



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Supply and delivery of Materials for the Rehabilitation of Tagaytay MSSR Antenna Tower and Cab Room" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C23-075-09**
Name of Project : **Supply and Delivery of Materials for the Rehabilitation of Tagaytay MSSR Antenna Tower and Cab Room**
Approved Budget for Contract : **P95,224.00**
Terms : See the attached Annex "A" for Terms of Reference and corresponding Specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **Thirty (30) Calendar Days** from the receipt of Notice for Compliance
Partial delivery is **not allowed**
Delivery Location : **ANS Technical Center**
Delivery Time : 8:00 AM – 4:00 PM (working days)

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**.

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.


MELINA C. REYES
CCC Vice-Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Supply and Delivery of Materials for the Rehabilitation of Tagaytay MSSR Antenna Tower and Cab Room				
Technical Specifications	QTY	Unit	Unit Price	Total Price
GI Pipe, 4" x 20', sch.40	2	pcs		
Black Iron Steel Plate Checkered, 5.5mm 4'x 8'	1	pc		
105mm x 1.0mm x 16mm Cutting Disc	36	pcs		
2.5mm Welding Rod	10	kgs		
Galvanized Plate, 4'x 8', Gauge 14	1	pc		
GI Pipe, 1"sch. 20	4	pcs.		
GI Pipe, 1 1/2"sch. 20	2	pcs		
Angular Bar, 3/16" x 2" x 2" x 20'	20	pcs		
Rigid Steel Conduit (RSC), 1" x 3m	42	pcs		
RSC Coupling, 1"	39	pcs		
RSC Long Elbow Coupling, 1"	3	pcs		
U-bolt, Stainless, 3/16" x 1" x 2"	20	pcs		
Epoxy Primer, Gray	2	gal		
Quick Drying Enamel, International Orange	3	gal		
Paint Thinner	1	gal		
Lacquer Thinner	1	gal		
Paint Brush, 2"	4	pcs		
Paint Roller,4"	3	pcs		
Paint Tray	2	pcs		
Gloves	12	pairs		
Safety Goggles	4	pcs		
Steel Brush	4	pcs		
Welding Mask	1	pc		
12"Industrial Portable Air Blower Ventilator with 5-meter Flexible Duct	1	pc		
Total (Inclusive of VAT)				

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.

 Email Address





TERMS OF REFERENCE

Name of Project	:	Supply and Delivery of Materials for the Rehabilitation of Tagaytay MSSR Antenna Tower and Cab Room
Approved Budget	:	Php 95,224.00
Delivery Period	:	Thirty (30) calendar days from the receipt of the Notice for Compliance <i>Note: Partial delivery is not allowed.</i>
Delivery Location	:	ANS Technical Center <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days.</i> <i>A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery.</i> <i>A confirmation of availability of the concerned office must be received by the supplier before proceeding with the delivery. None compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

Technical Specifications

No.	Item Description/ Specifications	Quantity	Units
1	GI Pipe, 4" x 20', sch. 40	2	pcs
2	Black Iron Steel Plate Checkered, 5.5mm x 4' x 8'	1	pc
3	105mm x 1.0mm x 16mm Cutting Disc	36	pcs
4	2.5mm Welding Rod	10	kgs
5	Galvanized Plate, 4' x 8', Gauge 14	1	pc
6	GI Pipe, 1" sch. 20	4	pcs
7	GI Pipe, 1 1/2" sch. 20	2	pcs
8	Angular Bar, 3/16"x 2"x 2" x 20'	20	pcs
9	Rigid Steel Conduit (RSC), 1" x 3m	42	pcs
10	RSC Coupling, 1"	39	pcs
11	RSC Long Elbow Coupling, 1"	3	pcs
12	U-bolt, Stainless, 3/16"x 1"x 2"	20	pcs

13	Epoxy Primer, Gray	2	gal
14	Quick Drying Enamel, International Orange	3	gal
15	Paint Thinner	1	gal
16	Lacquer Thinner	1	gal
17	Paint Brush, 2"	4	pcs
18	Paint Roller, 4"	3	pcs
19	Paint Tray	2	pcs
20	Gloves	12	pairs
21	Safety Goggles	4	pcs
22	Steel Brush	4	pcs
23	Welding Mask	1	pc
24	12" Industrial Portable Air Blower Ventilator with 5-meter Flexible Duct	1	pc

Prepared by:  NOEL S. GUMAYAGAY Acting Division Chief III, ANFMD	Approved by:  FLORIAN S. ATIENZA Acting Department Manager III, ANOD
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