



09 March 2023  
Date

**REQUEST FOR QUOTATION**

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Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Supply And Delivery Of Various IT Supplies At Bicol International Airport (For March & April 2023)** project. It is requested that price quotations be submitted in an envelope, duly sealed, to be opened by our Bids and Awards Committee (BAC) not later than 2:00 p.m. on 17 March 2023 at the CAAP's physical address at the BAC Office, Ground Floor, Admin Bldg, Bicol International Airport (BIA), Daraga, Albay.

ITEM NO.	UNIT	QTY.	DESCRIPTION (Location : BIA, Daraga, Albay)	UNIT PRICE	TOTAL
1	Bot	20	Epson Ink 003 Black		
2	Bot	10	Epson Ink 003 Cyan		
3	Bot	10	Epson Ink 003 Magenta		
4	Bot	10	Epson Ink 003 Yellow		
5	Bot	20	Epson Ink T664-1 Black		
6	Bot	10	Epson Ink T664-2 Cyan		
7	Bot	10	Epson Ink T664-3 Magenta		
8	Bot	10	Epson Ink T664-4 Yellow		
9	Bot	6	Brother BTD60BK		
10	Bot	6	Brother BT5000C		

ITEM NO.	UNIT	QTY.	DESCRIPTION (Location : BIA, Daraga, Albay)	UNIT PRICE	TOTAL
<i>Continuation</i>					
11	Bot	6	Brother BT5000M		
12	Bot	6	Brother BT5000Y		
13	Pc	1	Canon Ink PFI-8120 Black		
14	Pc	1	Canon Ink PFI-8120 Cyan		
15	Pc	1	Canon Ink PFI-8120 Magenta		
16	Pc	1	Canon Ink PFI-8120 Yellow		
17	Pc	10	USB Flash Drive 32GB		
18	Pc	1	External Hard drive 1TB (For Admin)		
19	Pc	50	CD RW		
20	Unit	1	Bluetooth Speaker (for IAS)		
21	Pc	1	Web Cam (for IAS)		
22	Pc	4	Extension Wire 5m with Universal Outlet		
23	Pc	4	LX-310 Ribbon Cartridge		
24	Pc	2	USB Port Extender (For Collection & Legal)		
25	Pc	3	SD Card Reader (For Collection, Legal, & Supply)		
26	Set	3	Keyboard & Mouse (For Collection, Legal, & Accounting)		
<b>TOTAL AMOUNT OF QUOTATION</b>					
<i>x-x-x-x- Nothing Follows-x-x-x-x-x</i>					



**Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochures/Pictures with Brand Name and Specification of the USB Flash Drive 32GB; External Hard drive 1TB; Bluetooth Speaker; Web Cam; Extension Wire 5m with universal outlet; USB Port Extender; and Keyboard & Mouse , shall be automatically disqualified.**


Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 17 March 2023**. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below.

**Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various IT Supplies At Bicol International Airport (For March & April 2023)**.

The Approved Budget for the Contract (ABC) is **Eighty-Nine Thousand Six Hundred Five Pesos (Php 89,605.00)** No. of Days to Complete: **Fifteen (15) Calendar days.**

Very truly yours,

  
**NEILITO V. LUPANGO**  
Chairperson, Bids and Awards Committee

**MR. NEILITO V. LUPANGO**

Chairperson, Bids and Awards Committee  
Civil Aviation Authority of the Philippines  
Bicol International Airport  
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

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Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the **Supply And Delivery Of Various IT Supplies At Bicol International Airport (For March & April 2023)** project to the above-named dealer/supplier in accordance with the existing regulations.

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Canvasser