



Republic of the Philippines
Department of Transportation and Communications
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
MIA Road, Pasay City, Metro Manila 1300
Office of the Director General



March 25, 2010

MEMORANDUM CIRCULAR NO: 21-10

TO : APPROVED TRAINING ORGANIZATIONS
APPROVED MAINTENANCE ORGANIZATIONS
ORGANIZATIONS RESPONSIBLE FOR TYPE DESIGN AND/OR
MANUFACTURE OF AIRCRAFT
AIRCRAFT/AERODROME OPERATORS
AIR TRAFFIC SERVICE PROVIDERS &
CERTIFIED AERODROMES

FROM : THE DIRECTOR GENERAL

SUBJECT : Establishment and implementation of *Safety Management System* (SMS)

A. OBJECTIVES

1. To provide guidelines for all concerned aviation organizations and professionals in meeting the statutory and regulatory requirements for the establishment and implementation of SMS.
2. To develop policies and interventions to ensure that the SMS requirements are implemented.
3. To prepare the aviation community in the implementation of the State Safety Programme (SMS) in November 2010.

B. BACKGROUND

ICAO Doc 9859 (Safety Management Manual 2009 Ed.) provides under 6.5.1 that in accordance with Annexes 1, 6, 8, 11, 13 and 14, States shall require, as part of their State Safety Program (SSP), that approved training organizations that are exposed to safety risks

1

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Aida S. Romulo
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Chief, Central Records Section

during the provision of their services, aircraft operators, approved maintenance organizations, organizations responsible for type design and/or manufacture of aircraft, *air traffic service providers and certified aerodromes* implement a **Safety Management System (SMS)**.

The circular is consistent with the powers and responsibilities of the Director General under the provision of (o), (ii) (c) (1) Sec. 27 of R.A. 9497...*to implement as far as practicable the international standards , recommended practices and policies adopted by appropriate international aeronautical agencies...*

In line with its Safety Policy in the building of a Safety culture, CAAP management shall provide evidence of its commitment to the development and implementation of the Safety Promotion and continually improving its effectiveness by communicating to the organizations concerned the importance of meeting stakeholders' requirements as well as statutory and regulatory pre-requisites. The organization's safety culture is linked to the success of its safety management training program.

All personnel must understand the organization's safety philosophy, policies, procedures and practices and they must understand their roles and responsibilities within the safety management framework.

C. POLICIES

Consistent with the objectives hereof, the undersigned hereby promulgates the following policies:

- (1) **State-approved SMS** shall form part of the requirements for the above-concerned organizations in the issuance and/or renewal of certifications, licenses and permits to operate.
- (2) Certificate of SMS Training shall form part of the requirements for the issuance and/or renewal of licenses for airmen and other aviation professionals.

D. INTERVENTIONS

The following interventions are hereby prescribed to meet the requirements :

- (1) Provision of SMS Training at the Manila CATC

Interested parties may contact Manila CATC at 776 -3044, 776-3043 for the course schedules and requirements of the course.

- (2) Provision of consultancy services in the establishment of a State- approved SMS

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11-19-2018

Interested parties may contact the **Aerodrome and Air Navigation Safety Oversight Office** (AANSOO) at Tel. No. 8799118, in its capacity as the SMS and SSP placeholder by virtue of Memorandum Circular No. 17-09.

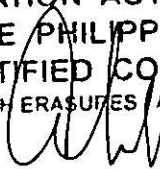
- (3) The **Flight Standards Inspectorate Service** (FSIS) and AANSOO shall, upon receipt of this order, develop their respective procedure orders to effect the implementation of items (1) & (2) of C and item (2) of D as appropriate.

E. EFFECTIVITY

Thirty (30) days after the FSIS and AANSOO shall have developed and promulgated the procedure orders, the requirements become effective and executory. Strict compliance therefore is a must.


ALFONSO G. CUSI
Director General

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 11-19-2016
AIDA S. ROMULO
Chief, Central Records Section