



13 October 2023

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the Civil Aviation Authority of the Philippines (CAAP), Area Center V, Bicol International Airport in connection with the implementation of the **Rehabilitation Of Comfort Rooms At Naga Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee on **23 October 2023 at 2:00 pm** at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.

The following should be submitted together with the quotation:

1. Valid PCAB License Small A;
 2. Current Mayor's/Business Permit;
 3. Phil-GEPS Registration Number;
 4. Name/credentials of proposed Master Electrician, Master Plumber and Construction Foreman;
 5. List of completed similar project within the last three (3) years which must be related to any vertical works with attached supporting documents.
 6. List of Contractor's Equipment, including proof of ownership or certification of availability of the Chipping Gun and Scaffolding Set from the lessor/vendor for the duration of the project, as the case may be.
7. Other documentary requirements:
- 7.1 Omnibus Sworn Statement (*see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.*)
 - 7.2 Latest Income & Business Tax Returns [*maybe submitted together with the quotation or before issuance of Notice of Award*]:
 - 7.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 7.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

- 7.3 Additional Requirements to be submitted *before issuance of Notice To Proceed*:
- 7.3.1 Work Schedule;
 - 7.3.2 PERT/CPM;
 - 7.3.3 S-Curve;
 - 7.3.4 Manpower Schedule;
 - 7.3.5 Equipment Utilization Schedule;
 - 7.3.6 Work Method;
 - 7.3.7 Construction Safety & Health Programs Approved by the DOLE*; and
 - 7.3.8 Performance Security.

**Copy of the CSHP received by the DOLE may be initially submitted together with the NOA, however, the DOLE approved CSHP must be immediately submitted upon approval.*

Quotations not accompanied by current Mayor's/Business Permit, valid PCAB License; name/credentials of proposed Master Electrician, Master Plumber, Construction Foreman, and Safety Officer; Phil-GEPS Registration Number; List of contractor's equipment; and List of completed similar projects with attached supporting documents shall be automatically disqualified.

SCOPE OF WORK

1. Site Works
 - a. Chipping/Dismantling of existing floor and wall tiles.
 - b. Demolition of partition wall at Male Toilet Room above counter.
 - c. Removal/breaking of existing granite countertop
 - d. Removal/Replacement of plumbing fixtures, toilet partitions and mirrors.
 - e. Provision of safety signage/barricades on portion of toilet to be repaired.
 - f. Reinstallation of PWD grab bars.
2. Concrete Works
 - a. Repair of concrete countertop after removal of existing granite and installation of new granite slab.
 - b. Plastering on portion on wall areas after tiles removal (smooth cement finish).
3. Tile Works
 - a. Replacement/Installation of floor tiles (400mmx400mm), wall tiles (300mm x 600mm) and subway tiles.
4. Painting Works
 - a. Repainting of existing ceiling, new painting for walls and drop ceiling.
5. Carpentry Works
 - a. Installation of PVC composite panel beside countertop areas.
 - b. Installation of drop ceiling above countertops and urinal areas using metal furring and 1/2" thk plywood.
6. Toilet Partition
 - a. Supply and installation of new toilet partitions.
7. Plumbing Works
 - a. Replacement/Installation of new plumbing fixtures & accessories.
8. Electrical Works
 - a. Supply and installation of downlight on drop ceiling areas
9. Provision of minor tools and equipment.
10. Incidental charges shall be charge to the OCM included in the pay item.

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE: *All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.*

(Contractor's Logo On Main Page)

BID PROPOSAL

REHABILITATION OF COMFORT ROOMS AT NAGA AIRPORT

ITEM NO.	DESCRIPTION OF WORK	QUANTIT Y	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00	Site Works	1.00	lot									
2.00	Concrete/Masonry Works	1.00	lot									
3.00	Architectural Works											
3.10	Tile Works	1.00	lot									
3.20	Painting Works	1.00	lot									
3.30	Carpentry Works	1.00	lot									
4.00	Plumbing Works	1.00	lot									
5.00	Electrical Works	1.00	lot									
	TOTAL AMOUNT											

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

(Contractor's Logo On Main Page)

BILL OF QUANTITIES**Project: Rehabilitation Of Comfort Rooms At Naga Airport****Location :** Naga Airport, Pili, Camarines Sur

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	Site Woks				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
2.00	Concrete/Masonry Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
3.00	Architectural Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
3.10	Tile Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
3.20	Painting Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
3.30	Carpentry Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
4.00	Plumbing Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				
5.00	Electrical Works				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:
Printed Name:
Position:
Name Company:
Date:

Annex "C"

(Contractor's Logo On Main Page)

NAME OF PROJECT : Rehabilitation Of Comfort Rooms At Naga Airport
 LOCATION : Naga Airport, Pili, Camarines Sur
 SUBJECT : Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	Site Works				
B.	Labor				
	a. Chipping/Dismantling of Floor and Wall Tiles	127.12	sq.m		
	b. Demolition of partition wall between lavatory and urinal at Male Toilet Room	1.95	sq.m		
	c. Chipping and Dismantling of Existing Granite Countertop	4.46	sq.m		
	d. Removal of Plumbing Fixtures, Toilet Partition and Mirrors and relocation of hand dryer power supply	1.00	lot		
			Labor Cost ...		
C.	Equipment	QTY.	DUR. (DAYS)	RATE/DAY	
	Chipping gun	1.00	9		
			Equipment Cost ...		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Continuation

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2.00	Concrete and Masonry Works				
2.10	(Repair of Concrete Slab for Countertop and Plastering of Wall)				
A	Material Cost				
	Portland Cement, 40 kg.	27.00	bags		
	Sand	2.00	cu.m		
	Gravel 3/4"	1.00	cu.m		
	RSB, 10mm dia.	10.00	pcs.		
	#16 GI Tie Wire	2.00	kgs.		
	1/4"x 4'x8' Plywood, Ordinary	2.00	pcs.		
	Form Lumber, Coco	67.00	bd.ft.		
	Assorted CWN	2.00	kgs.		
			Material Cost ...		
B.	Labor	QTY.	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1.00	3		
	Skilled Worker	1.00	3		
	Common Worker	1.00	3		
			Labor Cost ...		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Continuation

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3.00	Architectural Works				
3.10	Tile Works				
A	Material Cost				
	400mm x 400mm Homogeneous Matte Floor Tiles (Gray)	228.00	pcs.		
	300mm x 600mm Homogeneous Matte Wall Tiles	77.00	pcs.		
	75mmx150mm Subway Tiles	729.00	pcs.		
	Portland Cement, 40 kg	5.00	bags		
	Tile Adhesive (25kgs)	7.00	bags		
	Tile Grout (5kg)	10.00	bags		
	Tile Cutting Disk, 4"	2.00	pcs.		
			Material Cost ...		
B.	Labor	QTY.	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1.00	6		
	Skilled Worker	2.00	6		
	Common Worker	2.00	6		
			Labor Cost ...		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Continuation

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3.20	Painting Works				
A	Material Cost				
	Flat Latex	8.00	gals		
	Semi Gloss Latex	12.00	gals		
	Concrete Neutralizer	1.00	gals		
	Flat Wall Enamel	0.50	gals		
	Quick Dry Enamel (Brown)	1.00	gals		
	Paint Thinner	0.50	gals		
	Paint Roller with Pan 9"	3.00	pcs.		
	Paint Brush 4"	5.00	pcs.		
	Paint Brush 2"	5.00	pcs.		
	Rugs	2.00	kgs		
	Paintable Sealant	2.00	tubes		
				Material Cost ...	
B.	Labor	QTY.	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1.00	3		
	Skilled Worker	2.00	3		
	Common Worker	1.00	3		
				Labor Cost ...	
C.	Equipment	QTY.	DUR. (DAYS)	RATE/DAY	
	Scaffolding set	2.00	2		
	(2pcs H-frame, 2pcs X-braces & 4 pcs J-pin)				
				Equipment Cost ...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
				INDIRECT COSTS	
1.	OCM	15.0%	of Estimated Direct Cost		
2.	CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	25.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST (F + E), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
	TOTAL ESTIMATED COST (D + G), P				
	TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				

Continuation

ITEM	DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	AMOUNT
3.30	Carpentry Works					
A	Material Cost					
	21mmx122mmx2900mm PVC Composite Panel		58.00	pcs.		
	Marine Plywood, 1/2"x4'x8'		4.00	pcs		
	Furring Channel, 19mmx50mmx5.0m		6.00	pcs		
	Wall Angle 25mmx25mmx3.0m		10.00	pcs		
	SS 304 Flat Bar 25mmx6mmx2.5mm thk		2.00	pcs		
	No More Nails, 320g		6.00	tubes		
	Metal Clip		290.00	pcs.		
				Material Cost ...		
B.	Labor		QTY.	DUR. (DAYS)	RATE/DAY	
	Skilled Worker		2.00	7		
	Common Worker		2.00	7		
				Labor Cost ...		
C.	Equipment		QTY.	DUR. (DAYS)	RATE/DAY	
	Scaffolding set	(2pcs H-frame, 2pcs X-braces & 4 pcs J-pin)	2.00	4		
				Equipment Cost ...		
A	TOTAL MATERIAL COST					
B	TOTAL LABOR COST					
C	TOTAL EQUIPMENT COST					
D	TOTAL DIRECT COST					
INDIRECT COSTS						
1.	OCM	15.0%	of Estimated Direct Cost			
2.	CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E.	TOTAL OCM & PROFIT	25.0%	of D			
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P						
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit						
TOTAL ESTIMATED COST (D + G), P						
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit						

Continuation

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4.00	PLUMBING WORKS				
A	Material Cost				
	Water Closet Tank Type - Elongated, Vitreous China, Push Button Mechanism, Dual Flush with complete fittings	4.00	sets		
	Wall Hung Urinal w/ Flush Valve, Vitreous China with complete fittings	2.00	sets		
	Toilet Partition - Floor Pedestal System Compact Laminate Board 12mm thk (for Divider, door panels and pilasters) and using PVC Nylon Black for Fittings and Accessories	11.40	sq.m		
	Countertop Lavatory (Rectangular), Vitreous China	6.00	sets		
	Wall-hung Type Lavatory w/ Short Pedestal	1.00	sets		
	Floor drain, 100mm x 100mm, stainless steel	5.00	sets		
	Brushed Bidet Spray (SUS 304) with Nickel Plated Holder and stainless steel double lock hose w/ complete accessories	4.00	sets		
	Basin P-Trap, 32mm (Brass Material)	7.00	sets		
	Wash Basin Faucet, Single hole with complete fittings (Matte Black)	7.00	sets		
	Granite Countertop 0.6mx2.20mx20mm thk (Black)	4.00	pcs		
	Black Framed Glass Mirror, 0.6mx1.0m	7.00	pcs		
	Toiler Paper Holder SS (Matte Black)	4.00	pcs		
			Material Cost ...		
B.	Labor	QTY.	DUR. (DAYS)	RATE/DAY	
	Master Plumber	1.00	8		
	Skilled Worker	3.00	8		
	Common Worker	3.00	8		
			Labor Cost ...		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				-
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Continuation

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5.00	ELECTRICAL WORKS				
A	Material Cost				
	120mm dia. Surface Mounted LED Downlight Frosted Type Black Casing 9W	9.00	sets		
	2.0 mm² THHN/THWN-2 600V 90°C Copper Wire, Lead Free Type, (UL) Listed	26.00	mtrs.		
				Material Cost ...	
B.	Labor	QTY.	DUR. (DAYS)	RATE/DAY	
	Master Electrician	1.00	2		
	Skilled Worker	1.00	2		
				Labor Cost ...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				—
D	TOTAL DIRECT COST				
				INDIRECT COSTS	
1.	OCM	15.0%	of Estimated Direct Cost		
2.	CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	25.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST (F + E), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
	TOTAL ESTIMATED COST (D + G), P				
	TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				
				Submitted by:	
				Printed Name:	
				Position:	
				Name of Company:	
				Date:	

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery sites if the contract is awarded. Quotations must be delivered to the Civil Aviation Authority of the Philippines, Area Center V **not later than 2:00 p.m. on 23 October 2023** at its physical address at the BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay. **Online submission is not allowed and late submission shall not be accepted.** All quotations together with the required documents should be placed in a sealed envelope marked **Rehabilitation Of Comfort Rooms At Naga Airport.**

The Approved Budget for the Contract (ABC) is **Six Hundred Sixty Two Thousand One Hundred Seventeen Pesos & 05/100 (Php 662,117.05)** No. of Days to Complete: **Forty-Eight (48) calendar days.**

Very truly yours,


ATTY. NEILITO V. LUPANGO
 Chairperson, Bids and Awards Committee

ATTY. NEILITO V. LUPANGO
 Chairperson, Bids and Awards Committee
 Civil Aviation Authority of the Philippines
 Bicol International Airport, Daraga, Albay


Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

 Signature Over Printed Name of Dealer/Supplier

 TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for **Rehabilitation Of Comfort Rooms At Naga Airport.** to the above-named dealer/supplier in accordance with the existing regulations.


 Alan D. Lorente
 Canvasser

Admin. Bldg., CAAP, Bicol International Airport, Daraga, Albay, Philippines, 4501

BAC Office Tel Nos.: 0906-410-2901

Tel. Hotline Nos.: 0945-341-6603/ 0929-461-2407/(052)742-3321

Email Address: bia_airport@caap.gov.ph / area_center5@caap.gov.ph