CIVIL AVIATION AUTHORITY OF THE PHILIPPINES 2021 Performance Scorecard

		C	omponent				Quarterly Target		Actual Accompli	shment		Office Primari
	_	c Objective (SO)/ c Measure (SM)	Formula	Weight	Rating System	Annual Target	, anger	1 st Quarter	2 ND Quarter	3 rd Quarter	4 th Quarter	ly Respo nsible
	SO 1	Standard Aviation	Safety and Secur	ity								
	SM 1.a	Universal Safety Oversight Audit Programme (USOAP) - Effective Implementation Score	Actual Percentage	5%	All or Nothing	Higher than the Global Average	Higher than the Global Average: 60%	Higher than the Global Average: 60%- Actual Percentage is 70.52%	Higher than the Global Average: 60%- Actual Percentage is 70.52%	Higher than the Global Average: 60%- Actual Percentage is 70.52%	Higher than the Global Average: 60%- Actual Percentage is 70.52%	USOAP
S O C I A L I M P	SM 1.b	Implement an effective State Safety Program (SSP) by 2025	Actual Accomplishment	5%	All or Nothing	Level 3: Implementation of GAP Analysis (Improvement from 2020)	5% implementatio n of implementatio n plan based on gaps from Gap Analysis	Accomplished 5% (for 2021 1st quarter) implementation plan based on the gaps from Gap Analysis	Accomplished 5% (for 2021 2nd quarter) implementation plan based on the gaps from Gap Analysis	Accomplished 5% (for 2021 3rd quarter) implementation plan based on the gaps from Gap Analysis.	Accomplished 5% (for 2021 4th quarter) implementation plan based on the gaps from Gap Analysis.	SSP
P A C	SM 1.c	Absence of Significant Safety Concerns (SSCs)	Actual Accomplishment	5%	All or Nothing	0 SSCs	0 SSCs	0 SSCs	0 SSCs	0 SSCs	0 SSCs	USOAP
Т	SM 1.d	Percentage of International Airports with Aerodrome Certification	Number of International Airports with Aerodrome Certification / Total Listed International Airports	5%	Actual /Target	100% International Airports Certified (9 out of 9)	75%	Ninoy Aquino International Airport – acquired Temporary aerodrome certification status on October 20, 2020 which is valid until April 29, 2021.	Ninoy Aquino International Airport - The Temporary Aerodrome Certificate issued with validity from 20 October 2020 to 29 April 2021 was renewed for another six (6) months or from 29 April	Ninoy Aquino International Airport – The Temporary Aerodrome Certificate issued with validity from 20 October 2020 to 29 April 2021 was renewed for another	Ninoy Aquino International Airport- The Temporary Aerodrome Certificate issued with validity from 20 October 2020 to	AANSO O

				2021 to 30 October 2021.	six (6) months or from 29 April 2021 to 30 October 2021 (Aerodrome Certification to be extended but pending final report on conducted Surveillance Audit last September 27-October 1, 2021 for the extension of Aerodrome certification.)	29 April 2021 was renewed for another six (6) months or from 29 April 2021 to 30 October 2021 •Aerodrome Certification to be extended but pending final report on conducted Surveillance Audit last September 27- October 1, 2021 for the extension of Aerodrome certification.) •NAIA SMS was conducted last October 19-21, 2022)
			Clark International Airport – acquired Temporary aerodrome certification status on January 2, 2021 which is valid until July 2, 2021.	Clark International Airport- The Temporary Aerodrome Certificate issued with validity from 2 January 2021 to 2 July 2021 was renewed for another six (6) months or from 3 July 2021 to 3 January 2022.	Clark International Airport – The Temporary Aerodrome Certificate issued with validity from 2 January 2021 to 2 July 2021 was renewed for another six (6) months or from 3 July 2021 to 3 January 2022.	Clark International Airport- The Temporary Aerodrome Certificate issued with validity from 2 January 2021 to 2 July 2021 was renewed for another six (6) months or from 3

					Conducted evaluation of the submitted Clark Monthly corrective action plan Report based on the accepted Implementation	July 2021 to 3 January 2022. Conducted evaluation of the submitted Clark Monthly corrective action plan Report based on the accepted
					Plan for the month of June –July 2021 as compliance to the condition for the Temporary Aerodrome Certificate issued by CAAP.	Implementation Plan for the month of June – July 2021 as compliance to the condition for the Temporary Aerodrome Certificate issued by CAAP.
						•To be issued Temporary Aerodrome Certificate on January 2022.
			Kalibo International Airport- Acquired Temporary aerodrome certification status on December 28, 2020 which is valid until June 28, 2021.	Kalibo International Airport - The Temporary Aerodrome Certificate issued with validity from 28 December 2020 to 28 June 2021 was renewed for another six (6) months or from 29 June 2021 to 29 December 2021.	Kalibo International Airport – The Temporary Aerodrome Certificate issued with validity from 28 December 2020 to 28 June 2021 was renewed for another six (6) months or from 29	Kalibo International Airport- The Temporary Aerodrome Certificate issued with validity from 28 December 2020 to 28 June 2021 was renewed for

					June 2021 to 29	another six (6)
					December 2021.	months or from
						29 June 2021 to
					Conducted 10th	29 December.
					Validation of	Zo Booombor.
					Corrective Action	•Conducted 10th
					Plans (CAPs) - Initial	Validation of
					Surveillance Audit	Corrective
					last July 6-9, 2021.	Action Plans
					Administering the	(CADa) Initial
						(CAPs) - Initial
					Aerodrome	Surveillance
					Operations Restart	
					and Readiness	
					Checklist also	
					included in the scope	the Aerodrome
					of the audit to assess	
					the condition of KIA	
					during this global	Readiness
					pandemic.	Checklist also
						included in the
					Conducted follow up	scope of the
					surveillance audit on	audit to assess
					October 11- 15,2021	the condition of
						KIA during this
						global
						pandemic.
						•Issued
						Temporary
						Certificate on
						December 31,
						2021.
						:

				Puerto Princesa	Puerto Princesa	Puerto Princesa	Puerto Princesa
				International Airport -	International Airport -	International Airport -	International
				acquired Temporary	The Temporary	The Temporary	Airport- The
				aerodrome certification	Aerodrome Certificate	Aerodrome	Temporary
				status on December 4,	issued with validity from	Certificate	Aerodrome
				2020 which is valid until	04 December 2020 to 04	issued with validity	Certificate
				June 4, 2021.	June 2021 was renewed	from 04 December	issued with
				,	for another six (6)	2020 to 04 June 2021	validity from 04
					months or from 05 June	was renewed	December 2020
					2021 to 05 December	for another six (6)	to 04 June 2021
					2021.	months or from 05	was renewed for
						June 2021 to 05	another six (6)
						December 2021.	months or from
							05 June 2021 to
						Conducted an Off-	05 December
						site 7th Validation	2021.
						of CAPs including	
						Examination of	•Conducted an
						Aerodrome Operation	Off-site 7th
						Restart and	Validation of
						Readiness with Audit	CAPs including
						Team Composition,	Examination of
						Activities last October	Aerodrome
						11-15, 2021 under	Operation
						Phase 3 of CAAP's	Restart and
						Aerodrome	Readiness with
						Certification	Audit Team
						Program.	Composition,
							Activities last
							October 11-15,
							2021 under
							Phase 3 of
							CAAP's
							Aerodrome
							Certification
							Program.
							•To be issued
							Temporary
							Tomporary

				Bohol Panglao Airport- Acquired Temporary aerodrome certification status on December 23, 2020 which is valid until June 23, 2021	Temporary Aerodrome Certificate issued with validity from 23 December 2020 to 23 June 2021 was renewed for another	23 June 2021 was	Certificate on January 2022. Bohol Panglao International Airport- Issued a Temporary Certificate on Dec. 25, 2021 valid for six months	
				until June 23, 2021		23 June 2021 was renewed for another six (6) months or from		
Sub-total	20%	,			certificates is current.			

С	SO 2	Reliable Service to	Stakeholders						
U	SM 2.	Percentage of	Using the	1st Round of	Implemented	Initial meeting with the	Preparation of	Presented and	SPD
S		Satisfied	Enhanced	CSAT	alignment of the	Development Academy of	Terms of	obtained the	
T		Customers	Guidelines for the		Customer	the Philippines (DAP) as	Reference	approval from	
0			Conduct of the	 Pilot-Test 	Satisfaction Survey	the Third-Party for the			
M			CSS prescribed by	of Survey			Bids and Awards		
E			the GCG	Tools	Quality Managemen		Committee (BAC).	Procurement of	
R				2. Submission	System Manua			the 2021 CSS on	
S				of Inception	(QMSM)		Coordination with		
/S				Report and			potential Third-	2021.	
T				Data			Party of		
Α				Gathering			documents stated	Processed/monito	
K				Plan			in the	red documents for	
E							Government	signature such as	

HOLDERS	a b c	Passengers Concessionaires Local Airport Authorities	Number of respondents who gave at least a Satisfactory rating / Total number of respondents	3% 1% 1%	Actual / Target 0% = If less than 80%	90% 90% 90%	3. Data Gathering 4. Processing and Analysis of Data 5. Presentation of Results 6.Submission of Final Report			Procurement Policy Board (GPPB) Guidelines.	the BAC Resolution, Notice of Award, Certificate as to Availability of Funds, Memorandum of Agreement, and Non Disclosure and Confidentiality Agreement. On January 11, 2022, CAAP had a preliminary meeting with DAP. The pre-testing started on January 17, 2022. CAAP requested to GCG for an extension of the data gathering for the 2021 CSS until 2 nd week of February.	
F	SO 3	Improved Financia	al Viability									
	CMO	Cross Income	Puoinoca	100/	A of upl	P6.209 Billion	1 20	*D607 205 Million	620.967 Million	COC 246 Million	D1 024 Dillion	Account
N A	SM 3	Gross Income	Business Revenue + Service	10%	Actual /Targe t	Po.ZU9 Billion	1.3B	*P607.205 Million	6∠U.967 IVIIIIION	606.346 Million	P1.034 Billion	Account ing Division

N C I A L	SM 4	Earnings Before Interest, Taxes, Depreciation and Amortization (EBITDA)	Revenue + Interest Income Net Income + Interest + Taxes + Depreciation + Amortization	10%	Actual /Targe t	P0.712 Billion	190M	*P35.119 Million	(P188.240 Million)	787.787 Million	P56.278 Million	Account ing Division
	SM 5	Budget Utilization Rate	Budget Obligated / Total Budget for Infrastructure Projects	10%	Actual /Targe t	83%	20%	6%	5%	10%	64%	Budget Division
	Sub-total			30%								
	SO 4	Established Quality	ty Management Sy	stem								
INTERNAL PROCESSES	SM 6	ISO Certification	Actual Accomplishment	5%	All of Nothin g	ISO 9001:2015 Certification	Procurement of Third-Party	Resubmitted bid document to Bac Bravo Secretariat for final review prior to posting of bid schedule, Implemented CAAP QMS Manual, Prepared QMS MasterPlan for the year, Conducted several QMS meetings	Conducted Internal Quality Audit (IQA) on all CAAP Services, Offices, and concerned Area Center/Airports.	Committee (BAC) review on the revised bid documents for the procurement of Certifying Body. Conducted Post Audit Activities. Participation of	A QMS Preliminary Assessment/ 2nd Party Audit was conducted on December 6, 7 & 14, 2021 by Synergized Macro Solutions (SMS) to all CAAP services, offices, and concerned airports. The QMS Request for Proposal which also contains the Terms of Reference was reviewed by BAC TWG. Awaiting BAC schedule for the procurement of Certification	CAAP QMS Core Team/ SPD

									Services for CAAP under ISO 9001:2015 QMS (negotiation process after 2 failed biddings).	
SM 7 Percentage of Lice a. Pilot Licenses	No. of issuances	n Applica	Actual		rescribed Period					LC
New	made within the prescribed time	3%	/Targe t	100%	100%	71.1%	75.66%	96.9%	93.17%	
Renewed	(as approved by ARTA) / No. of	3%		100%	100%	79.4%	70.65%	84.7%	88.13%	-
b. Mechanic Licenses	applications x 100									
New		3%		100%	100%	63.7%	84.82%	71.4%	85.81%	
Renewed		3%		100%	100%	52.5%	66.99%	74.7%	81.20%	
c. Aircraft Registration										A
New		3%		100%	100%	*81.82%	*93.44%	*95.65%	100%	
								REMARKS: Accomplishments from 1st to 3rd Quarters were changed due to the adjustments made in the number of applications covered in the cut-		

		T				1		ı	
							* Indicates the new accomplishment		
	Renewed	3%	100%	100%	*96.55%	*100%	*99.60%	100%	
							REMARKS: Accomplishments from 1st to 3rd Quarters were changed due to the adjustments made in the number of applications covered in the cut- off period for the last two quarters. * Indicates the new accomplishment		
SM 8	Implementation of Safe and Secured Information Systems	Actual 3% Accomplishment	All or Nothin g System Int with the LE the Renew Permits an Licenses o Airmen)	egration BP (for val of ad	1. Conducted coordination meeting with LBP. 2. Reviewed and prepared necessary administrativ e and legal documents for the implementati on of the LBP Online	1.Testing Phase of the "Order of Payment" inhouse application to be presented to the concerned offices. 2. Included the on-line payment for medical activities / certificates for airmen applicants.	1. Final testing of the "Order of Payment" inhouse application from the CAAP end-users: OFSAM, LCD, Treasury and Accounting Division.	1. All required forms from LandBank of the Philippines (LBP) have been filled out and submitted to the LBP-BOC Branch for processing. 2. The in-house application for the CAAP Order of Payment	MISD

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							Payment System. 3. Conducted systems analysis and collected essential forms and data from FSIS-LCD, FSIS- OFSAM and Accounting Division. 4. 4.Developed an automated application to generate the Order of Payment Form then automatically email it to the client. CAAP		of Understanding (MOU) between CAAP and LBP for utilizing the Link.Biz portal which is an ePayment facility that allows stakeholders to pay for the CAAP fees and charges via the internet.	has been completed last November 2021. The remaining item for implementation is the actual integration of the LBP LinkBizPortal to the CAAP website. (95%)	
							automatically email it to the				
SO 5	Safe and Efficient	_	rspace								
SM9	Number of Accomplished Steps for the Transition to Aeronautical Information Management (AIM) System	Cumulative Number	3%	Actual /Targe t	State AIS/AIM Accomplishments	Target to Accomplish: 13 Position Steps out of the 21 Position Steps	10 out 13 Position Step were Accomplished - 77% accomplished	Of the 13 PS targeted for 2021, 11 PS were accomplished— 85% accomplished	Philippines	From the original target, AIS was able to accomplish 11 Position Steps.	ATS

				By 25 June 2021, PS 17	AIS-AIM progress	PS Nos.: 3, 4, 5,	
		Conduct		was fully implemented &		17 for Phase 1.	
		Quarterly		certified by AANSOO.	PS.		
		Management		1		PS Nos: 1, 2, 6, 7	
		Review for	Conducted Quarterly			& 8 for Phase 2.	
		Quality	AIS QMS				
		Management	Management Review			PS Nos.: 9 & 10	
		System	last March 19, 2021.			for Phase 3.	
		(QMS)	- 100%			101 1 11000 0.	
		(Q.IIIO)	accomplished			Total PS=11.	
		Evaluate	accomplication			10tai 1 0=11.	
		training				-85%	
		records of	Reviewed Non-	Reviewed Non-	Reviewed Non-		
		AIS	Conforming (NC)	Conforming (NC)	Conforming (NC)	accomplished	
		Personnel	Aeronautical	Aeronautical Information	Aeronautical		
		i Cigorillei	Information for the	for the first quarter of 2021	Information for		
		Review and	first quarter of 2021	and implemented			
		update	and implemented	corrective actions for NCs.	and implemented		
		files/informati	corrective actions for	- 100% accomplished	corrective actions		
		on for	NCs.	- 100 % accomplished	for NCs.		
		completion of	-100% accomplished		–100%		
		E-AIP in the	-100 % accomplished				
					accomplished		
		system					
			Remarks: 81%	Remarks: AANSOO			
			Rating for AIS QMS				
			Implementation were				
			given by AANSOO				
			last October 16-18,	Audit result: 95%			
			2019. A follow up	compliance for AIS AIM			
			Audit is scheduled on	Implementation			
			May 27, 2021.				
			Conducted Global				
			Reporting Format				
			(GRF) Virtual				
			Training to all AIS				
			Personnel last Feb				
			16, 2021.				

			-100% Accomplished				
			Conducted Global Reporting Format (GRF) Virtual Training to all AIS Personnel last Feb 16, 2021. –100% accomplished 13 AIS Personnel have been rated for AIS FOBS Training Program. – 68% accomplished	have been rated for AIS	been rated for AIS FOBS Training Program. –83%	16 of 18 AIS Personnel have been Rated for AIS FOBS Training Program. -88%	
			13 out of 26 NOTAM Officers were trained for SNOWTAM. – 50% accomplished Started reviewing and updating	Training for AIS NOTAM Officers on May 19, 2021. – 100% accomplished	Updated of Aeronautical Information in the EAD Static Database (SDO) as part of E-AIP implementation –40%	Updated Aeronautical Information in the EAD Static Database (SDO) as part of E-AIP implementation – 40% accomplished	
			Aeronautical Information in the EAD Static Database (SDO) as part of E- AIP implementation – 20% accomplished	Information in the EAD Static Database (SDO) as part of E-AIP implementation – 30% accomplished	accomplished REMARKS: Systems to be updated and reviewed for E-AIP Implementation:	REMARKS: AISS Maintenance and Support Services Terminated last November 3, 2021	
			REMARKS: Systems to be updated and reviewed for E-AIP Implementation: 1. SDO 2. AIP, 3.	be updated and reviewed for E-AIP Implementation: 1. SDO 2. AIP, 3. Charting	1. SDO 2. AIP, 3.	(No link between AISS and EAD Pro)	

							Charting and 4. PAMS.		Data Originators with their Aeronautical Data Compliance.	Note: For 2022, ICAO updated the AIS to AIM Roadmap from 21 PS to 18 PS.	
SM10	Implementation of ADS CPDLC	Actual Accomplishment	3%	All or Nothin g	Implementation of ADS-C/CPDLC in the West Sector of the Manila FIR	Safety assessment Operational procedure development	Accomplished Accomplished Remarks: Q2 Target: Training of Controllers Accomplished	100% Accomplished	100% Accomplished	100% Accomplished	ATS
SM11	Implementation of AIDC	Actual Accomplishment	3%	All or Nothin g	AIDC Implementation between Manila and Ujung Pandang (Indonesia) ACCs	Operational procedure development	Accomplished Remarks: Q1 to Q4 activities accomplished. Letter of Operational Coordination Agreement was Signed and Implemented.	100% Accomplished	100% Accomplished	100% Accomplished	ATS
SM12	Provision of Space-Based ADS-B Data	Actual Accomplishment	3%	Actual /Targe t	100% Provision of Space-Based ADS-B Data for North-West Manila FIR	Continued coordination with SBA provider pending update of the current ATM System.	Latest update from SBA provider and ATM manufacturer required update of the current ATM system to process SBA data prior to data acquisition. Contract/negotiation with SBA provider to continue upon	CY2022 COB. Project funding allocated for 2021 is planned to be realigned for the Software	Latest revised ROM for the Software Support service submitted by Thales last 15 September 2021. PR preparation is on-going for the required	Latest revised ROM for the Software Support service submitted by Thales last 5 October 2021. Proposed funding for CY2022 focused on priority Software Support	ANS

							available budget for ATM software maintenance support for CY2022 that includes the aforesaid required software update.	provision/use of SBA operational data by 2022.	and Maintenance Services.	and Maintenance Services.	
SM13	Air Traffic Flow Management (ATFM)/ Collaborative Decision Making (CDM) Implementation for High Density Airports	Actual Accomplishment	3%	All or Nothin g	Subscription to an ATFM System Tool Suited for ATFM/CDM and Multi-Nodal (Level 3) ATFM	Subscription for ATFM (Nepron Harmony) in the Asia- Pacific Region	Manila Air Traffic Flow Management (ATFM) Unit was established in 2010 to address air traffic congestion at NAIA that caused excessive airborne holdings and delays to arriving and departing flights. With the aim of reducing accumulated airborne holding time, Ground Delay Program (GDP) was implemented by ATFM and set the target of achieving at least a 30% reduction. In February of 2019 General Aviation Slotting Procedures for Domestic and International flights was also introduced to effectively address congestion at NAIA.	increasing in July still below the pre-pandemic level to be considered high density airport. Slotting is being managed by ATS-ATFM without the tool considering the volume of traffic but will need the tool once traffic returns to the pre-pandemic level. Upon review of the importance of the ATFM System Tool in 2nd Quarter of 2021, the ATS Management decided to	requested Documentary requirements for ATFM project. Presented to BAC Bravo the importance and reason for subscription of ATFM System Tool last 10 & 23 September 2021. ATFM project pending for approval from	BAC-Bravo discussed the Procurement Matrix and the proposal of ATS for Direct Contracting last 16 Dec 2021. Likewise, ATS submitted the Cost-Benefit Analysis of the Project to the BAC-Bravo. The ATS is in constant coordination with the Secretariat pertaining to the issuance of the BAC Resolution.	ATS

	•		
		At the end of same	
		year, it was	
		calculated that the	
		accumulated airborne	
		holding time was	
		significantly reduced	
		by 81.95% on the	
		average.	
		The year 2020 saw	
		the massive drop in	
		air traffic demand due	
		to COVID-19	
		pandemic, hence, no	
		significant delays or	
		traffic congestion	
		were recorded.	
		First Quarter of ATFM	
		2021	
		Accomplishment	
		Accomplishment	
		100	
		While the pandemic	
		was still persisting,	
		the Air Traffic was still	
		below the declared	
		capacity. In this first	
		quarter period of the	
		year, Runway 13/31	
		NOTAM B. Airport	
		capacity was	
		declared to	
		accommodate 35	
		aircraft movement	
		per hour. ATFM did	
		the part in processing	
		and monitoring of	
		Runway Slot	
		INUITWAY SIUL	

				Requests so as to	
				adhere to the	
				declared capacity.	
				An average of 1,721	
				non-scheduled flights	
				per month was	
				processed and	
				approved by ATFM.	
				On acquisition of	
				On acquisition of	
				ATFM System Tool:	
				In 2019, acquisition of	
				ATFM System Tool	
				which is capable of	
				ATFM/CDM and	
				Distributed Multi-	
				Nodal (Level 3)	
				ATFM was conceived	
				due to the following:	
				1. The rapid	
				growth of Domestic	
				and International Air	
				Traffic particularly in	
				the Asia Pacific	
				LITE ASIA FACILIC	
				Region.	
				2. In	
				compliance to ICAO	
				requirement as stated	
				in Beijing Declaration	
				in which member-	
				States committed to	
				implement by 2022 of	
				the Asia Pacific	
				Seamless Air Traffic	
				Management (ATM)	
				Plan to enhance ATM	
	<u> </u>	 L	L L		'

		capacity and			
		harmonization in the			
		region in which			
		focuses on Air Traffic			
		Flow			
		Management/Collabo			
		rative Decision			
		Making (CDM)			
		Making (CDM)			
		implementation for			
		high density Airports.			
		3. The ATFM			
		System tool shall be			
		used for slotting and			
		management of			
		airspace congestion			
		in Manila			
		International Airport			
		and other constraint			
		airports within Manila			
		FIR.			
		I IIX.			
		The conviction of the			
		The acquisition of the			
		ATFM System tool			
		planned for 2020 did			
		not materialize due to			
		budgetary constraint			
		caused by the			
		pandemic. An			
		alternative solution of			
		less expensive			
		acquisition of the			
		system was proposed			
		by means of ATFM			
		System tool			
		subscription.			
		In the 1st quarter of			
		2021, the ATS			
		Management			
		received the 2021			
 ·	 •		•	•	•

								Annual Procurement Plan (APP) and learned that the Subscription Plan of ATFM System Tool was not included in				
								the APP Project.				
	Sub-total			41%								
	SO 6	Enhanced Personi	nel Effectivity and	Productiv	ity							
LEARNING AND GROWTH	SM 14	Percentage of Employees Meeting Required Competencies	Actual Accomplishment	4%	All or Nothin g	Board-Approved Competency Model for Unaffected Organizational Units	Preparatory Activities 1.Mgt Approval and BAC process for the procurement of Consultancy Services for establishment of CAAP Competency Framework – Phase 1; 2.Undertake all necessary briefings/orien tations with CAAP Officials, Chiefs of offices, concerned personnel and the HRMD; 3.Review all existing documents	While the CAAP Top Management has approved the Competency Framework Project for 2021, in view of the prevailing pandemic, austerity measures are still in place. Nevertheless, HRMD has requested for budget for this project's implementation. HRMD has resubmitted the request to procure consultancy services for this project and waiting for BAC schedule as well as certification from Budget and Accounting units for availability of funds.	Presented the Procurement documents for the CAAP Competency Framework Project to the BAC-TWG last 06 July 2021.	Convened a meeting with Development Academy of the Philippines (DAP) as expert in Competency Framework development. Conducted a meeting with the BAC-TWG on 30 Sept. 2021 to clarify and discuss the BAC's concerns in the TOR.	Currently updating and revising project's Terms of Reference for resubmission to the BAC Secretariat.	HRMD

Whole Year Monitoring Report

Sub-total	4%				
TOTAL	100%				