



11 July 2023
Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the Civil Aviation Authority of the Philippines (CAAP), Area Center V, Bicol International Airport in connection with the implementation of the **Supply And Delivery Of Eight (8) Units Steel Filing Cabinet For Various Sections (Terminal Office, EPD, MPO, STP Operators, And ANS) At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee on **19 July 2023 at 2:00 pm** at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.


ITEM NO.	UNIT	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
1	Unit	8	Glass Door Steel Filing Cabinet <ul style="list-style-type: none">- Color: Gray- Material: Mild Steel- Design Type: Standard- No. of Racks: Five (5)- No. of Doors: Four (4)- No. of Shelves: Five (5)- Finishing: Paint Coated- Shape: Rectangular- Dimensions: 66"x 30"x 15"- One (1) year warranty coverage		
TOTAL AMOUNT OF QUOTATION					
nothing follows					

Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochure/picture indicating brand name and specification of the goods offered shall be automatically disqualified. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery sites if the contract is awarded. Quotations must be delivered to the Civil Aviation Authority of the Philippines, Area Center V not later than 2:00 p.m. on 19 July 2023 at its physical address at the BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay. Online submission is not allowed and late submission shall not be accepted.

Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late quotations shall not be accepted. All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Eight (8) Units Steel Filing Cabinet For Various Sections (Terminal Office, EPD, MPO, STP Operators, And ANS) At Bicol International Airport.**

The Approved Budget for the Contract (ABC) is **Ninety Two Thousand Pesos (Php 92,000.00).**
No. of Days to Complete: **Thirty (30) calendar days.**

Very truly yours,


ATTY. NEILITO V. LUPANGO
Chairperson, Bids and Awards Committee

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Chairperson, Bids and Awards Committee
Civil Aviation Authority of the Philippines
Bicol International Airport, Daraga, Albay


Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Supply And Delivery Of Eight (8) Units Steel Filing Cabinet For Various Sections (Terminal Office, EPD, MPO, STP Operators, And ANS) At Bicol International Airport** project to the above-named dealer/supplier in accordance with the existing regulations.



Canvasser