



Republic of the Philippines
**CIVIL AVIATION AUTHORITY
 OF THE PHILIPPINES**



**REQUEST FOR QUOTATION
 NO.: RFQ-2023-051**

Date: September 21, 2023

Name of the Company : _____
Address : _____
Contact No. : _____
PhilGEPS Registration No. : _____

Sir/Madam:

Please quote your best offer (lowest net, price, taxes, and government discount terms included) and submit your Quotation duly signed by you or your duly authorized representative not later than **SEPTEMBER 27, 2023 at 9:00AM** for:

Name of the Project : RENTAL RATE (LAND ONLY) APPRAISAL RETROSPECT VALUATION FROM 1974-2015 AT BACNOTAN, LA UNION
Location : BACNOTAN, LA UNION
Terms of Reference :

Sealed quotations must be submitted either personally to Ms. Hazelle May C. Andres, Head, Secretariat of the Bids and Awards Committee of Laoag International Airport (BAC-LIA) or e-mail at areacenter1_bac@caap.gov.ph. For any clarification, do not hesitate to contact us through the contact information seen below.

Aside from the Terms and Conditions provided at the back portion of this RFQ, please observed the following general conditions:

1. The following documents must be attached upon submission of the Quotation:
 - a) Mayor's Permit
 - b) PhilGEPS Certificate of Registration
2. All quotations shall be considered as fixed price and not subject to price escalation during the contract implementation.
3. Payment shall be made through check.

ATTY. RIZZA JOYS. VALLESTERO
 Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/We submit our quotations for the following item/s:

ITEM DESCRIPTION (SPECIFY THE BRAND AND MODEL OF YOUR OFFER/PROPOSAL, IF APPLICABLE)	APPROVED BUDGET OF THE CONTRACT (ABC)	OFFER*						REMARKS
		PRICE				Compliance w/ Technical Specifications		
		QTY	UNIT	Unit Price	Total Price	Yes	No	
1. Research Fee (VAT Inclusive) of Rental Rate (Land Only) – Appraisal Retrospect Valuation from 1974-2015 at Bacnotan, La Union	₱110,000.00	1	Lot					
TOTAL ABC	₱110,000.00							



GRAND TOTAL:					
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Note: Quotation for each item must not exceed the ABC per item

 Signature over Printed Name
 Supplier/Dealer/Contractor

TERMS OF REFERENCE

I. VALUE ORIENTATION AND METHODOLOGY

In accordance with the bank appraisal requirements and shall be made on the basis of FAIR MARKET VALUE which is defined as the reasonable economic rent expectancy if the property were available for lease and/or the base rental justifiably payable for the occupancy of vacant property to be leased.

II. REPORT

The Appraisal Report shall be presented in a semi-bulleted form, to be submitted in two (2) copies and a soft copy of the final appraisal report. It will contain the following:

1. A letter summarizing the result of the investigation and appraisal.
2. A summary showing the Fair Rental Value of the property.
3. In case the property has an illegal occupant, the appraisal should factor in the cost of ejectment (if applicable).
4. Cite if the property is flood prone and/or included in the list of active fault lines in the Philippines.
5. Monthly lease rate should the property be offered for a short-term lease.
6. An accompanying plan, photographs of the properties, photocopies of land titles covering the subject properties.

III. PROFESSIONAL FEES AND TERMS OF PAYMENTS

Appraisal Fee: One Hundred Ten Thousand Pesos Only (PhP110,000.00)

Terms of Payment:

- 15% Down Payment (PhP16,500.00) prior to inspection
- 85% Full Payment (PhP93,500.00) upon submission of the report

IV. REQUIREMENTS AND WORK TIMETABLE

There shall be an appraiser available to perform the assignment immediately upon receipt of Notice to Proceed, down payment and complete set of documents required on the property, such as:

- a) Photocopies of Tax Declarations
- b) Lot Plan
- c) Vicinity/Location Plan (if available)