



## ANNOUNCEMENT

The Civil Aviation Authority of the Philippines will be opening a **Safety Management Systems (SMS) Course for Stakeholders 01/24** on July 08 – 12, 2024, to be conducted by the Civil Aviation Training Center.

### **A. Target Audience:**

Representatives from industry partners with responsibilities regarding the implementation of safety programmes, and the implementation and/or oversight of safety management systems, in the areas of aircraft operations, flight training organizations, maintenance of aircraft and aerodrome operations.

### **B. Requirements:**

1. Letter of intent from the company (with the endorsement of participant and contact numbers)

This is on a first-come, first-served basis, please submit the letter of intent/endorsement on or before 5:00 pm of June 14, 2024.

Limited slots per company will be accepted.

Documents may be submitted in person or via email.

Office Address: Civil Aviation Training Center  
Merville Access Road, South Super Highway, Pasay City

Email Address: [catc@caap.gov.ph](mailto:catc@caap.gov.ph)

Attendees to the course will be notified through email.

### **C. Training Requirements for Attendees:**

1. Payment of Course Fee: PHP 3,600.00 + 12% tax = PHP 4,032.00 / participant
2. Laptop /tablet /smartphone
3. Personal Email address (gmail)

*Note: Accommodation, transportation, and food requirements shall be shouldered by the participants.*

  
**DIANA NES C. BRIÑAS**  
ADG I / Chief, CATC

# Attachment A

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Republic of the Philippines  
CIVIL AVIATION AUTHORITY  
OF THE PHILIPPINES

SCHEDULE OF COURSES JULY – DECEMBER 2024



Date: March 19, 2024

Courses for 2024	DATES	DURATION	BATCH NO.	NO. OF PARTICIPANTS	VENUE	REMARKS
Supervisory Management Course (SMC)	July 1 - 26	1 month	02/24	30		
Safety Management System (Stakeholders)	July 8 - 12	5 days	01/24	30		
Aviation Security Supervisors Course	July 15 - 26	10 days	01/24	25		
Introduction to Aircraft Accident & Incident Prevention & Investigation	August 5 - 9	5 days	02/24	30		
Leadership Course (LDR)	August 5 - 16	10 days	02/24	30		
Safety Management System (SMS)	August 12 - 16	5 days	02/24	30		
State Safety Program (SSP)	September 2 - 6	5 days	01/24	30		
Basic Instructional Technique	September 2 - 13	10 days	02/24	30		
Safety Management System (SMS)	September 23 - 27	5 days	03/24	30		
New Employee Orientation Program (NEOP)	October 7 - 11	5 days	03/24	30		
Runway Safety Program (RSP)	October 21 - 25	5 days	01/24	30		
Introduction to Airport Management Course	November 4 - 15	10 days	01/24	30		
HF FOR ATS	November 5 - 7	3 days	02/24	30		
Comprehensive Air Traffic Service Course	March 18 – December	9 months	17	60		
Basic CNSO Course	TBD	8 months	44	60		



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Date: March 19, 2024

Basic ALPT Training	TBD	3 months	15	30		
BASIC AVSEC	TBD	10 days	01/24	35		
	TBD		02/24			
	TBD		03/24			
	TBD		04/24			
	TBD		05/24			

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 ADG I, ATS/ Acting Chief, HRMD