



REQUEST FOR QUOTATION

Date: October 3, 2023
 RFQ.: BSVP 2023-046

Name of Company: _____
 Address: _____
 Business Permit No.: _____
 TIN No.: _____
 PhilGEPS Registration No.: _____

PROCUREMENT: Supply and Delivery of Janitorial Supplies for CY 2023 of CAAP-Caticlan Airport.

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements (**Business Permit, PhilGEPS Certificate of Registration and Special Power of Attorney for Sole Proprietorship/ Secretary Certificate for Corporation, if applicable**) **not later than October 10, 2023 at 11:00 AM.**

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

(SGD.) ROBERTO B. MONTELIJAO JR.
 Procurement Officer

TERMS AND CONDITIONS:

- Bidders must provide **correct and accurate** information required in this form.
- Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
- Bidders must quote for all the items.
- Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's
- The item/s shall be delivered within **Forty Five (45)** calendar days from receipt of purchase order.
- The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER					REMARKS	
			PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		
			QTY	Unit Price	Total Price		Yes		No
		PHP 38,305.30							
JANITORIAL SUPPLIES									
1 AIR FRESHENER, GEL	6 cans								
2 BROOM, soft	8 pcs.								
3 BROOMSTICK	3 pcs.								
4 BRUSH, floor and foot, with handle	3 pcs.								
5 Floor Brush (hard hair, wooden long handle)	2 pcs.								
6 DEODORIZER, 99% paradichlorobenzene	10 pcs								
7 DETERGENT POWDER, twin pack. 74g per twin pack	20 pcs.								
8 DISHWASHING LIQUID, 1gal, anti-bacterial	6 dozen								
9 DIPPER- thick, plastic	6 gal.								
10 DUST PAN, plastic with handle, size: Large	4 units								
11 FEATHER DUSTER, anti-static	3 pcs.								
12 GLASS SQUEEGEE	1 pcs.								
13 INSECT REPELLANT, water based Baygon Big	5 pcs.								
14 Liquid Sosa 500ml	6 gal.								
15 MOP, 360 degree rotating mop for easy and better cleaning	1 pcs.								
16 MURIATIC ACID, 500ml	10 pair								
17 PAIL, hard plastic, 20 liters per pail	5 pcs.								
18 SPONGE	8 pcs.								

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER								
			PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		REMARKS		
			QTY	Unit Price	Total Price		Yes	No			
19 TOILET BOWL BRUSH, medium plastic bristle, with handle	3 pcs										
20 TOILET BOWL CLEANER, 5 liters per container	6 bottles										
21 TOILET TISSUE PAPER, jumbo roll, plastic packed per roll, 12 rolls per box	4 bottles										
22 TOILET BOWL PUMP- Black, Rubber, Wood, Easy to pump, Durable pump	4 pcs.										
23 TRASH BAG, XL size (10 pcs per roll)	15 gal.										
24 TRASH BAG, Lsize (10pcs per roll)	15 pcs										
25 TRASH BAG, M size (25pcs per roll)	15 pcs.										
TOTAL											

Signature over Printed Name

Contact Number (Landline and/ or Cellphone Nos)/Email Address