



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the "**Purchase of pre-printed PVC CR-80 cards, YMCKK ribbons etc.**" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C22-011-05**
Name of Project : **Purchase of pre-printed PVC CR-80 cards, YMCKK ribbons etc.**
Approved Budget for: **Php954,000.00**
Specifications : **See the attached Annex "A" for specifications**
Location : **Procurement Division, CAAP, MIA Road, Pasay City**
Delivery Term : **Thirty (30) CD from the receipt of Notice for Compliance**

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income/Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Notarized Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of **one hundred twenty (120)** calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

OSCAR B. DEMETILLO, JR.
CCC Chairperson



PRICE QUOTATION FORM

The Chairperson
Canvass and Contract Committee
Procurement Division, CAAP,
MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
Purchase of pre-printed PVC CR-80 cards, YMCKK ribbons etc.			
Specification	QTY./Unit	Unit Price	Total Price
PRE-PRINTED PVC CR-80 CARDS	15000/pcs		
YMCKK RIBBONS (400)	30/rolls		
OVERLAY/RE-TRANSFER FILM (500 FILMS)	48/rolls		
• Inclusive of Delivery			
Total (Inclusive of VAT)			

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.




Email Address



Republic of the Philippines
 Department of Transportation & Communications
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 Mia Road, Pasay City, Metro Manila 1300

CAA (MIA) # 22-02-0122
 2/23/22
 J-02-03-030

PURCHASE REQUEST

Department:		LICENSING AND CERTIFICATION DEPARTMENT	PR No.: 2021-01-01-0014	Date: 5-6-21	
			SAI No.:	Date:	
Section:			BUR No.:		
Stock No.	Unit Issue	APP Item No.	Quantity	Unit Cost	Total Cost
	PCS	PRE-PRINTED PVC CR-80 CARDS	15000	24.00	360,000.00
	ROLLS	YMCKK RIBBONS (400)	30	11,000.00	330,000.00
	ROLLS	OVERLAY/RE-TRANSFER FILM (500 FILMS)	48	5,500.00	264,000.00
		Nothing Follows			
		Recommending Approval:			
		 CAPTAIN DONALDO A. MENDOZA Deputy Director General for Operations/ Officer in Charge, Flight Standards Inspectorate Service			
		Total:			Php. 954,000.00
Purpose:		For the office use in the Licensing & Certification Dept. for CY-2021			
Signature: Printed Name: Designation: Date:		Requested by:	Approved by:		
					
		CAPT. HUBERTO E. RAMOS	B/GEN JOHN L. ESTABILLO AFP (RET)		
		OIC, LCD	Deputy Director General-Administration		
		6 August 2021			