



2023-07

April 3, 2023

REQUEST FOR PRICE QUOTATION

The Civil Aviation Authority of the Philippines (CAAP) Plaridel hereby invites interested bidders for the PURCHASE OF DESKTOP COMPUTER SET AT AREA CENTER III.

A. Approved budget for the project – Php 780,000.00

Please secure Canvass form from www.philgeps.gov.ph or at the Office of the Acting Area Manager Plaridel Airport during office hours Monday to Friday starting April 04, 2023.

The sealed quotation shall be submitted at Plaridel Airport, Plaridel Bulacan on or before April 11, 2023 at 10:00am to the Bids and Awards Committee c/o the Office of the Acting Area Manager and will be opened on the same date at 2:00pm. Indicate in the sealed envelope the name of Project you are participating.

The CAAP – Plaridel Airport reserves the right to accept or reject any bid, and to annul the bidding process and reject all Bids at any time prior to contract award without thereby incurring any liability to the affected Bidder/s.

You may call Plaridel Airport BAC Secretariat Members at (044) 794-7071 for details.

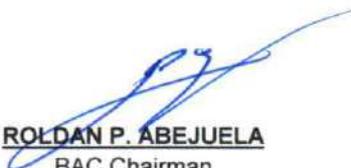
Very truly yours,

A handwritten signature in blue ink, appearing to read 'R. Abejuela', is written over the printed name.

ROLDAN P. ABEJUELA
BAC Chairman

	Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
Performance Security	<p>a.) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument. (a)</p>	
	<p>b.) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, That is shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. For biddings conducted by LGUs, bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument. (a)</p>	<p>Goods and Consulting Services – Five percent (5%) Infrastructure Projects - Ten percent (10%)</p>
	<p>c.) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%)</p>
<p>Non-submission of Performance Security shall warrant disqualification of bids as mandated by Section 40 of Updated 2016 Revised IRR of RA 9184.</p>		

For any clarification, you may contact us at telephone no. **(044) 794-7071** or email address at **areacenter3 bac@caap.gov.ph**.


ROLDAN P. ABEJUELA
BAC Chairman

¹ In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Business Permit, the latter shall prevail.

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All mandatory technical specifications (with asterisk) must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at areacenter3_bac@caap.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, CAAP Area Center III shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the CAAP Area Center III. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods/ services/equipment not complied/delivered within the prescribed delivery period shall be imposed per day of delay. The CAAP Area Center III may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of



- the contract, without prejudice to other courses of action and remedies open to it.
12. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue.
 13. For first time bidder, you are required to submit a portfolio of manpower and equipment of your company.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Purchase of Desktop Computer Set				
Complete Descriptions of Articles	Unit	Qty	Unit Price	Total Amount
Specification:	units	13		
Processor:	12th gen intel core i5 12400 processor (6-core, 18m cache, 2.5ghz to 4.4ghz)			
Memory:	8GB DDR4RAM (Up to 32 GB of Dual-channel DDR4 3200 MHZ)			
Storage:	256 GB NVMe SSD 1 TB 7200 RPM			
Graphics:	NVIDIA GeForce GT730 with 2gb of DD3			
Audio:	DTS Audio, Built-in stereo speakers			
Networking:	WLAN 802.11ax/ac/a/b/g/n, Wi-Fi 6E and Bluetooth 5 LAN Gigabit Ethernet			
Power Supply:	180 W Bronze internal Power Supply Unit (PSU)			
Ports:	Front:			
	1 USB 3.2 Gen 1 port			
	1 USB 3.2 Gen 1 Type-C port			
	2 USB 2.0 ports			
	1 Global headset jack			
	Rear:			
	2 USB 3.2 Gen 1 ports			
	2 USB 2.0 ports			
	1 Audio line-out port			
	1 HDMI 1.4b port			
	1 DisplayPort 1.4 port			
	1 RJ-45 Ethernet port			
	1 AC power-supply port			
	1 Kensington Cable Lock			
	HDMI			
Slots:	3 SATA 3.0 ports			
	1 PCIe x16 slot			
	1 PCIe x1 slot			
	1 SD-card slot			
	1 M.2 2230 slot for WiFi and Bluetooth combo card			
	1 M.2 2230/2280 slot for PCIe solid-state drive			
Keyboard & Mouse:	USB Wired Keyboard & Wired Optical Mouse			
Monitor:	23.8"			
	Display: 1920*1080			
	Aspect ratio: 16:9			
Operating System:	Windows 11 64bit (Permanent)			
	MS Office 2021			
	Free Built-in Windows Defender Antivirus 2022			
xxx Nothing Follows xxx				



FINANCIAL OFFER:

Terms of Payment:

Payment shall be made upon completion of all required documents, inspection and acceptance of the end user if needed. Please provide the following bank details.

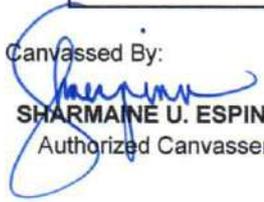
Payment Details:

Name of Payee: _____
TIN: _____

Please quote your total best offer for the item/s above. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Purchase of Desktop Computer Set
Approved Budget for the Contract: Seven Hundred Eighty Thousand Pesos (PhP780,000.00)
TOTAL OFFERED QUOTATION
In Words:
In Figures:

Canvassed By:


SHARMAINE U. ESPINO
Authorized Canvasser

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es

