



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Waste Management EMB (Environmental Management Bureau), Inclusive of Permit to Transport, Quarterly Monitoring Report (SMR) and 12 Months Medical Waste Collection" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : C23-050-08
Name of Project : Waste Management EMB (Environmental Management Bureau), Inclusive of Permit to Transport, Quarterly Monitoring Report (SMR) and 12 Months Medical Waste Collection
Approved Budget for for Contract : P 56,760.00
Terms : See the attached Annex "A" for Terms of Reference and corresponding Specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : One year (12 months) from the receipt of Notice For Compliance
Pick up Location : OFSAM
Pick up Time : 8:00 AM – 4:00 PM (working days)

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**.

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.


MELINA C. REYES
CCC-Vice Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Waste Management EMB (Environmental Management Bureau), Inclusive of Permit to Transport, Quarterly Monitoring Report (SMR) and 12 Months Medical Waste Collection				
Technical Specifications / Requirements	QTY	Unit	Unit Price	Total Price
The Service provider shall have Transporter Registration Certificate form EMB-DENR. Shall have a valid contract with the registered Treatment Storage and Disposal (TSD) Facility A. Scope of Work <ul style="list-style-type: none"> • Shall conduct monthly hazardous/medical waste collection • Shall provide registered vehicle for waste transport from CAAP-OFSAM to Treatment Storage and Disposal (TSD) Facility • Shall ensure that personnel involve in handling hazardous waste have received proper training • Shall provide assistance in quarterly Self-Monitoring Report (SMR) • Shall provide assistance in securing permits such as Hazardous Waste Generator ID, Permit to Transport (PTT), Pollution Control Officer (PCO) Accreditation and Certificate of Non-Coverage 				
Total (Inclusive of VAT)				
Warranty:				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.


 Email Address



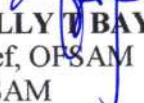
TERMS OF REFERENCE

NAME OF PROJECT		WASTE MANAGEMENT EMB (ENVIRONMENTAL MANAGEMENT BUREAU), INCLUSIVE OF PERMIT TO TRANSPORT, QUARTERLY MONITORING REPORT (SMR) AND 12 MONTHS MEDICAL WASTE COLLECTION
APPROVED BUDGET		Fifty Six Thousand Seven Hundred Sixty Pesos Only (56,760.00)
DELIVERY PERIOD		Monthly medical waste collection for 12 months
PICK UP LOCATION		OFSAM
PICK UP TIME		8:00 AM – 4:00 PM (working days)
TERMS OF PAYMENT		Monthly payment after collection and upon receipt of statement of Account from the third party.
TECHNICAL SPECIFICATIONS		<p>The service provider shall have Transporter Registration Certificate from EMB-DENR. Shall have a valid contract with the registered Treatment Storage and Disposal (TSD) facility.</p> <p>A. Scope of work</p> <ul style="list-style-type: none">• shall conduct monthly hazardous/medical waste collection• Shall provide registered vehicle for waste transport from CAAP-OFSAM to Treatment Storage and Disposal (TSD) facility• Shall ensure that personnel involve in handling hazardous waste have received proper training.• Shall provide assistance in quarterly Self-Monitoring Report (SMR)• Shall provide assistance in securing permits such as Hazardous Waste Generator ID, Permit to Transport (PTT), Pollution Control Officer (PCO) Accreditation and Certificate of Non-Coverage.

Prepared by:


MARIA ROTHESS B. SAMALA, RMT
Medical Technologist III
OFSAM

Approved by:


ROLLY T. BAYABAN, MD
Chief, OFSAM
OFSAM