



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the “Purchase of Medical and Dental Supplies for OFSAM” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : C23-032-06
Name of Project : Purchase of Medical and Dental Supplies for OFSAM

Approved Budget for
for Contract : P522,814.00
Terms : See the attached Annex “A” for Terms of Reference and
corresponding Specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **One (1) month** from the receipt of Notice for Compliance
Partial delivery is **not allowed**
Delivery Location : **CAAP Head Office Warehouse (Supply Division)**
Delivery Time : 8:00 AM – 4:00 PM (working days)

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC’s above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC’s above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (Annex “A”) during submission of offer/Quotation and,
7. Brochure

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**.

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ “draw lots” as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

ATTY. JOHN BEAU B. MASIGLAT
CCC-Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Purchase of Medical and Dental Supplies for OFSAM				
Specification	QTY	Unit	Unit Price	Total Price
BP Apparatus (Aneroid w/ stand) <ul style="list-style-type: none"> ● Stand Type w/ Wheels ● Manometer: 20-300mm Hg ● Nylon Cuff w/ Latex bag ● Bulb and Valves ● Mobile Unit: 5 legs base unit w/ caster 	1	Set		
BP Apparatus (Digital) <ul style="list-style-type: none"> ● Cuff Wrapping guide (arm Circumference 22-42cm) ● Body movement Detection ● Hypertension Indicator 	2	Pcs		
Burs Assorted Shape and sizes (Shofu) <ul style="list-style-type: none"> ● 3 Diamond Burs ● 3 Carbide Burs ● 2 Ceramic Burs ● 2 Cutting Burs 	10	Pcs		
Celluloid Strips 50s/ Box <ul style="list-style-type: none"> ● Transparent Acetate ● Polyester Strip 	6	Bxs		
Contra Angle <ul style="list-style-type: none"> ● 1:1 ratio Direct Drive ● Latch Type ● Max: 25,000 min. 1 ● w/out Spray 	1	Pc		
Cotton Buds <ul style="list-style-type: none"> ● 200's 	4	Packs		
Cotton Dispenser <ul style="list-style-type: none"> ● Stainless Steel 	3	Pcs		
Debacterol <ul style="list-style-type: none"> ● 1.5ml. 	8	Bott		
Disposable Bib 100's <ul style="list-style-type: none"> ● 3 ply nail pad ● Waterproof ● Multiple Color 	8	Bxs		
Disposable Suction tip <ul style="list-style-type: none"> ● Saliva Ejector ● Letex free ● Non- Toxic ● Wire Reinforced ● Size: 150*6.5mm ● Transparent 	3	Bxs		
Domex <ul style="list-style-type: none"> ● 1 Liter ● Multipurpose Cleaner 	35	Bot		
Drug Test Kit <ul style="list-style-type: none"> ● 25's per Box ● Type: Cassette, urine 	5700	Pcs		



<ul style="list-style-type: none"> ● Met-THC Urine Test (3 Lines) ● With 1 Dropper 1 Desiccant Pouch ● FDA Approved 				
ECG Bulb <ul style="list-style-type: none"> ● Chest Electrodes ● With silicone ● 6 Pcs/ Set 	2	Set		
ECG Cream <ul style="list-style-type: none"> ● 150gm' ● Lubricating Jelly ● Alcohol free 	1	Box		
ECG paper <ul style="list-style-type: none"> ● 5 rolls / Box ● Electrocardiograph (Thermal paper) ● 50mm. x 30m (1.9inches x 98.4 feet) 	100	Box		
ECG Strap / Clamp <ul style="list-style-type: none"> ● Electrode Clamp (4's) ● For Adult ● Metal Electrodes/ Nickel Plate ● Latex Free 	2	Set		
Nasal Cannula <ul style="list-style-type: none"> ● For Adult ● Sterilized ● Single use only ● PVC Plastic Tube 	6	Pcs		
Rubber Mat <ul style="list-style-type: none"> ● Water Resistant ● 2mm Thick ● 4x8 Feet ● Color Blue 	2	Pcs		
Solbac <ul style="list-style-type: none"> ● Surface Disinfectant ● 400g ● Lavender Mist 	7	can		
Surgical Burs SS White <ul style="list-style-type: none"> ● Carbide Burs ● Stainless Steel HP-1557 SS white ● Low Speed ● Straight Hand Piece 	10	Pcs		
Requirements: <ul style="list-style-type: none"> ● The expiration of the items to be offered should not be less than two (2) years from date of manufactured. ● With Brochure 				
Total (Inclusive of VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address



TERMS OF REFERENCE

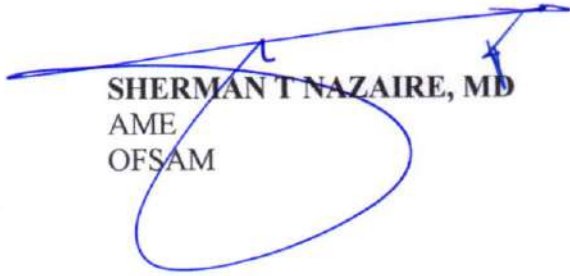
NAME OF PROJECT		Purchase Request for Medical, Dental Supplies
APPROVED BUDGET		Five Hundred Twenty Two Thousand Eight Hundred Fourteen Pesos Only... (Php 522,814.00)
DELIVERY PERIOD		One (1) month from the receipt of Notice for Compliance. <i>Note: Partial Delivery is not allowed</i>
DELIVERY LOCATION		CAAP Head Office Warehouse <i>Note: Delivery must be made only from 8:00am- 4:00pm during regular work days.</i> <i>A written Notice must be sent to the official e-mail address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery.</i> <i>A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. None compliance may be ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
TERMS OF PAYMENT		Payment upon full delivery and subject to usual government accounting rules and regulations.
TECHNICAL SPECIFICATIONS	1 set	BP Apparatus (Aneroid w/ Stand) <ul style="list-style-type: none"> • Stand Type w/ Wheels • Manometer: 20-300mm Hg • Nylon Cuff w/ Latex bag • Bulb and Valves • Mobile Unit: 5 legs base unit w/ caster
	2 Pcs.	BP Apparatus (Digital)

		<ul style="list-style-type: none"> • Cuff Wrapping guide (arm Circumference 22-42cm) • Body movement Detection • Hypertension indicator
	10 Pcs.	<p>Burs Assorted Shape and sizes (Shofu)</p> <ul style="list-style-type: none"> • 3 Diamond Burs • 3 Carbide Burs • 2 Ceramic Burs • 2 Cutting Burs
	6 Bxs.	<p>Celluloid Strips 50s/ Box</p> <ul style="list-style-type: none"> • Transparent Acetate • Polyester Strip
	1 Pc.	<p>Contra Angle</p> <ul style="list-style-type: none"> • 1:1 ratio Direct Drive • Latch Type • Max: 25,000 min. 1 • w/ out Spray
	4 Packs	<p>Cotton Buds</p> <ul style="list-style-type: none"> • 200's
	3 Pcs.	<p>Cotton Dispenser</p> <ul style="list-style-type: none"> • Stainless Steel
	8 Bott.	<p>Debacterol</p> <ul style="list-style-type: none"> • 1.5ml.
	8 Bxs.	<p>Disposable Bib 100's</p> <ul style="list-style-type: none"> • 3 ply nail pad • Water proof • Multiple Color
	3 bxs.	<p>Disposable Suction tip</p> <ul style="list-style-type: none"> • Saliva Ejector • Latex free • Non-Toxic • Wire Reinforced • Size: 150*6.5mm • Transparent
	35 Bot.	<p>Domex</p> <ul style="list-style-type: none"> • 1 Liter • Multipurpose Cleaner
	5700 Pcs.	<p>Drug Test Kit</p> <ul style="list-style-type: none"> • 25's per Box • Type: Cassette, urine • Met-THC Urine Test (3 Lines) • With 1 Dropper 1 Desiccant Pouch

		<ul style="list-style-type: none"> • FDA Approved
	2 Set	<p>ECG Bulb ✓</p> <ul style="list-style-type: none"> • Chest Electrodes • With silicone • 6 Pcs./ Set
	1 Box	<p>ECG Cream ✓</p> <ul style="list-style-type: none"> • 150gm • Lubricating Jelly • Alcohol free
	100 Bxs	<p>ECG paper ✓</p> <ul style="list-style-type: none"> • 5 rolls / Box • Electrocardiograph (Thermal paper) • 50mm. x 30m (1.9inches x 98.4 feet)
	2 Set	<p>ECG Strap / Clamp ✓</p> <ul style="list-style-type: none"> • Electrode Clamp (4's) • For Adult • Metal Electrodes/ Nickel Plate • Latex Free
	6 Pcs.	<p>Nasal Cannula ✓</p> <ul style="list-style-type: none"> • For Adult • Sterilized • Single use only • PVC Plastic Tube
	2 Pcs.	<p>Rubber Mat ✓</p> <ul style="list-style-type: none"> • Water Resistant • 2mm Thick • 4x8 Feet • Color Blue
	7 Can	<p>Solbac ✓</p> <ul style="list-style-type: none"> • Surface Disinfectant • 400g • Lavender Mist
	10 Pcs.	<p>Surgical Burs SS White ✓</p> <ul style="list-style-type: none"> • Carbide Burs • Stainless Steel HP-1557 SS white • Low Speed • Straight Hand Piece

		<p>Requirements</p> <ul style="list-style-type: none">• The expiration of the items to be offered should not be less than two (2) years from date of manufactured.• With Brochure
--	--	--

Requested by:



SHERMAN I NAZAIRE, MD
AME
OFSAM

Approved by:



ROLLY T BAYABAN, MD
Chief, OFSAM
OFSAM