

**PURCHASE ORDER**

**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

Supplier: <b>ILOILO IZEEM COMMERCIAL</b>	PO No.: <u>2021-03-015</u>
Address: <u>Mabini St., Iloilo City</u>	Date: <u>3/16/2021</u>
TIN: <u>136-965-006-000</u>	Mode of Procurement: <u>SVP</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CAAP, Iloilo Airport</u>	Delivery Term: <u>15CD</u>
	Mode of Payment: <u>Check</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Arch File, 2 hole, roval blue, landscape, long size	39	345.00	13,455.00
2	pcs	Arch File, 2 hole, Red, landscape, long size	3	345.00	1,035.00
3	pcs	Arch File, 2 hole, maroon, landscape, long size	33	345.00	11,385.00
4	pcs	Arch File, 2 hole, green, landscape, long size	10	345.00	3,450.00
5	pcs	Arch File, 2 hole, Navy blue, landscape, long size	16	345.00	5,520.00
6	pcs	Ballpen (Stick on Stand) Black	50	85.00	4,250.00
7	pcs	Ballpen 0.5 mm Blue (super fine, ball point pen, retractable; hard plastic cover; an write 2 to 3 kilometers before the ink runs out)	36	15.00	540.00
8	pcs	Ballpen 0.5 mm Black (super fine, ball point pen, retractable; hard plastic cover; an write 2 to 3 kilometers before the ink runs out)	60	15.00	900.00
9	pcs	Ballpen 0.5 mm Black (semi gel; water reistant ink; superfine point; tinted colour barrel; high colour intensity; smooth writing); ventilated safety cap; hard plastic cover, can write 2 to 3 kilometers before the ink runs out	60	15.00	900.00
10	pcs	Ballpen 0.5 mm Blue (semi gel; water reistant ink; superfine point; tinted colour barrel; high colour intensity; smooth writing); ventilated safety cap; hard plastic cover, can write 2 to 3 kilometers before the ink runs out	36	15.00	540.00
11	reams	Bond Paper A4 20gsm 500 sheets per ream	150	240.00	36,000.00
12	reams	Bond Paper Short 8.5" x 11" 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	100	220.00	22,000.00
13	reams	Bond Paper long 8.5" x 13" 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	80	260.00	20,800.00
14	packs	Binder Clips 1 1/4 inch(12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	36	48.00	1,728.00
15	packs	Binder Clips 3/4 inches (12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	36	42.00	1,512.00
16	pcs	Brown Envelope long	200	4.00	800.00
17	pcs	Brown Envelope short	100	3.00	300.00
18	pcs	Calculator; 2 digits display, Front Panel Metal Coating, Battery power Big Display, Memory Functions,Up to 4 Decimal Support, High Quality Plastic Construction and Keys, OFF Key, Double Zero with Rounding Function Support, Dimensions (WxLxH): 192 x 147 x 42 mm	6	650.00	3,900.00
19	pcs	Correction Tape, no waiting, fast and clean, write over immediately, 5mm x 8m	120	35.00	4,200.00
20	pcs	Document/File Box Double, Red, legal, data file box made of chipboard	4	210.00	840.00
21	pcs	Document/File Box Double with cover , Royal blue, legal, data file box made of chipboard	8	265.00	2,120.00
22	rolls	Double Sided tissue Tape; Raw materials: tissue, acrylic adhesive	24	485.00	11,640.00
23		Double Sided FoamTape; Strong double-sided from tape. Foam type, Use for most type of walls, Ideal for mounting, picture, posters, and signs without nails. Also available foam tape with oil	24	750.00	18,000.00

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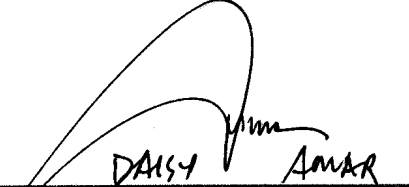
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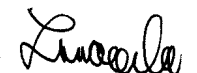
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
25	pcs	Rubber Eraser, Comfort quality for high-quality erasing performance Minimal crumbling, Protective cellophane wrapper with practical tear-and-open strip, Sliding sleeve for convenient handling, Phthalate and latex free, 43 x 19 x 13 mm	6	65.00	390.00
26	pcs	Expanded Envelope (long) yellow	200	15.00	3,000.00
27	pcs	Expanded Envelope (long) red	200	15.00	3,000.00
28	pcs	Filing Folder white long	300	6.00	1,800.00
29	pcs	Filing Folder white short	200	5.00	1,000.00
30	pcs	ID Case; Universal plastic transparent id card holder (tucked in) Business cards up to 55x90 mm	1000	8.00	8,000.00
31	rolls	Laminating Film A3; Thermoformability: the sheet can be thermoformed easily on typical vacuum and pressure thermofoming machine; (12") x 50 x 250 microns	3	2,300.00	6,900.00
32	pcs	Mailing Envelope long	500	0.80	400.00
33	rolls	Masking Tape 1"x 20 yards	36	25.00	900.00
34	pads	Memo Pads Colored 3x3	12	65.00	780.00
35	pads	Memo Pads Colored 3x4	12	85.00	1,020.00
36	pads	Memo Pads Colored 3x5	12	120.00	1,440.00
37	pcs	Pencil Sharpener, Stainless Steel with Metal body	6	350.00	2,100.00
38	pcs	Permanent Marker Fine Red; Refillable, Waterproof, Permanent	12	45.00	540.00
39	pcs	Permanent Marker Broad Blue, Refillable, Waterproof, Permanent	12	45.00	540.00
40	rolls	Packing Tape (Brown) 2" x 100m	36	40.00	1,440.00
41	rolls	Scotch Tape 1"x 100m	48	28.00	1,344.00
42	packs	Signature Post It (Sign Here Colored)	50	150.00	7,500.00
43	pcs	Stapler #35; Stapler with Remover, Staple Size: 24/6 26/6 (No.35) Can use with Staple no. 35, Stapling up to 20shts of 20lb paper 100% Good Quality Stapler for Long Lasting use, With Staple Remover for easy removing of Staples, For home and Office Use	6	400.00	2,000.00
44	pcs	Sign pen 0.4 Fine Blue	36	75.00	2,700.00
45	pcs	Sign pen Blue 0.5 gel ink	24	28.00	672.00
46	pcs	Sign pen Red 0.5 gel ink	12	28.00	336.00
47	pcs	Sign Pen 0.3 Black Retractable	24	75.00	1,800.00
48	pcs	Sign Pen 0.3 Blue Retractable	24	75.00	1,800.00

Total Amount in words **Two Hundred Nineteen Thousand One Hundred Ninety-Seven Pesos Only** **219,197.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme:   
Signature over Printed Name of Supplier  
Date: 4-6-21

Very truly yours,  
  
**MANUELA LUISA F. PALMA**  
Acting Airport Manager  
Authorized Official

Funds Available: 

BUR No.: 2021-03-0079