



04 August 2023

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Supply & Delivery Of Various Sanitary Supplies At Bicol International Airport (For July & August 2023)** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Bids and Awards Committee (BAC) not later than 2:00 p.m. on 11 August 2023** at the CAAP's physical address at the **BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.**

ITEM NO.	UNIT	QTY.	DESCRIPTION (Location : BIA, Daraga, Albay	UNIT PRICE	TOTAL
1	Box	120	Jumbo Roll Tissue 200 mtrs./ 2 Ply Hygienic		
2	Box	6	Liquid Hand Soap, Lemon (4gal/box)		
3	Pack	4	Trash Bag, Black, XXL 37"x 40"(200's/pack)		
4	Pack	4	Trash Bag, Black, Medium 22"x 24"(500's/pack)		
5	Pack	4	Trash Bag, Yellow, XL 30"x 37"(200's/pack)		
6	Pack	4	Trash Bag, Green, XL 30"x 37"(200's/pack)		
7	Pack	4	Trash Bag, Transparent, XXL 37"x 40"(200's/pack)		
TOTAL AMOUNT OF QUOTATION					
x-x-x-x- Nothing Follows-x-x-x-x-x					

**Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochures/Pictures indicating brand name and description of the sanitary supplies, including manufacturer's name of the tissue and hand soap shall be automatically disqualified.** Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.


Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 11 August 2023.** Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below.

**Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various Sanitary Supplies At Bicol International Airport (For July & August 2023).**

The Approved Budget for the Contract (ABC) is **Two Hundred Seventy Seven Thousand Six Hundred Forty Pesos (Php 277,640.00).**

No. of Days to Complete: **Fifteen (15) days.**

Very truly yours,

  
**ATTY. NEILITO V. LUPANGO**  
Chairperson, Bids and Awards Committee

**ATTY. NEILITO V. LUPANGO**

Chairperson, Bids and Awards Committee  
Civil Aviation Authority of the Philippines  
Bicol International Airport  
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

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Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Supply And Delivery Of Various Sanitary Supplies At Bicol International Airport (For July & August 2023)** project to the above-named dealer/supplier in accordance with the existing regulations.



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Canvasser