



INVITATION TO BID FOR

PROCUREMENT OF MANPOWER OUTSOURCING CONTRACT FOR PROVISION OF TECHNICAL AND NON-TECHNICAL PERSONNEL SUPPORT SERVICE REQUIREMENTS

FOR CAAP CENTRAL OFFICE AND AREA CENTERS NATIONWIDE UNDER A THREE (3)-YEAR SERVICE AGREEMENT BID NO. 22-003-01 BRAVO

1. The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES (CAAP)**, through its **Corporate Operating Budget (COB)** for **FY 2022** intends to apply the sum of **One Billion Three Hundred Eighty-Nine Million Two Hundred Ninety-Five Thousand One Hundred Fifteen Pesos and 04/100 centavos. (Php 1,389,295,115.04)** for the **First One Year only**, being the ABC to payments under the contract for **Provision of Technical and Non-Technical Personnel Support Service Requirements for CAAP Central Office and Area Centers Nationwide under a Three (3)-Year Service Agreement**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **CAAP** now invites bids for the above Procurement Project (see details in the attached Terms of Reference). Delivery of the Goods is required for the **First One Year only**. Bidders should have completed, within **Three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Classification	No. of Position Items Required	Total Cost**	Date of Delivery (Effectivity of Contract)
Non-Technical	3,431	Php 1,015,405,780.61	Mar 1, 2022-Feb 28, 2023
Technical	502	Php 373,888,334.42	Mar 1, 2022-Feb 28, 2023
TOTAL	3,933	Php 1,389,295,115.04	

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from the **CAAP Bids and Awards Committee Bravo** and inspect the Bidding Documents at the address given below during **Regular Office Hours from 8:00 A.M. to 5:00 P.M. (Monday to Friday)**.



6. A complete set of Bidding Documents may be acquired by interested Bidders on the **28 January 2022 until the deadline of submission of bid** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 75,000.00 (inclusive of 12% VAT)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **by presenting the official receipt in person**.
7. The **CAAP** will hold a Pre-Bid Conference¹ on **February 4, 2022, 1:00PM** at **CAAP Conference Room, CAAP Compound, MIA Road Ninoy Aquino Avenue, 1300 Pasay City** and/or through video conferencing or webcasting *via Google Meet*, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through **manual submission at the office address indicated below**, on or before **February 18, 2022, 1:00PM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. Bid opening shall be on **February 18, 2022, 1:00PM** at the given address below and/or via **Google Meet**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The **CAAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For further information, please refer to:

DR. ROLLY T. BAYABAN

Head, BAC Secretariat

BAC Office

4/F, Admin Building, CAAP Compound, MIA Road
corner Ninoy Aquino Avenue, 1300 Pasay City

E-mail address: caap.sbac@gmail.com

Telephone No.: (02) 7944-2358 / 7944-2230

www.caap.gov.ph



26 January 2022



BGEN JOHN L ESTABILLO AFP (Ret)
Chairperson, Bids and Awards Committee-Bravo
(BAC Bravo)

