



Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

**BIDS AND AWARDS COMMITTEE ALPHA**  
**NOTICE OF DIRECT CONTRACTING and REQUEST FOR QUOTATION**  
**16 December 2021**

The Civil Aviation Authority of the Philippines (CAAP) through its Bids and Awards Committee Alpha (BAC Alpha), will undertake an **Alternative Method of Procurement through Direct Contracting** for the project stated below, in accordance with Section 50 (c) of the Revised Implementing Rules and Regulations of Republic Act 9184.

The BAC Alpha requests Ms. Jinky G. Jabonillo, Service Sales Associate of CONCEPCION-OTIS PHILIPPINES, INC. to submit a PRICE PROPOSAL in Philippine Peso (Inclusive of VAT) for the project indicated below:

<b>Name of Project</b>	<b>Supply, Delivery and Installation of Motor Encoder of OTIS Elevator at Laoag ATC Tower</b>
<b>Approved budget for the contract</b>	<b>Php 267,000.00</b>

Please submit your price proposal and the documents enumerated below to the **Bids and Awards Committee Alpha on 10:00 A.M on 27 December 2021 at the CAAP Bids and Awards Committee Secretariat Office, 4/F Admin Building, Civil Aviation Authority of the Philippines, MIA Road, Pasay City.**

**A. Eligibility Requirements:**

1. Mayor's or Business Permit
2. Omnibus Sworn Statement
3. Latest Income/Business Tax Return
4. Computation of Net Financial Contracting Capacity (NFCC)
5. Valid Certificate of Sole Distributorship

**B. Technical Requirements:**

1. Technical Specifications with Compliance Statement

C. Financial Requirements:

1. Original of duly signed and accomplished Financial Bid Form (Form No. 1)
2. Summary of Bid Proposal
3. Price Schedule Form

**Late submission shall not be accepted.**

Quotation opening shall be held physically at the CAAP Conference Room, 4/F Admin Building, Civil Aviation Authority of the Philippines, MIA Road, Pasay City and virtually via Google Meet Video Conferencing. The quotation will be opened in the presence of the bidder's representative/s who opts to attend the activity. The bidder is requested to advise the committee, through the Secretariat of the name of its representative together with an attached written authorization manually or via electronic mail.

Should you have further inquiries/clarifications, you may contact the BAC Secretariat at (02) 7944-2358 or email at [caapbacsecaalpha@gmail.com](mailto:caapbacsecaalpha@gmail.com).

We look forward to your participation in this procurement activity.

  
**CAPTAIN DONALDO A. MENDOZA**  
*Chairperson*  
Bids and Awards Committee - Alpha