Base At Virac Airport

LOCATION : Virac Airport, Virac, Catanduanes

SUBJECT : Bill Of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	CIVIL WORKS/STRUCTURAL WORKS				
1.01	SITE WORKS				
A	MATERIAL COST				
	Excavation for New Location of Windcone Assembly	1	lot		
	Removal of Existing Windcone Assembly	1	lot		
	(Proper turnover of waste materials)				
					Sub-total Labor Cost

A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				

INDIRECT COSTS

1. OCM	10.0%	of Estimated Direct Cost
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost
E. TOTAL OCM & PROFIT	20.0%	of D
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)
G. TOTAL ESTIMATED INDIRECT COST (F + E), P		
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit		
TOTAL ESTIMATED COST (D + G), P		
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	CIVIL WORKS/STRUCTURAL WORKS				
1.02	CONCRETE WORKS				
A	MATERIAL COST				
	Portland Cement, 40 Kg	179	bag		
	Sand	12	m ³		
	Gravel	24	m ³		
	16mmØ x6m DRSB	14	pc		
	10mmØ x6m DRSB	157	pc		
	#16 GI Tie wire	11	kg		
	Formworks and Scaffolding				
	Ordinary plywood, 4'x8'x1/4" thk	2	pc		
	Coco lumber, 2"x2"x12'	6	pc		
	Asstd. CWN	1	kg		
					Material Cost
					Total Material Cost for 2-units
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Foreman	1	12		
	Skilled Labor	2	12		
	Common Labor	4	12		
					Labor Cost
					Total Labor Cost for 2-units
C	EQUIPMENT RENTAL COST	QTY	DUR. (DAYS)	RATE/DAY	
	One Bagger Cement Mixer	1	8		
	Bar Cutter	1	2		
					Equipment Rental Cost
					Total Equipment Rental Cost for 2-units

A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				

INDIRECT COSTS

1. OCM	10.0%	of Estimated Direct Cost
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost
E. TOTAL OCM & PROFIT	20.0%	of D
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)
G. TOTAL ESTIMATED INDIRECT COST (F + E), P		
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit		
TOTAL ESTIMATED COST (D + G), P		
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit		

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	CIVIL WORKS/STRUCTURAL WORKS				
1.03	STEEL WORKS				
A	MATERIAL COST				
1.03.01	Windcone Pedestal				
	75mm X 75mm X 6mm thk Tubular Pipe, 6m	1	pc		
	12mm thk MS Plate	0.20	pc		
	12mm bolts with nuts & washers (pre-fab hinge)	4	pc		
	1 1/2"Ø GI pipe, 6m	1	pc		
	1/2" X 2" Stainless Bolt w/ nut & washers	2	pc		
	3/8" Stainless Bolt	4	pc		
	1/4" X 5" Bolt w/ nut & washers	1	pc		
	1 1/2" Pillow Block Bearing Unit	2	pc		
	25mm x 6mm thk flat bar	3	pc		
	Nylon Cord, medium	15	lmm		
	3/4" X 800mm Hot dip galvanized Anchor Bolt w/ washers	6	pc		
	Welding rod	10	kg		
				Material Cost for 1-unit.....	
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Foreman	1	1		
	Skilled Labor	2	4		
	Common Labor	2	4		
				Labor Cost for 1-unit.....	
C	EQUIPMENT RENTAL COST	QTY	DUR. (DAYS)	RATE/DAY	
	Welding Machine, 200amp	1	2		
	5-10kw Generator Set	1	2		
	Oxy-Acetylene Cutting Torch/Welding Outfit	1	2		
	Bar Cutter	1	2		
				Equipment Cost for 1-unit.....	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1.	OCM	10.0%	of Estimated Direct Cost		
2.	CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	20.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST (F + E), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
	TOTAL ESTIMATED COST (D + G), P				
	TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				
			Submitted by:		
			Printed Name:		
			Position:		
			Name of Company:		
			Date:		

Annex "C"

(Contractor's Logo On Main Page)

NAME OF PROJECT : Repair & Maintenance Of 2Units Windcone Stand Including Concrete Base At Virac Airport

LOCATION : Virac Airport, Virac, Catanduanes

SUBJECT : Bill Of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2.00	ARCHITECTURAL WORKS				
2.01	PAINTING WORKS				
A	MATERIAL COST				
2.01.01	Latex Paint (Concrete Base)				
	Flat Latex Paint (Black)	5	gal		
	Latex Paint (Black)	10	gal		
	Flat Latex Paint (White)	3	gal		
	Latex Paint (White)	5	gal		
	Paint Roller with pan 9"	4	set		
	Paint Brush 4"	2	pc		
	Paint Brush 2"	2	pc		
	Rugs	1	kg		
2.01.02	Windcone Pedestal				
	Red Oxide Primer	1	gal		
	Quick Dry Enamel, White	1	gal		
	Paint thinner	1	bottle		
	Paint Brush 4"	1	pc		
	Paint Brush 2"	1	pc		
	Sand paper #120	2	pc		
				Material Cost	
				Total Material Cost for 2-units	
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Foreman	1	1		
	Skilled Labor	2	3		
	Common Labor	1	3		
				Total Labor Cost	
				Total Labor Cost for 2-units	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	10.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	20.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Submitted by:

Printed Name:

Position:

Name of Company:


Date:

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 04 March 2024**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope marked Repair & Maintenance Of 2-Units Windcone Stand Including Concrete Base At Virac Airport.**

TERMS OF REFERENCE

Name of Project	Repair & Maintenance Of 2-Units Windcone Stand Including Concrete Base At Virac Airport
Approved Budget	Php 599,182.62
Number of Days to Complete	Forty (40) calendar days.
Location/s	Virac Airport, Virac, Catanduanes
Contractor's Obligation	<ol style="list-style-type: none"> 1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project. 2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Forty (40) calendar days. 4. The Contractor shall be responsible for the safety of all activities on the Site. 5. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
 Chairperson, Contract and Canvass Committee

EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Repair & Maintenance Of 2-Units Windcone Stand Including Concrete Base At Virac Airport** project to the above-named dealer/supplier in accordance with the existing regulations.

For:

LINDA MARIE D. OGENA
Canvasser

Admin. Bldg., CAAP, Bicol International Airport, Daraga, Albay, Philippines, 4501

BAC/CCC Office Tel Nos.: 0906-410-2901

Tel. Hotline Nos.: 0945-341-6603/ 0929-461-2407/(052)742-3321

Email Address: bia_airport@caap.gov.ph / area_center5@caap.gov.ph