



**REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the “Supply and delivery of 1000A AC/DC Clamp meter with flexible current probes to Philippine ATM Center” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C23-071-09**  
Name of Project : **Supply and delivery of 1000A AC/DC Clamp meter with flexible current probes to Philippine ATM Center**  
Approved Budget for  
for Contract : **P50,000.00**  
Terms : See the attached Annex “A” for Terms of Reference and  
corresponding Specifications  
Location : Procurement Division, CAAP, MIA Road, Pasay City  
Delivery Term : **Thirty (30) Calendar Days** from the receipt of Notice for Compliance  
Partial delivery is **not allowed**  
Delivery Location : **Manila CNS/ATM Facility**  
Delivery Time : 8:00 AM – 4:00 PM (working days)

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC’s above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC’s above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (Annex “A”) during submission of offer/Quotation and,
7. Brochure if applicable

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**.

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ “draw lots” as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

  
**MELINA C. REYES**  
CCC Vice-Chairperson



**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<b>Supply and delivery of 1000A AC/DC Clamp meter with flexible current probes to Philippine ATM Center</b>				
<b>Technical Specifications</b>	<b>QTY</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
<b>Number of pieces:</b> 1 set <b>Current Capacity:</b> 1000 amperes for AC and DC <b>Extended Capacity:</b> 2500 amperes for AC & DC using flexible current probes <b>Other Functions:</b> AC and DC Voltmeter (at least 1000V) Frequency Counter (5-500 Hz, 0.1 Hz Resolution) Resistant Meter (Up to 60 kilo ohms) Capacitance Meter (Up to 1000uF) <b>Jaw Opening:</b> Up to 34 mm <b>Flexible current Probe Cable:</b> at least 1.7 mm Battery Requirements: Two (2) pieces AA (LR6 for IEC std) size <b>Accessories:</b> Carrying bag or case Operation Manual	1	set		
<b>Warranty:</b> One (1) year from the date of acceptance				
<b>Additional Requirements:</b> <ol style="list-style-type: none"> <li>Bid documents must be accompanied by a list of ongoing and completed contracts for the past five (5) years related to supply of electrical/ electronic test instruments or test equipment.</li> <li>A Certificate of Authorized Distributorship of the brand of the product must be submitted together with the bid.</li> <li>Certificate of Calibration must be provided during the delivery of the product with an expiration at least eleven (11) months after the delivery period.</li> </ol>				

(Amount in Words)

\_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

\_\_\_\_\_  
 Email Address





### TERMS OF REFERENCE

Name of Project	:	Purchase Request for the Supply and Delivery of 1000A AC/DC Clamp Meter with Flexible Current Probes to Philippine ATM Center
Approved Budget	:	Php 50,000.00
Delivery Period	:	Thirty (30) calendar days from the receipt of Notice for Compliance <i>Note: Partial delivery is <b>not allowed</b>.</i>
Delivery Location	:	Manila CNS/ATM Facility <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days.</i> <i>A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery of service.</i> <i>A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. None compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

#### Technical Specifications

Number of Pieces:	1 set
Current Capacity:	1000 amperes for AC and DC
Extended Capacity:	2500 amperes for AC & DC using flexible current probes
Other Functions:	AC and DC Voltmeter (at least 1000V) Frequency Counter (5- 500 Hz, 0.1 Hz Resolution) Resistance Meter (Up to 60 kilo ohms) Capacitance Meter (Up to 1000 uF)
Jaw Opening:	Up to 34 mm
Flexible Current Probe Cable:	at least 1.7 meters
Battery Requirements:	Two (2) pieces AA (LR6 for IEC std) size
Accessories:	Carrying bag or case Operations Manual
Warranty:	One (1) year from the date of acceptance


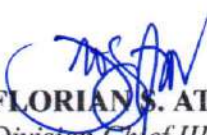


Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

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**Additional Requirements**

- a. Bid documents must be accompanied by a list of ongoing and completed contracts for the past five (5) years related to supply of electrical/ electronic test instruments or test equipment.
- b. A Certificate of Authorized Distributorship of the brand of the product must be submitted together with the bid.
- c. Certificate of Calibration must be provided during the delivery of the product with an expiration at least eleven (11) months after the delivery period.

<p>Prepared by:</p>  <b>ALBERT C. VELASCO</b> CNSSO IV EMMID-ANOD	<p>Approved by:</p>  <b>FLORIAN S. ATIENZA</b> Division Chief III EMMID-ANOD
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