



MEMORANDUM CIRCULAR NO.: 13-16

**TO :** ALL CONCERNED  
**FROM :** THE DIRECTOR GENERAL  
**SUBJECT :** AMENDMENT TO THE PHILIPPINE CIVIL AVIATION REGULATIONS (PCAR) PART 8, SUBSECTION 8.3.1.9 MAINTENANCE AND INSPECTION RECORDS RETENTION

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**REFERENCES:**

1. Philippine Civil Aviation Regulations Part 8 and Regulations Amendment Procedures
2. Airworthiness Department Letter Request for amendment dated 08 July 2015

**AMENDED REGULATION:**

**PCAR PART 8**

**8.3.1.9 MAINTENANCE AND INSPECTION RECORDS RETENTION**

- (a) Except for records maintained by an *AOC holder and notwithstanding the requirements of Part 13*, each registered owner or operator shall retain the following records for a minimum period of 90 days *after the unit to which they refer has been permanently withdrawn from service for paragraph (2)*; and the records in paragraph (1) below for a minimum period of one year after the signing of the maintenance release *or until the work is repeated or superseded by other work of equivalent scope and detail*:

**EFFECTIVITY CLAUSE:**

Fifteen (15) days after compliance with the requisite publication in a single newspaper of general circulation and a copy filed with the U.P. Law Center – Office of the National Administrative Register, these amendments shall be incorporated to the Philippine CAR Part 8, series of 2016 and shall supersede any memoranda, regulations and directives in conflict herewith.

So Ordered. Signed this MAR 10 2016 day of \_\_\_\_\_ CAAP, Pasay City.

  
LT GEN WILLIAM K HOTCHKISS III AFP (RET)

*"The Future is in the Skies"*