



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

MEMORANDUM CIRCULAR NO. 019-2023

TO : AIS
ALL AIS DATA ORIGINATORS

SUBJECT : ESTABLISHMENT OF FORMAL ARRANGEMENTS
BETWEEN AIS AND ALL ITS DATA ORIGINATORS

DATE : 23 OCTOBER 2023

This has reference to Civil Aviation Regulations for Air Navigation Services (CAR-ANS) Part 15 section 15.2.1.5 stating that: *“The Civil Aviation Authority of the Philippines shall ensure that formal arrangements are established between originators of aeronautical data and aeronautical information and the AIS in relation to the timely and complete provision of aeronautical data and aeronautical information.”*

Moreover, a deficiency concerning the non-implementation of AIS QMS in the Philippines was first identified in the Twenty-Sixth Meeting of the Asia Pacific Air Navigation Planning and Implementation Group (APANPIRG/26 WP/11 Appendix A) and establishing formal arrangements between AIS and all its data originators is one of the major components of an effective implementation of AIS QMS.

In lieu with these, CAAP has issued on January 2023 an Advisory Circular (AC AIS/ATM-01-23) entitled Guidance on the Implementation of AIS Quality Management System and Formal Arrangements with Data Originators to provide information and guidance on establishing and implementing formal arrangements. The authority has been coordinating with ICAO on the removal of such deficiency from the list. As a result, ICAO recommends the establishment of formal arrangements with international aerodrome operators for the mean time would support withdrawal of the deficiency.

To ensure compliance to the above provision, regular audits of AIS are conducted and it has come to the attention of the authority that AIS has established formal arrangements with some internal data originators only. Considering that the establishment of formal arrangements with all data originators will take some time, it is hereby directed that the establishment of formal arrangements with international aerodrome operators and the following external data originators be given priority and be completed on or before March 31, 2024.

- a) Manila International Airport Authority (MIAA)
- b) Mactan-Cebu International Airport Authority (MCIAA)
- c) Luzon International Premier Airport Development (LIPAD)
- d) TransAire Development Holdings Corporation (Caticlan)
- e) Subic Bay Metropolitan Authority (SBMA)

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[Signature] 11-9-2023
MADONIA L. OROCIO
Records Officer II
Central Records & Archives Division

The authority further reiterates that this memorandum applies to all AIS data originators (stakeholders who are providing aeronautical data and aeronautical information to AIS for promulgation as aeronautical information products) and priority will be given to the international aerodrome operators and the above-mentioned data originators. This means that

formal arrangements between AIS and other data originators are still expected to be completed on or before December 31, 2024.


In view of the foregoing, the AIS shall draft the formal arrangement in conformance with the Data Provision Agreement template (refer to AC AIS/ATM-01-23) and shall include clear and precise requirements for quality (accuracy, resolution, integrity, traceability, completeness, timeliness, format) and metadata requirements of data provided to AIS by data originators (refer to MOS-AIS).

All data originators shall review the draft formal arrangement and continuously coordinate with AIS for further discussion whenever necessary, prior acceptance to the agreement.

Effective implementation of this memorandum will be ensured through regular audit/inspection of AIS, aerodrome operators and other data originators. Failure to comply with the requirements may result into a finding or non-compliance to regulations.

For strict compliance.


CAPTAIN MANUEL ANTONIO L. TAMAYO
Director General

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