



## **INVITATION TO BID FOR**

### **SUPPLY & DELIVERY OF DESKTOP AND LAPTOP COMPUTER SETS FOR CAAP AREA CENTER V**

1. The Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport through the CAAP Corporate Budget for CY 2022 intends to apply the sum of **One Million Two Hundred Eighty Thousand One Hundred Thirty Two Pesos (Php 1,280,132.00)** being the ABC to payments under the contract for **SUPPLY & DELIVERY OF DESKTOP AND LAPTOP COMPUTER SETS FOR CAAP AREA CENTER V / CAAP BICOL INTERNATIONAL AIRPORT BAC CONTRACT NO. 2022-002**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

**Partial bids are not allowed. The items are grouped into two (2) Lots and will be evaluated per Lot, therefore, bid offer in excess of the ABC for each Lot shall be automatically disqualified. However, only a single contract shall be awarded based on the Total Bid Offer for the two (2) Lots which should not exceed the Total ABC for the project.**

2. The Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport now invites bids for the above Procurement Project. Delivery of the Goods is required by **within seventy (70) calendar days**. Bidders should have completed, **within five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. For this purpose, **similar contract refers to the supply and delivery of desktop and laptop computer sets for government or private agencies**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

4. Prospective Bidders may obtain further information from the **BAC Office, Civil Aviation Authority of the Philippines, G/F Admin Building, Bicol International Airport, Daraga, Albay**, and inspect the Bidding Documents at the address given below from **8:00AM to 5:00PM, Monday to Friday**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **16 March 2022 to 06 April 2022** from the given address below, and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through his authorized representative.
6. The **Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport** will hold a Pre-Bid Conference<sup>1</sup> on **23 March 2022 at 2:00 p.m. onwards** at its physical address at the **BAC Office, Civil Aviation Authority of the Philippines, G/F Admin Building, Bicol International Airport, Daraga, Albay** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at its physical address at the **BAC Office, Civil Aviation Authority of the Philippines, G/F Admin Building, Bicol International Airport, Daraga, Albay, on or before 2:00 p.m. of 06 April 2022**.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **06 April 2022 at 2:00 p.m. onwards** at the **BAC Office, Civil Aviation Authority of the Philippines, G/F Admin Building, Bicol International Airport, Daraga, Albay**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Civil Aviation Authority of the Philippines, Area Center V, Bicol International Airport** shall resolve cases involving a tie, after post-qualification, among bidders determined and declared as the Lowest Calculated Responsive Bidder (LCRB), by drawing lots.

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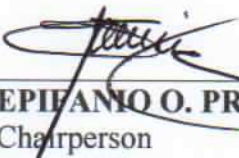
<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.



9. Bid opening shall be on **06 April 2022 at 2:00 p.m. onwards** at the **BAC Office, Civil Aviation Authority of the Philippines, G/F Admin Building, Bicol International Airport, Daraga, Albay**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Civil Aviation Authority of the Philippines, Area Center V, Bicol International Airport** shall resolve cases involving a tie, after post-qualification, among bidders determined and declared as the Lowest Calculated Responsive Bidder (LCRB), by drawing lots.
11. The **Civil Aviation Authority Of The Philippines, Area Center V, Bicol International Airport** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

***The BAC Secretariat***

*Civil Aviation Authority of the Philippines  
Area Center V, Bicol International Airport  
Telephone Nos. 0915-197-0819 / 0928-958-4841  
Email Ad.: [legazpiairport.bac@gmail.com](mailto:legazpiairport.bac@gmail.com)*

  
**EPIFANIO O. PRINA, JR.**  
Chairperson