



June 1, 2010

MEMORANDUM CIRCULAR NO.: 14-10

TO : ALL CAAP RATED/APPROVED TRAINING ORGANIZATIONS

SUBJECT : UNAUTHORIZED WITHHOLDING OF PASSPORTS

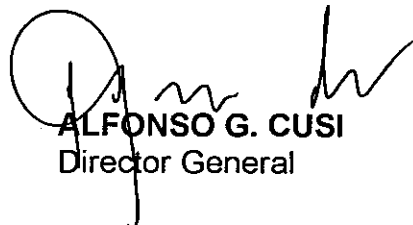
This Authority is in receipt of numerous complaints from different Embassies and Consular Offices concerning the alleged practice of compelling their citizens/nationals to surrender their passports to the custody of Flight Training Schools/Civil Aviation Training Organizations for the entire duration of flight/ground trainings and making it appear that same is part of the requirements of this Authority.

This unauthorized practice by the flight and ground training schools is viewed as an adopted scheme for the purpose of coercing foreign pilot students to maintain/retain their training in their respective institutions.

This Agency is cognizant of the adverse consequences of the said practice of preventing the affected foreign pilot students to exercise their freedom to transfer to another training facility and likewise expose them to difficulties due to their non-possession of internationally accepted official documents for their personal identification.

Henceforth, all training organizations which are rated and approved by this Authority are hereby directed to discontinue the practice of withholding the passports of foreign students who are undergoing flight and ground instruction trainings in their facilities or the appropriate administrative sanction/s shall be imposed by this Authority.

Strict compliance is hereby enjoined.


ALFONSO G. CUSI
Director General