



Republic of the Philippines
**CIVIL AVIATION AUTHORITY
OF THE PHILIPPINES**



BAGONG PILIPINAS

10 OCT 2023

MEMORANDUM

FOR : ALL CONCERNED

SUBJECT : REQUEST FOR LEGAL CLEARANCE FOR BIDDING PURPOSES

In order to streamline the functions of the Service and ensure efficient processing for bidding purposes, effective immediately, all requests for legal clearance must be submitted at least two (2) business days before the scheduled bidding. This procedure applies from Monday to Friday.

This adjustment aims to facilitate a thorough review and evaluation of legal aspects associated with the bidding process. It is crucial for all concerned parties to adhere to this timeline to allow for comprehensive legal scrutiny and to avoid any delays in the bidding procedures.

Please be guided accordingly and let this serve as a reminder to integrate this revised timeline into your planning and scheduling processes.


For your information and guidance.

BY AUTHORITY OF THE DIRECTOR GENERAL:


ATTY. ROBERTO MARTIN S. BUENAVENTURA
Assistant Director General II
Enforcement and Legal Service

**CIVIL AVIATION AUTHORITY
OF THE PHILIPPINES
CERTIFIED PHOTOCOPY
(NOT VALID WITH ERASURE/ALTERATION)**

10-11-2023


MADONNA L. OROCIO
Records Officer II
Central Records and Archives Division