



Republic of the Philippines  
Department of Transportation and Communications  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
*Bids and Awards Committee*

**REQUEST FOR EXPRESSION OF INTEREST FOR**

**PROCUREMENT OF CERTIFYING BODY FOR A  
THIRD-PARTY AUDIT CERTIFICATION UNDER ISO 9001:2015  
QUALITY MANAGEMENT SYSTEM  
BID No. 20-001-01 (Re-Bid)**

1. The *Civil Aviation Authority of the Philippines*, through the *CAAP Corporate Budget for FY2021* intends to apply the sum of **Three Million Pesos (PhP 3,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Certifying Body for a Third-Party Audit Certification under ISO 9001:2015 Quality Management System*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The CAAP now calls for the submission of eligibility documents for **Procurement of Certifying Body for a Third-Party Audit Certification under ISO 9001:2015 Quality Management System**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **2:00 P.M., 03 August 2021** at BAC Office, CAAP Compound, MIA Road corner Ninoy Aquino Avenue, 1300 Pasay City, Metro Manila. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from BAC Office, CAAP Compound, MIA Road corner Ninoy Aquino Avenue, 1300 Pasay City, Metro Manila on **21 July 2021** and inspect the Bidding Documents at the address given below during 08:00 AM to 05:00 PM from MONDAY to FRIDAY.
4. A complete set of Bidding Documents may be acquired by interested bidders on **21 July 2021** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php Five Thousand Pesos (Php 5,000.00) exclusive of VAT**.
5. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise

as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR).

7. The short list shall consist of five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

A.	Eligibility Check and Shortlisting Criteria and Rating	
	<b>APPLICABLE EXPERIENCE/ QUALIFICATION OF THE COMPANY</b>	<b>60%</b>
	Number of ISO Certification (government agencies A and private companies) consultancy projects completed successfully	<b>30%</b>
	16 projects and above	30
	15 projects	25
	14 projects and below	10
	<b>Years of Experience</b>	<b>30%</b>
	10 Years and above	30
	5-9 Years	25
	4 Years and below	0
	<b>QUALIFICATION OF PERSONNEL WHO MAY BE ASSIGNED TO THE JOB</b>	<b>20%</b>
	Combined years of work experience in Quality Management System projects	<b>20%</b>
	16 projects and above	30
	15 projects	25
	14 projects and below	10
	<b>CURRENT WORKLOAD RELATIVE TO CAPACITY</b>	<b>20%</b>
	Number of on-going QMS projects relative to capacity	<b>20%</b>
	5 or more projects but can assign at least 5 team members to the project	20
	4 projects but can assign at least 3 team members to handle the project	15
	5 or more projects but can assign a maximum of 3 team members to the project	10

	4 or more projects but can assign a maximum of 2 team members to the project	5
	TOTAL	100%

8. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

9. The CAAP shall evaluate bids using the Quality Based Evaluation (QBE). The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
10. The contract shall be completed within **One (1) Year**.
11. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**ATTY. GODFREY S. RAGUDO**  
 Head, BAC-Bravo Secretariat  
 Civil Aviation Authority of the Philippines  
 Old MIA Road corner Ninoy Aquino Avenue  
 1300 Pasay City, Metro Manila  
 Telephone number – (02) 7944-2358  
[www.caap.gov.ph](http://www.caap.gov.ph)

  
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**BGEN JOHN L. ESTABILLO AFP (RET)**  
 Chairman, Bids and Awards Committee - Bravo