



Republic of the Philippines
Department of Transportation and Communications

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

1300 MIA Road, Pasay City, Metro Manila

MEMORANDUM CIRCULAR NO. 06-12, Series of 2012

TO : ALL CAAP INSPECTORS

FROM : THE DIRECTOR GENERAL
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

SUBJECT : IMPLEMENTATION OF FIVE (5) PHASE CERTIFICATION
PROCESS

DATE : 13 MARCH 2012


Effective immediately, all Air Operator Certificate (AOC); Approved Maintenance Organization (AMO); Approved Training Organization (ATO); and Aerial Work Certification, *must follow the Five (5) Phase Process including pending applications.*

The guidance in the following CAAP Manuals and Advisory Circulars must be strictly observed:


Certification	Manuals	Advisory Circulars
Air Operators Certification	CAAP AOC Administration Manual	
Approved Maintenance Organization	CAAP AMO Administration Manual	CAAP AC 06-001
Approved Training Organization	CAAP Personnel Licensing Manual	CAAP AC 03-001
<i>Any other certification not covered by the above must follow the 5 Phase process as detailed in CAAP AC 00-003.</i>		

In addition, the *mandatory observance* of the Minimum Required Evaluations and Inspections, and demonstration *must be maintained in the correct phases and timelines.*

For strict compliance.


RAMON S. GUTIERREZ
Director General

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OF THE PHILIPPINES
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03-26-2012
AIDA S. ROMULO
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and Archives Division