INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED BIDDINGS

CILO 2021-020 REPLACEMENT OF CARPET TILES AT CONTROL TOWER CAB AT ILOILO INTERNATIONAL AIRPORT

- 1. The Civil Aviation Authority of the Philippines Iloilo International Airport intends to procure Replacement of Carpet Tiles at Control Tower Cab at Iloilo International Airport with the Approved Budget for the Contract (ABC) of One Hundred Ninety One Thousand Nine Hundred Twelve Pesos & 45/100 (P 191,912.45).
- 2. The **CAAP Iloilo International Airport,** through its Bids and Award Committee (BAC), now invites technically, legally, and financially capable suppliers for the said **Replacement of Carpet Tiles at Control Tower at Iloilo International Airport.**
- 3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of the Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act", including Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective completion. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the BAC Secretariat at the address given below from November 15, 2021, Monday to Friday, at 8:00 AM to 5:00 PM. to November 25, 2021, 9:50 AM.

5. The Schedule of Bidding activities is herein stated below:

ACTI	VITIES		SCHEDUI	LE	VENUE
1.	Issuance	and	November	15, 2021 (8:00	
	availability	of	AM to	5:00 PM) to	r
	Negotiation		November	25, 2021 (9:50)
	Documents		AM)		
2.	Deadline for	the	November	25, 2021 (9:50	CAAP Admin Conference
	submission	of	AM)		Room, Iloilo International
	Negotiation				Airport, Brgy. Gaub,
	Documents (pro	posal)			Cabatuan, Iloilo
3.	Opening	of	November	25, 2021 (10:00	
	Negotiation		AM)		
	Documents				
	(Proposal)				

6. Interested bidders shall submit the following documents in sealed envelopes, labelled as "Negotiated Documents", with the title of the procurement project, name of the bidder, address of the Bidder, and contact details of the bidder, addressed to the undersigned:

7. The CAAP Iloilo International Airport reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected suppliers.

FRANCES SHANELLE G. SALINAS

BAC Chairperson

Civil Aviation Authority of the Philippines Iloilo International Airport caapiloilobac@ymail.com (033)-3211950; (033)-3299500 loc. 3266

STATEMENT OF ALL ONGOING CONTRACTS

(Including contracts awarded but not yet started, if any)

NAME OF	NAME OF CONTRACT	DATE AND STATUS OF	KINDS OF	AMOUNT OF	VALUE OF OUTSATNDING	DATE OF DELIVERY
CLIENT		THE CONTRACT	GOODS	CONTRACT	CONTRACTS	

Na	me & Signature of Authorized Representative
	Position Title
	Date

Instructions:

- 1. State of all on-going contracts including those awarded but not yet started which may be similar to the project called for biddings as of the day before the deadline of submission of bids.
- 2. If there is NO on-going contract awarded but not yet started as of the abovementioned period, state NONE of NOT APPLICABLE.
- 3. The total amount of the on-going but not yet started contracts should be consistent with those used in the Financial Contracting Capacity (NFCC)

Annex II

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT

(within two (2) years from the date of submission and receipt of bids)

NAME OF CLIENT	NAME OF CONTRACT	DATE OF THE CONTRACT	KINDS OF GOODS	VALUE OF CONTRACTS	DATE OF COMPLETION	OFFICIAL RECEIPT NO. & DATE OF OR AND END USER'S ACCEPTANCE DATE

CERTIFIED CORRECT:
Name & Signature of Authorized Representative
Position Title
Date

Instructions:

- 1. Name of Contract column indicates the Nature/Scope of the Contract for the CAAP Iloilo International Airport to determine the relevance of the entry with the Procurement at hand.
- 2. Any of the following documents MUST BE SUBMITTED corresponding to the listed contracts per submitted Annex II:
 - a. Copy of End-User's Acceptance;
 - b. Official Receipts; or
 - c. Sales Invoice

Annex III

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

QUAN	TITY	DELIVERY	SCHED	ULE
One	(1)	Delivery	of	the
Lot		Goods/Wor	rk	is
		required wit	thin Te i	n (10)
		Calendar	day/s	upon
		the Effectiv	ity of N	Notice
			•	
			(- ·)•	
	One	One (1)	One (1) Delivery Lot Goods/Worrequired wire Calendar the Effective	One (1) Delivery of

I hereby certify to comply and deliver all the above requirements.						
Name of Company	Signature over Printed Name	 Date				

TECHNICAL SPECIFICATIONS

Minimum Specific	ations Bidder's	Statement of Compliance
I hereby certify to comply with a	all the above Technical Specifications.	
· · · · · · · · · · · · · · · · · · ·	•	
Name of Company	Signature over Printed Name Date of Representative	

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF) S.S

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract:
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS	WHEREOF,	I	have	hereunto	set	my	hand	this		day	of	,	20	at
, Phi	lippines.													
				Bide	ler's	Ren	resenta	ative/	Auth	orize	d Si	gnato	rv	

SUBSCRIBED AND SWORN to before me <i>execution]</i> , Philippines. Affiant/s is/are personally ke through competent evidence of identity as defined in t 02-8-13-SC). Affiant/s exhibited to me his/her [insert with his/her photograph and signature appearing thereof Tax Certificate No issued on at	he 2004 Rules on Notarial Practice (A.M. No. type of government identification card used], on, with no and his/her Community
Witness my hand and seal this day of [mon	th] [year].
Serial Notary Roll o PTR N	E OF NOTARY PUBLIC No. of Commission Public for until f Attorneys No No [date issued], [place issued] o [date issued], [place issued]
Doc. No Page No Book No Series of	

BID SECURING DECLARATION FORM

CITY OF _		E PHILIPPINES)) S.S.
BID SECUI	RING DI	ECLARATION asert Reference number]
To: [Insert r	name and	address of the Procuring Entity]
I/We ¹ , the u	ndersign	ed, declare that:
1.		understand that, according to your conditions, bids must be supported by a Bid rity, which may be in the form of a Bid-Securing Declaration.
2.	contr Black of th from result 34.2,	accept that: (a) I/we will be automatically disqualified from bidding for any fact with any procuring entity for a period of two (2) years upon receipt of your klisting order; and, (b) I/we will pay the applicable fine provided under Section 6 e Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days receipt of the written demand by the procuring entity for the commission of acts ting to the enforcement of the bid securing declaration under Sections 23.1(b), 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other action the government may undertake.
3.		understand that this Bid Securing Declaration shall cease to be valid on the ring circumstances:
	(a)	Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
	(b)	I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
	(c)	I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.
IN V [year] at [pl		S WHEREOF, I/We have hereunto set my/our hand/s this day of [month] ecution]
		[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE] [Insert Signatory's Legal Capacity] Affiant

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

SUBSCRIBED AND SWORN to before me this day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no and his/her Community Tax Certificate No issued on at
Witness my hand and seal this day of [month] [year].
NAME OF NOTARY PUBLIC Serial No. of Commission Notary Public for until Roll of Attorneys No PTR No [date issued], [place issued] IBP No [date issued], [place issued]
Doc. No Page No Book No Series of

Bid Form

	Invitation	Date: to Bid ² N°:	<u></u>
To: [name and address of P	rocuring Entity]		
Gentlemen and/or Ladies:			
numbers], the receipt of whice [supply/deliver/perform] [de Documents for the sum of [to	ch is hereby duly aclustription of the Goo otal Bid amount in w	including Bid Bulletin Numbers [in eknowledged, we, the undersigned, cods] in conformity with the said Bid words and figures] or such other surfof Prices attached herewith and mad	offer to ding ns as may
We undertake, if our Badelivery schedule specified in	-	eliver the goods in accordance with t equirements.	he
If our Bid is accepted, amounts, and within the time	_	ovide a performance security in the foliations Documents.	orm,
	rence source not fo	Validity Period specified in <u>BDS</u> pro bund. and it shall remain binding up on of that period.	
Commissions or gratuit and to contract execution if v		to be paid by us to agents relating to contract, are listed below: ³	this Bid,
Name and address of agent	Amount and Currency	Purpose of Commission or gratuity	
(if none, state "None"	")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

² If ADB, JICA and WB funded projects, use IFB.

³ Applicable only if the Funding Source is the ADB, JICA or WB.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause **Error! Reference source not found.** of the Bidding Documents.

We likewise certify/confirm that the undersigned, [for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of <u>Name of Bidder</u>, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the <u>Name of Project</u> of the <u>Name of the Procuring Entity</u>] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the <u>Name of Bidder</u>, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for <u>Name of Project</u> of the <u>Name of the Procuring Entity</u>].

C	<u>C</u>	and every page of this Bid Form, including and for the rejection of our bid.
Dated this	day of	20
[signature]	<u> </u>	[in the capacity of]
Duly authorized to sig	n Bid for and on behalf o	f

For Goods Offered From Abroad (Price Schedule)

		_		<u> </u>						
'age	of	·								
1	2		3	4	5	6	7	8	9	10
Item	Description	Unit	Countr y of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)	Brand

Duly authorized to sign Bid for and on behalf of ___

[signature]

[in the capacity of]

⁴ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines (Price Schedule)

Name of Bidder			
Invitation to Bid	⁵ Number	_	
Page	of	·	

1	2		3	4	5	6	7	8	9	10	11
Item	Description	Unit	Countr y of origin	Quantity	Unit price EXW per item	Transportat ion and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)	Brand
	·										

[signature]	[in the capacity of]
Duly authorized to sign Bid for and on behalf of	

⁵ If ADB, JICA and WB funded projects, use IFB.

The Civil Aviation of the Philippines (CAAP) Iloilo International Airport hereby invites interested bidders for the <u>Replacement of Carpet Tiles at Control Tower Cab at Iloilo</u> <u>International Airport</u>

The Approved Budget for the said Project is One Hundred Ninety One Thousand Nine Hundred Twelve Pesos & 45/100 (P 191,912.45).

The sealed Best and Final Offer with the attached pertinent documents must be submitted at Bids and Awards Committee, Maintenance Building, Iloilo International Airport, on or before the **opening date at November 25, 2021 at 10:00 AM.**

The sealed envelope must be properly labelled.

The Following shall be included in the sealed envelope:

CHECKLIST OF REQUIREMENTS

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Lega	l D	ocum	ents
		(a)	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); Or
	-	(b)	Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; And
		(c)	Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; And
		(e)	Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
7	Гесі	hnica	l Documents
_		(f)	Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
		(g)	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;
		(h)	andPhilippine Contractors Accreditation Board (PCAB) License;or
[(i)	Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

			or Original copy of Notarized Bid Securing Declaration; and
		(j)	Project Requirements, which shall include the following:
		(J)	a. Organizational chart for the contract to be bid;
			b. List of contractor's key personnel (e.g., Project Manager, Project
	Ш		Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
			c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
		(k)	Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
	Fin	ancial	! Documents
		(1)	The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; <u>and</u>
		(m)	The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).
			Class "B" Documents
		(n)	If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
			or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
ΤΤ	FIN	ANCI	AL COMPONENT ENVELOPE
11.			Original of duly signed and accomplished Financial Bid Form; and
	<u>Oth</u>	er doc	cumentary requirements under RA No. 9184
		(p)	Original of duly signed Bid Prices in the Bill of Quantities; and
		(q)	Duly accomplished Detailed Estimates Form, including a summary shee indicating the unit prices of construction materials, labor rates, and equipmen rentals used in coming up with the Bid; and
	П	(r)	Cash Flow by Quarter.

Note: The Technical Specification Envelope and the Financial Envelope shall be placed inside a sealed expanded envelope, duly marked, sealed and signed.



Republic of the Philippines CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Office of the Bids and Awards Committee
Brgy. Ga-ub Cabatuan, Iloilo
Telefax: (033) 321 1950 / (033) 329 9500 loc 3266

BEST AND FINAL OFFER

Date: November 15, 2021 **Reference No.** CILO 2021-020

Name of Company:	
Address:	

Interested bidder must submit this Best and Final Offer Quotation, Price Quotation in the Bidder's/Supplier's Letterhead and duly accomplished requirements (see Checklist of Requirements) sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

(SGD.) ATTY. FRANCES SHANELLE G. SALINAS

Procurement Officer

TERMS AND CONDITIONS:

- 1. Bidders must provide correct and accurate information required in this form.
- 2. Only authorized representative shall be allowed to sign on this form in behalf of the owner/corporation.
- 3. Bidders must quote for all the items.
- 4. Price quotation/s must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission.
- 5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 8. Any interlineations, erasures or overwriting shall be valid only if there are signed or initiated by you or any of your duly authorized representative's.
- 9. **Delivery of the Goods/Work** is required within **Ten (10) Calendar day/s** from the receipt of Notice to Proceed (NTP).
- 10. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

			Best and Final Offer Quotation								
	Item Description	Qty		Approved Budget of the Contract		Price		Brand Indicate brand or generic (mandator	Compliance with Technical Specificatio ns (Please Check)		Remarks
					Qty.	Unit Price	Total Price	y)	Yes	No	
				P 191,912.45							
				,							
1	I. Covid 19 Antigen Test for Workers	5.0	wo rke rs								
2	II. Removal of Old and Damaged Carpet Tiles	55. 00	Sq. M.								
3	III. Supply and Installation of 0.5mx0.5mx5mm thk A nti-Static Carpet Tiles including Adhesive and 4ftx8ftx1/4" thk rubber matting	55. 00	Sq. M								
	0.5mx0.5mx5mmThick Anti-Static Carpet Tiles	55. 00	Sq. M								
	4ftx8ftx1/4" thk black rubber matting	5.0	rol l								
	Scope of Works:										
	Mobilization and demobilization										
	 Covid 19 antigen test for workers 										
	 Removal of Old and Damaged Carpet Tiles at Control Tower Operation Cab 										
	•Supply Delivery and Installation of 500mmx 500mm x 5mm thk Anti-Static carpet tiles including adhesive										

•Supply, delivery and Installation of 4ftx8ftx1/4" thk rubber matting for controller's					
Swivel Chairs.					
Clearing of Work					
Area					
TOTAL					

	Signature over Printed Name
Contoot	Number (Londing and or Callabora
Contact	Number (Landline and/or Cellphone