



REQUEST FOR QUOTATION  
NO.: RFQ-2021-056

Date: **October 1, 2021**

Name of the Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No. : \_\_\_\_\_

Sir/Madam:

Please quote your best offer (lowest net, price, taxes, and government discount terms included) and submit your Quotation duly signed by you or your duly authorized representative not later than **October 8, 2021 at 2:00PM** for:

Name of the Project : **PM OF OTHER STRUCTURES – REPAIR OF OLD ADMIN BUILDING AT CAAP, BAGUIO AIRPORT**  
Location : **Baguio Airport, Loakan, Baguio City**  
Terms of Reference :

Sealed quotations must be submitted either personally to Ms. Hazelle May C. Andres, Head, Secretariat of the Bids and Awards Committee of Laoag International Airport (BAC-LIA) or e-mail at [areacenter1\\_bac@caap.gov.ph](mailto:areacenter1_bac@caap.gov.ph). For any clarification, do not hesitate to contact us through the contact information seen below.

Aside from the Terms and Conditions provided at the back portion of this RFQ, please observed the following general conditions:

- 1. The following documents must be attached upon submission of the Quotation:
  - a) Mayor's Permit
  - b) PhilGEPS Certificate of Registration
- 2. All quotations shall be considered as fixed price and not subject to price escalation during the contract implementation.
- 3. Payment shall be made through check.

(Original Signed)  
**Atty. RIZZA JOY S. VALLESTERO**  
Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/We submit our quotations for the following item/s:

ITEM DESCRIPTION  (SPECIFY THE BRAND AND MODEL OF YOUR OFFER/PROPOSAL, IF APPLICABLE)	APPROVED BUDGET OF THE CONTRACT (ABC) (PER ITEM)	OFFER*						REMARKS
		PRICE				Compliance w/ Technical Specifications		
		QTY	UNIT	Unit Price	Total Price	Yes	No	
1. Supply of labor and materials which will be used for the project titled: “PM OF OTHER STRUCTURES – REPAIR OF OLD ADMIN BUILDING AT CAAP, BAGUIO AIRPORT”  Scope of Works: 1. Concrete Works 2. Tile Works	Php 231,501.48	1	Lot					



Republic of the Philippines  
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3. Doors and Windows								
4. Electrical Work								
5. Painting Work								
6. Plumbing Works								
7. Fixtures								
8. Occupational Safety								
No. of Days to Complete: Thirty (30) Calendar Days								
<b>TOTAL ABC</b>	Php 231,501.48							
<b>GRAND TOTAL:</b>								

**Note: Quotation for each item must not exceed the ABC per item**

\_\_\_\_\_  
Signature over Printed Name  
Supplier/Dealer/Contractor

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, shall be denominated in Philippine Peso which includes all taxes, duties and/or levies payable.
4. Quotations exceeding the ABC shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. Further, the most advantageous to the government to the point of quality of materials and prices as well as the responsiveness of the bids shall be the basis of the award.
6. *The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding or not award the contract in any of the following conditions set forth by Sec. 41 (Reservation Clause) of the Revised IRR of RA 9184.*
7. The Supply Office of LIA shall have the right to inspect and to test the goods to confirm their conformity to the technical specifications.
8. *Date of Completion/Delivery:* In case of an approved POW, within the period stated therein. While, in cases of regular procurement, within 7-10 days or less, after the issuance of the Purchase Order. Further, any request of extension shall be sent to the End-User/Implementing Facility concern.
9. *Mode and Terms of Payment:* Within ten (10) working days after the supplies/materials and labor/service have been inspected and accepted, respectively, through a check issued by the procuring entity.
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. This Office (LIA) shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**NOTE: The aforecited Terms and Conditions shall be without prejudice to any provisions of a Contract which will be executed by and between the Procuring Entity and Contractor/Supplier/Dealer in order to conform with the requirements set forth by RA 9184.**



**Republic of the Philippines**  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

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AGENCY : Department of Transportation  
/ CIVIL AVIATION AUTHORITY OF THE PHILIPPINES  
PROJECT : PM of Other Structures - Rehabilitation of Old Admin Building  
LOCATION : Loakan Baguio Airport  
SUBJECT : BILL OF QUANTITY/DETAILED ESTIMATE

I. CONCRETE WORKS  
QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS		QUANTITY		UNIT COST		AMOUNT
1	4" Chb	140	pcs		/pcs		
2	Cement	25	bags		/bags		
3	Sand	2	cu.m		/cu.m		
4	Gravel	2.5	cu.m		/cu.m		
5	Cwn, Assorted sizes	2	kls		/kls		
6	10mm dia. RSB	45	pcs		/pcs		
7	#16 GI Tie Wire	2	kls		/kls		
MATERIAL COST							
2.	EQUIPMENT		QUANTITY		UNIT COST		AMOUNT
1	Electrical Drill	5	days		/days		
2	Cut-off Machine	5	days		/days		
3	1/2" Phenolic Board (formworks)	6	pcs		/pcs		
4	2x2 Good Lumber (formworks)	116	bd.ft		/bd.ft		
EQUIPMENT COST							
3.	LABOR		NO. OF DAYS		UNIT COST		AMOUNT
1	No. of Worker	Designation					
1	1	Foreman	7	days		/days	
2	2	Skilled Worker	7	days		/days	
3	2	Common Laborer	7	days		/days	
LABOR COST							

TOTAL DIRECT COST

B. INDIRECT COST

1.	OCM( Overhead, Contingencies, Miscellaneous)			
2.	CONTRACTORS PROFIT			
			TOTAL MARK-UP	
3.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%		

TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST

AGENCY : Department of Transportation  
/ CIVIL AVIATION AUTHORITY OF THE PHILIPPINES  
PROJECT : PM of Other Structures - Rehabilitation of Old Admin Building  
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II. TILE WORKS

QUANTITY 1.0 LOT

A. DIRECT COST

1. MATERIALS		QUANTITY		UNIT COST		AMOUNT
1	0.60x0.60cm Porcelain floor tiles	60	pcs		/pcs	
2	Tile Adhesive	6	bags		/bags	
3	Cement	3	bags		/bags	
4	Sand	1	cu.mtr		/cu.mtr	
5	Tile Grout	6	kls		/kls	
MATERIAL COST						

2. EQUIPMENT		QUANTITY		UNIT COST		AMOUNT
1	Angle Grinder	3	days		/days	
EQUIPMENT COST						

LABOR							
3.	No. of Worker	Designation	NO. OF DAYS		UNIT COST		AMOUNT
1	1	Foreman	5	days		/days	
2	1	Skilled Worker	5	days		/days	
3	2	Common Laborer	5	days		/days	
LABOR COST							

TOTAL DIRECT COST

B. INDIRECT COST

1.	OCM( Overhead, Contingencies, Miscellaneous)			
2.	CONTRACTORS PROFIT			
			TOTAL MARK-UP	
3.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%		

TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST



AGENCY : Department of Transportation  
/ CIVIL AVIATION AUTHORITY OF THE PHILIPPINES  
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III. DOORS AND WINDOWS  
QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS	QUANTITY		UNIT COST		AMOUNT
1	Awning Type Glass Window, one way mirror	2.5	sq.mtr		/sq.mtr	
2	0.70mtr width Panel Door ( w/ complete accessories - jamb, hinges, knob)	1	set		/set	
MATERIAL COST						

2.	EQUIPMENT	QUANTITY		UNIT COST		AMOUNT
1				/		-
EQUIPMENT COST						.

LABOR										
3.		No. of Worker	Designation		NO. OF DAYS		UNIT COST		AMOUNT	
	1	1	Foreman		2	days		/days		
	2	1	Skilled Worker		2	days		/days		
					LABOR COST					

TOTAL DIRECT COST

B. INDIRECT COST

1.	OCM( Overhead, Contingencies, Miscellaneous)			
2.	CONTRACTORS PROFIT			
			TOTAL MARK-UP	
3.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%		

TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST

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V. PAINTING WORKS

QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS	QUANTITY	UNIT COST	AMOUNT
1	Latex Paint, Permacoat	3 gals	/gals	
2	Acrylic Latex Paint	5 gals	/gals	
3	Versatex	3 gals	/gals	
4	Paint Brush, Assorted Size	2 pcs	/pcs	
5	Paint Roller	1 pcs	/pcs	
MATERIAL COST				

2.	EQUIPMENT	QUANTITY	UNIT COST	AMOUNT
1		1 lot	/lot	-
EQUIPMENT COST				-

3.	LABOR		NO. OF DAYS	UNIT COST	AMOUNT
	No. of Worker	Designation			
1	1	Foreman	4 days	/days	
2	1	Skilled Worker	4 days	/days	
3	1	Common Laborer	4 days	/days	
LABOR COST					

TOTAL DIRECT COST

B. INDIRECT COST

1.	OCM( Overhead, Contingencies, Miscellaneous)			
2.	CONTRACTORS PROFIT			
			TOTAL MARK-UP	
3.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%		

TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST

AGENCY : Department of Transportation  
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PROJECT : PM of Other Structures - Rehabilitation of Old Admin Building  
LOCATION : Loakan Baguio Airport  
SUBJECT : BILL OF QUANTITY/DETAILED ESTIMATE

VI. PLUMBING WORKS  
QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS	QUANTITY		UNIT COST		AMOUNT
1	Water closet - vitreous china class "AA" elongated 6 LPF top-Inlet fulsh valve lever type water closet with seat & cover	1	set		/set	
2	Lavatory , w/ stainless faucet and complete fittings	1	set		/set	
MATERIAL COST						

2.	EQUIPMENT	QUANTITY		UNIT COST		AMOUNT
1		1	lot		/lot	
EQUIPMENT COST						

3.

LABOR						
	No. of Worker	Designation	NO. OF DAYS		UNIT COST	AMOUNT
1	1	Foreman	2	days	/days	
2	1	Skilled Worker	2	days	/days	
			LABOR COST			

TOTAL DIRECT COST

B. INDIRECT COST

1.	OCM( Overhead, Contingencies, Miscellaneous)			
2.	CONTRACTORS PROFIT			
			TOTAL MARK-UP	

3.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%		
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TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST



AGENCY : Department of Transportation  
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PROJECT : PM of Other Structures - Rehabilitation of Old Admin Building  
LOCATION : Loakan Baguio Airport  
SUBJECT : BILL OF QUANTITY/DETAILED ESTIMATE

VII. FIXTURES  
QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS	QUANTITY		UNIT COST		AMOUNT
1	Airconditioning Unit, 1.5hp, Inverter, Split Type w/ Installation	1	unit		/unit	
2	Double Burner Electric Stove	1	unit		/unit	
3	Water Dispenser	1	unit		/unit	
MATERIAL COST						

TOTAL DIRECT COST

B. TOTAL COST

1. DIRECT COST	
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TOTAL UNIT COST

AGENCY : Department of Transportation  
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PROJECT : PM of Other Structures - Rehabilitation of Old Admin Building  
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SUBJECT : BILL OF QUANTITY/DETAILED ESTIMATE

VIII. OCCUPATIONAL SAFETY AND HEALTH PROGRAM

QUANTITY 1.0 LOT

A. DIRECT COST

1.	MATERIALS			QUANTITY		UNIT COST		AMOUNT
						/	-	
			MATERIAL COST				-	

2.	EQUIPMENT			QUANTITY		UNIT COST		AMOUNT
1	PPE (Safety Gloves, Reflectorized vest, )			5	sets		/sets	
			EQUIPMENT COST					

3.	LABOR			NO. OF DAYS		UNIT COST		AMOUNT
1						/	-	
			LABOR COST				-	

TOTAL DIRECT COST

B. INDIRECT COST

1.	CONTRACTORS PROFIT			TOTAL MARK-UP	
2.	Value Added Tax, VAT (OCM + Contractor's Profit + Direct Cost)	5%			

TOTAL INDIRECT COST

C. TOTAL COST

1.	DIRECT COST + INDIRECT COST	
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TOTAL UNIT COST

AGENCY: Department of Transportation  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES  
PROJECT: PM of Other Structures - Rehabilitation of Old Admin Building  
LOCATION: Loakan Baguio Airport  
SUBJECT: SCOPE OF WORKS

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## 1.0 GENERAL

- The works to be accomplished by the successful bidders shall consist of furnishing, supervision of labor, materials, supplies, tools and equipment to complete the Scope of Works of the PM of Other Structures - Rehabilitation of Old Admin Building
- All Scope of Works must be according to plans and specifications. The quality and types of materials must conform to the specifications and must be approved first by the Engineer In-charge assigned by CAAP-LIA
- The Contractor shall be responsible in providing safety perimeter fence or security fences, personal protective equipment (PPE) for staffs and workers on site while construction is ongoing. Safety reports should be prepared regularly.
- Contractor shall provide accomplishment work pictures (Printed/Soft Copy: before, during and after) for documentation to the the Engineer-in-charge assigned by CAAP-LIA.

## 2.0 LOCATION OF THE PROJECT

- The Contract to be bid is located at Laoag International Airport.

## 3.0 SCOPE OF WORKS

- The details of work are at best enumerated below, but be noted that the Contract includes all works and services although not specifically mentioned herein, but are needed to fully complete the Project.
- The Project covers the supply of labor, materials, mobilization/demobilization, tools/equipment, and construction related permits necessary for **PM of Other Structures - Rehabilitation of Old Admin Building at Loakan Baguio Airport** with the following scope of works which shall be done in accordance with the approved plans, specifications and provision of contract to wit: (Work shall include but is not limited to the following)

## 4.0 CIVIL/STRUCTURAL WORKS

### I. CONCRETE WORKS

- The work includes all materials, labor, equipment and performance for Concrete Works. It includes pouring of concrete floor slab, laying of Chb and plastering. See Attached plan and Drawings for Details.

### II. TILE WORKS

- The work includes all materials, labor, equipment and performance for Tiles Works. It includes laying of Floor Tiles and application of Tile Grout. See Attached plan and Drawing for details.

### III. DOORS AND WINDOWS

- The work includes all materials, labor, equipment and performance for Doors and Windows. It includes Installation of Panel Door and Awning Type Window. See attached plan and Drawings for details.

### IV. ELECTRICAL WORK

- The work includes all materials, labor, equipment and performance for Electrical Work. It includes Wirings and installation of electrical fixtures. See attached plans and Drawings for details.

### V. PAINTING WORKS

- The work includes all materials, labor, equipment, and performance for Painting Works. It includes application of primer and final coating of Paints.

### VI. PLUMBING WORKS

- The work includes all materials, labor, equipment and performance for Plumbing Works. It includes replacement of Watercloset and Lavatory.

## **VII. FIXTURES**

- The work includes all materials for Fixtures. It includes the purchase of Items Included to POW and to be surrendered to the Office In-Charge of Baguio Airport.

## **IX. OCCUPATIONAL HEALTH AND SAFETY PROGRAM**

- Every personnel that will be working on the restricted area shall wear necessary Personal Protective Equipment. Safety officer will be present during the Implementation of the Project.

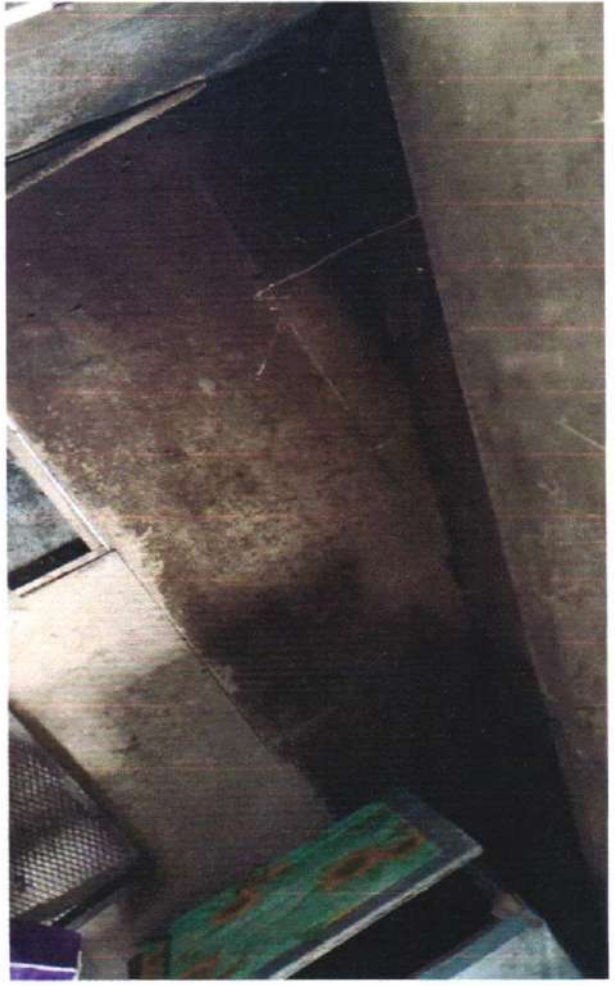








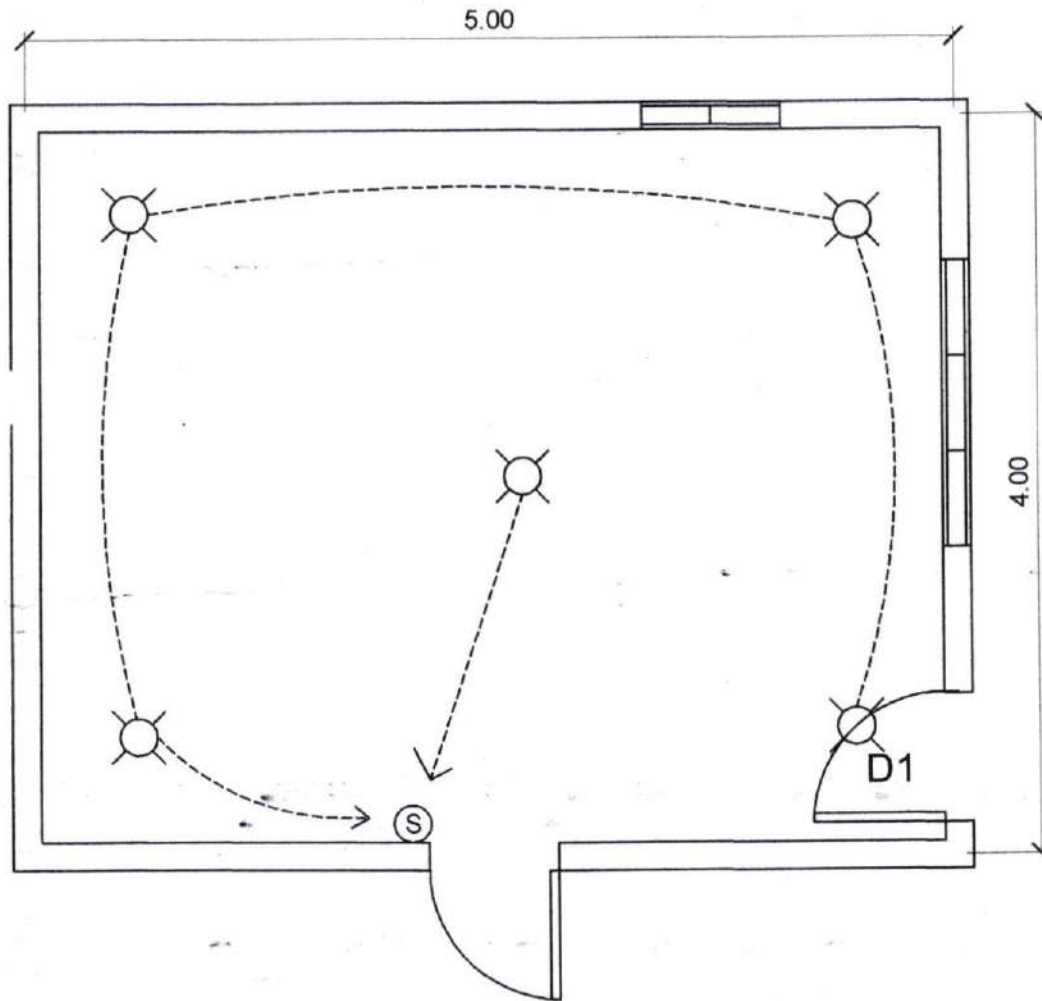




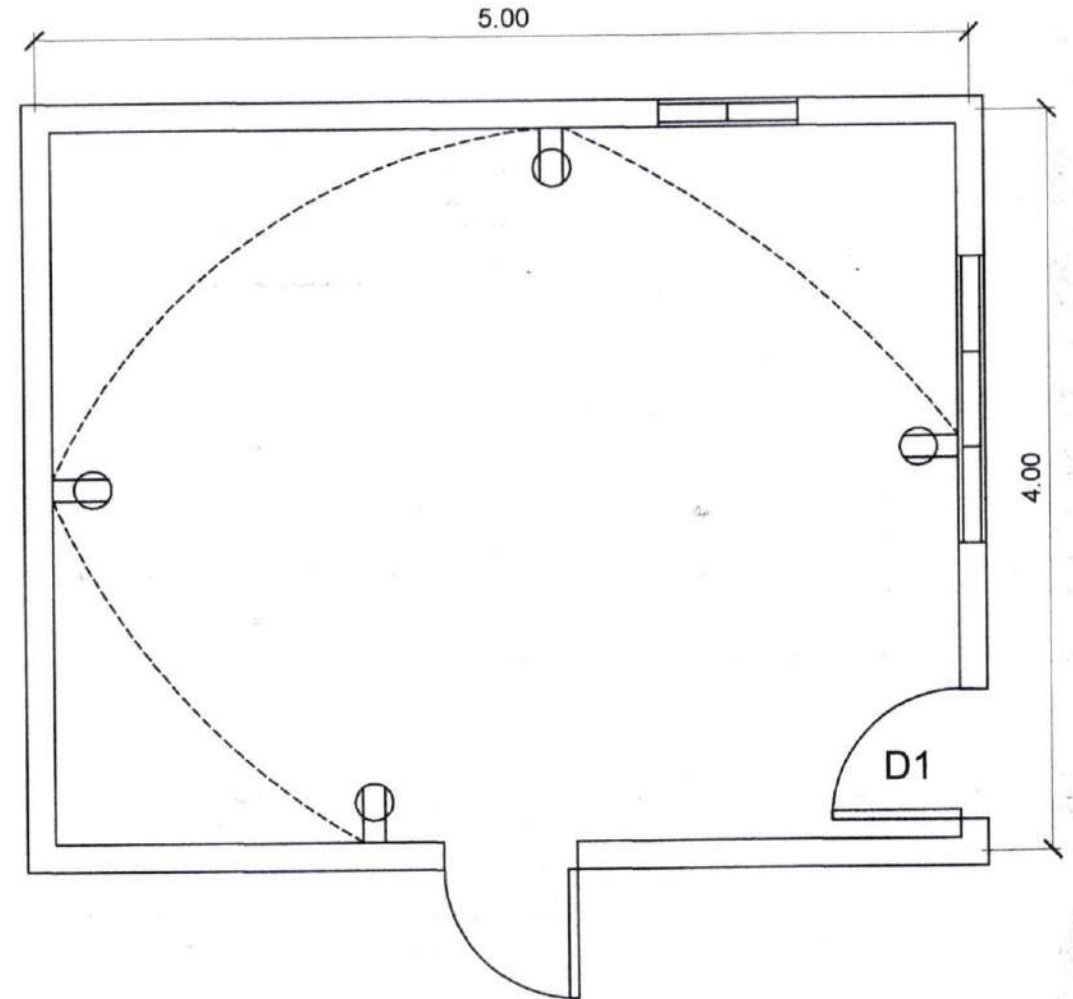








○ Lighting Layout



○ Power Line Layout



REPUBLIC OF THE PHILIPPINES

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

PREPARED:

**RENZ ALDRINE A. CORPUZ**  
ENGINEER

CHECKED/VERIFIED:

**JOEFFREY B. LACADON**  
ACTING ENGINEER, BOM

PROJECT TITLE:

**PM Bldg. and Other Structure - Repair of  
Old Admin Building**

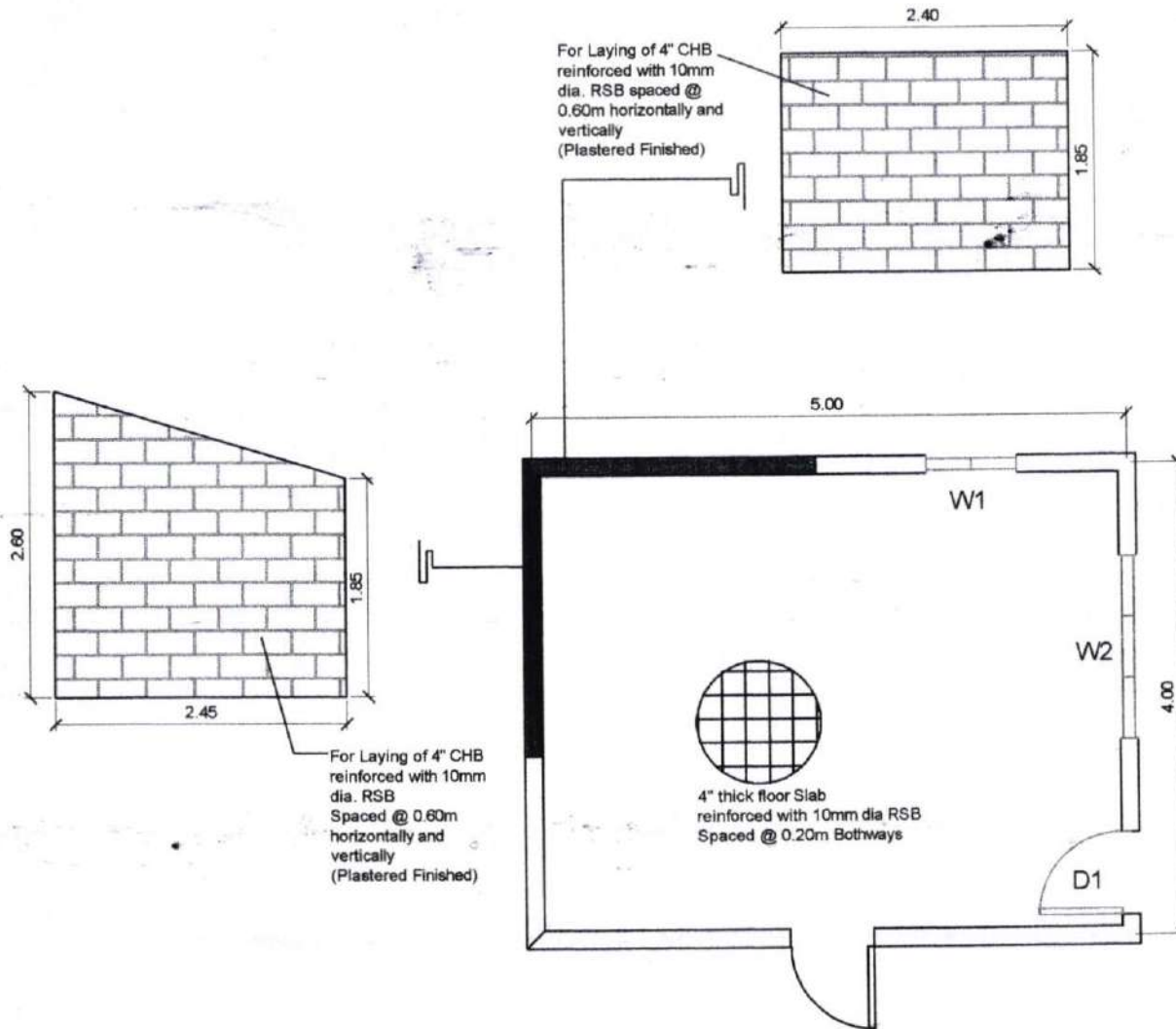
LOCATION:

**Loakan Baguio City, Baguio Airport**

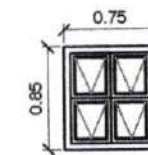
APPROVED:

**RONALD V. ESTABILLO**  
CIVIL AVIATION AREA MANAGER, AREA 1

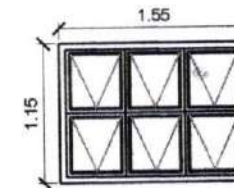
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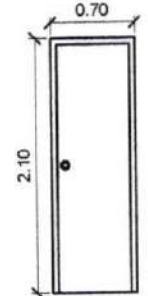
OLD ADMIN OFFICE FLOOR PLAN



W1 - Awning one way mirror Glass window (1 Set)



W2 - Awning one way mirror Glass window (1 Set)



D1 - Panel Door (1 Set)

DOOR AND WINDOWS SCHEDULE



REPUBLIC OF THE PHILIPPINES

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

PREPARED:

RENZ ALDRINE A. CORPUZ

ENGINEER

CHECKED/VERIFIED:

JOEYFREY B. GADON

ACTING ENGINEER, BGM

PROJECT TITLE:

PM Bldg. and Other Structure - Repair of Old Admin Building

LOCATION:

Loakan Baguio City, Baguio Airport

APPROVED:

RONALD V. BUABILLO

CIVIL AVIATION AREA MANAGER, AREA 1

SCALE: NTS