



25 January 2023

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Supply & Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For January & February 2023)** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Bids and Awards Committee (BAC) not later than 2:00 p.m. on 31 January 2023** at the CAAP's physical address at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.

ITEM NO.	UNIT	QTY.	DESCRIPTION (Location : BIA, Daraga, Albay)	UNIT PRICE	TOTAL
1	Pc	12	Air Freshener Car Gel, 70g		
2	Pc	24	Air Freshener Scented Gel, 180g		
3	Btl	24	Air Freshener Spray, 320 ml		
4	Pack	12	Detergent Powder, 500g		
5	Btl	12	Dishwashing Liquid, 780 ml		
6	Pair	50	Hand Gloves Cloth, Heavy Duty		
7	Unit	4	Mop Bucket with Side Press Wringer, Heavy Duty		
8	Pc	10	Mop Handle, Aluminum		

ITEM NO.	UNIT	QTY.	DESCRIPTION (Location : BIA, Daraga, Albay)	UNIT PRICE	TOTAL
<i>Continuation</i>					
9	Btl	12	Multi-Purpose Floor Tile Cleaner, 500ml		
10	Gal	10	Muriatic Acid		
11	Bundle	10	Round Rags, All Cotton		
12	Pc	50	Spin Mop Head Refill (Round), Large, Heavy Duty		
13	Unit	67	Spin Mop With Squeezer/Bucket Spinner, Heavy Duty		
14	Btl	12	Toilet Bowl/Urinal Cleaner, 500 ml		
15	Box	100	Jumbo Roll Tissue (JRT) Paper <ul style="list-style-type: none"> - 2 Ply 200M - 12 Rolls/Box - Anti-clogging Premium Tissue Paper - Individually Sealed/Wrapped with Plastic (Hygienic) 		
16	Pack	4	Trash Bag, XXL, Black, 200 pcs./pack		
17	Pack	4	Trash Bag, Medium, Black, 500 pcs./pack		
18	Pc	12	High Quality Walis Tambo, Soft Broom <ul style="list-style-type: none"> - Made from durable and specially designed materials - Triple Protection against fiber fall - Angled Broom for Ergonomic Handling - Lightweight for easy sweeping and storing - 36 inches 		
TOTAL AMOUNT OF QUOTATION					
<i>x-x-x-x- Nothing Follows-x-x-x-x-x</i>					

Quotations not accompanied by Current Mayor's/Business Permit, and Phil-GEPS Registration Number, and Brochures/Pictures indicating brand name and description of the housekeeping and cleaning supplies, except for the rags, shall be automatically disqualified.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 31 January 2023**. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below.

Online submission is not allowed and late quotations shall not be accepted. All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For January & February 2023)**.

The Approved Budget for the Contract (ABC) is **Three Hundred Fifty Five Thousand Forty Pesos (Php 355,040.00)**.

No. of Days to Complete: **Fifteen (15) days.**

Very truly yours,


NEILITO V. LUPANGO
Chairperson, Bids and Awards Committee

MR. NEILITO V. LUPANGO

Chairperson, Bids and Awards Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Supply And Delivery Of Various Housekeeping & Cleaning Supplies At Bicol International Airport (For January & February 2023)** project to the above-named dealer/supplier in accordance with the existing regulations.



Juan O. Lovina

Canvasser