

Republic of the Philippines
Department of Transportation and Communications
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Office of the Director General

MEMORANDUM CIRCULAR NO. 21-13, Series of 2013

ALL CONCERNED

FROM

**THE DIRECTOR GENERAL
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

SUBJECT

**SUPPLEMENTAL PHILIPPINE AVIATION REGULATIONS
TO PART 2 (PERSONNEL LICENSING) ON
REISSUE OR REINSTATEMENT OF PRIVILEGES OF
A LICENSES, RATINGS, AUTHORIZATIONS OR
CERTIFICATES OF OTHER AIRMEN**

REFERENCE:

1. Philippine Civil Aviation Regulation (PCAR) Part 1 (General Policies, Procedures and Definitions).
2. Philippine Civil Aviation Regulation (PCAR) Part 2 (Personnel Licensing).
3. Memorandum Circular (MC) 04-13 Series of 2013 dated 22 January 2013.

SUPPLEMENTAL REGULATION TO PART 2 OF PCAR:

**“PCAR PART 2.2.11 REISSUE OR REINSTATEMENT OF A LICENSE,
RATING, AUTHORIZATION OR CERTIFICATE**

Note 1: *Re-issue of a license, rating, Authorization or certificate.* The administrative action taken after a license, rating, Authorization or certificate has lapsed that reissues the privileges of the license, rating, Authorization or certificate for a further specified period consequent upon the fulfillment of specified requirements. (PCAR 2.1.2 (a) (35))

Note 2: *Other Airman License.* A person required by any part of these regulations to have an airman's license shall have it in their physical possession or readily accessible in the aircraft or at the work site when exercising the privileges of that license. (PCAR 1.2.1.1 (b))

This Section prescribes the conditions and requirements for the re-issue or reinstatement of licenses, ratings, authorizations and certificate of **OTHER AIRMEN** such as but not limited to Aircraft Maintenance Technician, Aircraft Maintenance Specialist, Parachute Rigger, Aeronautical Station Operator, Air Traffic Controller, Aviation Medical Examiners, Ground Instructor, Cabin Crew, and Flight Dispatcher.

“Reaving Up. Soaring High”

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02-22-2013
AIDA S. ROMULO
Chief, Central Records
and Archives Division

(a) The following conditions qualifies for a reissue or reinstatement of the license, rating, authorization or certificate:

- i. expired licenses;
- ii. surrendered licenses;
- iii. suspended licenses;
- iv. revoked licenses;
- v. exchange of licenses to lower grade or different rating;
- vi. and other similar conditions;

Note 3: *A license that has been suspended or revoked may be reissued or reinstated subject to the Director General's approval.*

(b) any person who holds a Philippine license, rating, authorization or certificate that has been surrendered, expired, or other similar conditions may apply for a reissue or reinstatement of such license for use provided he/she successfully complies with the requirements of the license;

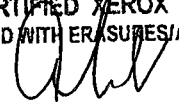
Note 4: *A license that has been surrendered or has expired shall be considered as an "expired license".*

(c) a person who holds an expired Philippine license, rating, authorization or certificate for **LESS THAN thirty six (36) months** must pass the knowledge test on the **Air Law** to be administered by the Authority prior to the re-issue of the said license;

(d) a person who holds an expired Philippine license, rating, authorization or certificate for **MORE THAN thirty six (36) months** must undergo the same process as the initial or original license application, including passing the **Air Law, ALL the theoretical or knowledge test of the license in question and skill test and or oral test** requirements to be administered by the Authority prior to the re-issue of the said license;

(e) in addition to the requirements of PCAR 2.2.11 (c), a holder of an expired **FLIGHT DISPATCHER LICENSE**, rating, authorization or certificate for **MORE THAN thirty six (36) months** shall be required to undergo the appropriate refresher course for the said license."

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EFFECTIVITY:

This Supplemental Regulation shall be added to PCAR Part 2, and shall likewise supersede PCAR Part 1.2.1.13 (b), and take effect immediately after compliance with the requisite publication and a copy filed with the U.P. Law Center – Office of the National Administrative Register.

So Ordered. Signed this ___ day of February 2013, CAAP, Pasay City.



LT GEN WILLIAM K HOTCHKISS III AFP (Ret)

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