



Registration Mark: RP - \_\_\_\_\_  
 Aircraft Model: \_\_\_\_\_  
 Aircraft Serial No.: \_\_\_\_\_  
 Owner / Company: \_\_\_\_\_

(If the information required is not applicable, please write "NA")

**DOCUMENTARY CHECKLIST FOR REVALIDATION OF CERTIFICATE OF REGISTRATION**

	PARTICULARS	REMARKS
1.	Notarized Registration Form (CAAP Form 1028-1). <i>(Pls. print legibly)</i>	
2.	CAAP prescribed fees <b><i>(Please attach original and photocopy of O.R.)</i></b>	
3.	Penalty for late renewal of CofR. ( Php 20T – Php 100T) Amount:	
4.	Letter of Intent and authorization (if applicable)	
5.	<ul style="list-style-type: none"> <li>○ Original or CTC of Certificate of Registration</li> <li>○ Photocopy of previous Official Receipt with validity</li> </ul>	
6.	For aircraft under <b>RP-S, RP-G and RP-U</b> , colored photograph of the ff: <ul style="list-style-type: none"> <li>○ The aircraft with Philippine Registration Marking,</li> <li>○ Registration Identification Plate (made of fireproof material),</li> <li>○ Aircraft Data Plate (Manufacturer’s Data Plate),</li> <li>○ Engine Data Plate,</li> <li>○ Propeller Data Plate</li> </ul> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"><i>(Kindly include copy of current insurance policy)</i></div>	
7.	Certificate issued by CAAP <ul style="list-style-type: none"> <li>○ Original or CTC of Air Operator Certificate (AOC) with Operation Specifications</li> <li>○ Original or CTC of Agricultural Aircraft Operator Certificate (AAOC) with Operation Specifications</li> <li>○ Original or CTC of Civil Aeronautics Board (CAB) Approval</li> </ul>	

CAAP reserves the right to deny, withhold or revoke any application with a false or incomplete data/information for the purpose of issuance of aircraft registration certificate. *Note: False or incomplete data/information, which appears on the application with all other documents submitted patently false and material for approval of registration. The handling inspector is authorized to determine this aspect.*

<b>Remarks:</b>
<b>Checked by:</b>
<b>Date:</b>