



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

12 October 2022

Date

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the Civil Aviation Authority of the Philippines (CAAP), Area Center V, Bicol International Airport in connection with the implementation of the **Repair & Maintenance Of Windcone Stand Including Concrete Base Slab At Virac Airport – 2<sup>nd</sup> SVP** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee on **21 October 2022 at 2:00 pm** at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.

The following should be submitted together with the quotation:

1. Valid PCAB License Small A;
2. Current Mayor's/Business Permit;
3. Phil-GEPS Registration Number; and
4. Name/credentials of proposed Construction Foreman, and Safety Officer.
5. List of Contractor's Equipment (One Bagger Cement Mixer, Bar Cutter, Oxy-acetylene Cutting Torch and Portable Welding Machine)  
*(The contractor's major equipment units, which are owned, leased, and/or under purchase agreements must be supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements)*
6. Other documentary requirements:
  - 6.1 Omnibus Sworn Statement *(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)*
  - 6.2 Additional Requirements to be submitted *before issuance of Notice To Proceed:*
    - 6.2.1 Work Schedule;
    - 6.2.2 PERT/CPM;
    - 6.2.3 S-Curve;
    - 6.2.4 Manpower Schedule;
    - 6.2.5 Work Method;
    - 6.2.6 Construction Safety & Health Programs Approved by the DOLE\* ; and
    - 6.2.7 Performance Security.

*\*Copy of the CSHP received by the DOLE may be initially submitted together with the NOA, however, the DOLE approved CSHP must be immediately submitted upon approval.*

Quotations not accompanied by valid PCAB License; current Mayor's/Business Permit; Phil-GEPS Registration Number; name/credentials of proposed Construction Foreman, and Safety Officer; and list of contractor's equipment together with supporting documents shall be automatically disqualified.

### **SCOPE OF WORK:**

- 1.) Provision of project billboard & PPE's
- 2.) Site Works:                      Excavation for the new location of 1-unit windcone assembly.  
    Removal of existing dilapidated windcone assembly.
- 3.) Civil Works:                      Concreting works for the windcone pedestal & assembly base according to plans.
- 4.) Steel Works:                      Fabrication & installation of 1-unit windcone assembly according to plans.
- 5.) Painting Works:                      1-coat Primer and 2-coats Finish concrete base (Latex Paint).  
    1-coat Primer and 2-coats Finish windcone pedestal (QDE).
- 6.) Upkeep of project site at all times & provision of construction barriers/signages.
- 7.) Incidentals are to be provided by the contractors as part of the OCM pay item.
- 8.) Provision of minor tools and equipment necessary for the execution of work.

### **PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:**

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

### **NOTE:**

*All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.*

Annex 'A'

(Contractor's Logo On Main Page)

**BID PROPOSAL**

**Repair & Maintenance Of Windcone Stand Including Concrete Base Slab At Virac Airport - 2nd SVP**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		TOTAL INDIRECT COST	TOTAL COST	UNIT COST	
					OCM	Profit	%	VALUE				VAT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
SPL	SITE WORKS	1.00	lot					(5) x (8)	5% x ((5) + (9))	(9) + (10)	(5) + (11)	(12)/(3)
1.00	CIVIL WORKS											
1.01	CONCRETE WORKS	1.00	lot									
2.00	ARCHITECTURAL WORKS											
2.01	STEEL WORKS	1.00	lot									
2.02	PAINTING WORKS	1.00	lot									
<b>TOTAL AMOUNT</b>												
Submitted by:												
Printed Name:												
Position:												
Name Company:												
Date:												

Annex "B"

(Contractor's Logo On Main Page)

**BILL OF QUANTITIES**

**Project: Repair & Maintenance Of Windcone Stand Including Concrete Base Slab At Virac Airport - 2nd SVP**

Item No	Description	Qty	Unit	Unit Price	Amount
<b>SPL</b>	<b>SITE WORKS</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>1.00</b>	<b>CIVIL WORKS</b>				
<b>1.01</b>	<b>Concrete Works</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>2.00</b>	<b>ARCHITECTURAL WORKS</b>				
<b>2.01</b>	<b>Steel Works</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>2.02</b>	<b>Painting Works</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
Total Bid Amount (Php) :					
Total Bid Amount in Words:					

Submitted by:  
Printed Name:  
Position:  
Name Company:  
Date:

Annex "C"					
NAME OF PROJECT		: Repair & Maintenance Of Windcone Stand Including Concrete Base Slab			
		: At Virac Airport - 2nd SVP			
LOCATION		: Virac Airport, Virac, Catanduanes			
SUBJECT		: Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
SPL	<b>SITE WORKS</b>				
	Labor Cost				
	Excavation for New Location of Windcone Assembly	1.00	lot		
	Removal of Existing Windcone Assembly	1.00	lot		
	( Proper turnover of waste materials )			Labor Cost.....	
1.00	<b>CIVIL WORKS</b>				
1.01	<b>CONCRETE WORKS</b>				
A	<b>MATERIAL COST</b>				
	<i>Windcone pedestal:</i>				
	Cement	11.00	bag		
	Sand	1.00	m <sup>3</sup>		
	3/4" Gravel	2.00	m <sup>3</sup>		
	RSB 16m Ø, 6m	6.00	pc		
	GI Tie Wire, #16	1.00	kg		
	Forms & Scaffoldings:				
	Ordinary Plywood 1/4" Thk.	2.00	pc		
	Coco Lumber 2"x2"	6.00	bdf		
	Common Nails Assorted	1.00	kg		
				Material Cost.....	
	<i>16.90m<sup>3</sup> Concrete Base (1-unit 15mX15mX75mm thk):</i>				
	Cement	108.00	bag		
	Sand	9.00	m <sup>3</sup>		
	3/4" Gravel	18.00	m <sup>3</sup>		
	RSB 10mmØ, 6m	150.00	pc		
	GI Tie Wire, #16	6.50	kg		
	Forms & Scaffoldings:				
	Ordinary Plywood 1/4" Thk.	3.00	pc		
	Coco Lumber 2"x2"	17.00	bdf		
	Common Nails Assorted	1.00	kg		
				Material Cost.....	
B	<b>LABOR COST</b>		QTY	DUR. (DAYS)	RATE/DAY
	Foreman		1	12	
	Skilled Labor		2	12	
	Common Labor		2	12	
				Labor Cost.....	
C	<b>EQUIPMENT RENTAL COST</b>		QTY	DUR. (DAYS)	RATE/DAY
	One Bagger Cement Mixer		1	1	
	Bar Cutter		1	5	
				Equipment Cost.....	
A	<b>TOTAL MATERIAL COST</b>				
B	<b>TOTAL LABOR COST</b>				
C	<b>TOTAL EQUIPMENT COST</b>				
D	<b>TOTAL DIRECT COST</b>				
<b>INDIRECT COSTS</b>					
1. OCM	8.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	18.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
<b>G. TOTAL ESTIMATED INDIRECT COST ( F + E ), P</b>					
<b>H. TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit</b>					
<b>TOTAL ESTIMATED COST ( D + G ), P</b>					
<b>TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit</b>					
Submitted by:					
Printed Name:					
Position:					
Name Company:					
Date:					

					Annex "C"
<b>NAME OF PROJECT</b>		: Repair & Maintenance Of Windcone Stand Including Concrete Base Slab			
		At Virac Airport - 2nd SVP			
<b>LOCATION</b>		: Virac Airport, Virac, Catanduanes			
<b>SUBJECT</b>		: Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2.00	ARCHITECTURAL WORKS				
2.01	STEEL WORKS				
A	MATERIAL COST				
	<i>Windcone pedestal:</i>				
	3/4" X 800mmL Anchor Bolt w/ washers	6.00	pc		
	1/2" X 2" Bolt w/ nut & washers	10.00	pc		
	1/4" X 5" Bolt w/ nut & washers	1.00	pc		
	3/8" X 5" Stainless Bolt w/ nut & washers	2.00	pc		
	80mm X 80mm X 6mm thk Tubular Pipe, 6m	1.00	pc		
	1 1/2" GI pipe, 6m	0.50	pc		
	10mmØ Plain round Bar, 6m	1.00	pc		
	1 1/2" Sealed Bearing w/ steel cap	2.00	pc		
	10mm thk MS Plate	1.00	pc		
	Welding Rod	10.00	kg		
	Nylon Cord, medium	30.00	lmm		
				<b>Material Cost .....</b>	
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Foreman	1	3		
	Skilled Labor	2	3		
	Common Labor	2	3		
				<b>Labor Cost .....</b>	
C	EQUIPMENT RENTAL COST	QTY	DUR. (DAYS)	RATE/DAY	
	Portable Welding Machine	1	3		
	Oxy-acetylene cutting Torch	1	3		
	Bar Cutter	1	3		
				<b>Equipment Cost .....</b>	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1.	OCM	8.0%	of Estimated Direct Cost		
2.	CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	18.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST ( F + E ), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit				
TOTAL ESTIMATED COST ( D + G ), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					
Submitted by:					
Printed Name:					
Position:					
Name Company:					
Date:					

Annex "C"


<b>NAME OF PROJECT</b>		: Repair & Maintenance Of Windcone Stand Including Concrete Base Slab			
		At Virac Airport - 2nd SVP			
<b>LOCATION</b>		: Virac Airport, Virac, Catanduanes			
<b>SUBJECT</b>		: Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2.00	ARCHITECTURAL WORKS				
2.02	PAINTING WORKS				
A	MATERIAL COST				
	<i>Windcone pedestal:</i>				
	QDE Primer	1	gal		
	QDE	1	gal		
	Paint thinner	1	ltr		
	4" Paint Brush	2	pc		
					Material Cost .....
	<i>Concrete Base:</i>				
	Paint Latex,Primer (Black)	7	gal		
	Paint Latex,Semi-Gloss (Black)	7	gal		
	Paint Latex,Primer (White)	3	gal		
	Paint Latex,Semi-Gloss (White)	3	gal		
	Lacquer Thinner	5	ltr		
	Roller Brush	2	pc		
	Paint Brush	3	pc		
					Material Cost .....
B	LABOR COST	QTY	DUR (DAYS)	RATE/DAY	
	Skilled Labor	2	5		
					Labor Cost .....
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				-
D	TOTAL DIRECT COST				
<b>INDIRECT COSTS</b>					
1.	OCM	8.0%	of Estimated Direct Cost		
2.	CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E.	TOTAL OCM & PROFIT	18.0%	of D		
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G.	TOTAL ESTIMATED INDIRECT COST ( F + E ), P				
H.	TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit				
TOTAL ESTIMATED COST ( D + G ), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					
Submitted by: _____					
Printed Name: _____					
Position: _____					
Name Company: _____					
Date: _____					

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery sites if the contract is awarded. Quotations must be delivered to the Civil Aviation Authority of the Philippines, Area Center V **not later than 2:00 p.m. on 21 October 2022** at its physical address at the BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay. **Online submission is not allowed and late submission shall not be accepted.**

All quotations together with the required documents should be placed in a sealed envelope marked **Repair & Maintenance Of Windcone Stand Including Concrete Base Slab At Virac Airport – 2<sup>nd</sup> SVP.**

The Approved Budget for the Contract (ABC) is **Two Hundred Ninety Nine Thousand Nine Hundred Forty Nine Pesos & 51/100 (Php 299,949.51).** No. of Days to Complete: **Forty One (41) calendar days.**

Very truly yours,

  
**EPIFANIO O. PRINIA, JR.**  
 Chairperson, Bids and Awards Committee

**MR. EPIFANIO O. PRINIA, JR.**  
 Chairperson, Bids and Awards Committee  
 Civil Aviation Authority of the Philippines  
 Bicol International Airport, Daraga, Albay

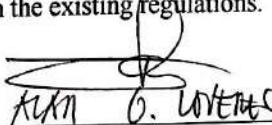
Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

\_\_\_\_\_  
 Signature Over Printed Name of Dealer/Supplier

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 TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for **Repair & Maintenance Of Windcone Stand Including Concrete Base Slab At Virac Airport – 2<sup>nd</sup> SVP** to the above-named dealer/supplier in accordance with the existing regulations.

  
 Canvasser

Admin Bldg, Bicol International Airport, Daraga, Albay, Philippines, 4501  
 BAC Office Tel. Nos. **096-410-2901**  
 Tel. Hotline Nos.: 0915-197-0819 / 0928-958-4841; [area\\_center5@caap.gov.ph](mailto:area_center5@caap.gov.ph); [www.caap.gov.ph](http://www.caap.gov.ph)