



BAC Resolution No. 2023-0823-015

SUBJECT: RECOMMENDING THE AWARD OF BIDDING FOR THE PROJECT ENTITLED *PROCUREMENT OF MANPOWER OUTSOURCING CONTRACT FOR PROVISION OF JANITORIAL SERVICES FOR CAAP HEAD OFFICE & AREA CENTERS NATIONWIDE FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023* BID NO. 22-035-11

WHEREAS, the project, **Procurement of Manpower Outsourcing Contract for Provision of Janitorial Services for CAAP Head Office & Area Centers Nationwide for the period of January 1, 2023 To December 31, 2023**, a HRMD project was forwarded to the Bids and Awards Committee of the Civil Aviation Authority of the Philippines (CAAP-BAC) for its procurement. The project has an approved budget amounting to **Five Hundred Fifty- Nine Million Eight Hundred Sixty- Nine Thousand Two Hundred Sixty- Nine & 61/100 Pesos (Php 559,869,269.61)**. A copy of the Certificate of Budget Allocation (CBA MOOE) No. 23-01-002 dated 02 January 2023 is herein attached as Annex "A";

WHEREAS, a **Pre-Procurement Conference** was conducted on 17 November 2022 via Google Meet Video Conference. Copy of the Minutes of Meeting hereto attached as *Annex "B"*

WHEREAS, the **Invitation to Bid (ITB)** was posted on 22 November 2022 in the Phil-GEPS, CAAP Official Website, and in other conspicuous places in the CAAP premises. A copy of the Invitation to Bid is attached hereto as *Annex "C"*;

WHEREAS, **Bid Bulletin No. 1** dated 28 November 2022 was issued for the re-scheduling of the Pre-bid Conference of the project. Copy of the Bid Bulletin No. 1 is hereto attached as *Annex "D"*;

WHEREAS, **Bid Bulletin No. 2** dated 06 December 2022 was issued for the re-scheduling of the Pre-bid Conference of the project. Copy of the Bid Bulletin No. 2 is hereto attached as *Annex "E"*;

WHEREAS, **Bid Bulletin No. 3** dated 07 December 2022 was issued for clarification/revision in the bidding documents. Copy of the Bid Bulletin No. 3 is hereto attached as *Annex "F"*;

WHEREAS, Pre-bid Conference was conducted on 14 December 2022 via Google Meet Video Conference. Copy of the Minutes of Meeting hereto attached as *Annex "G"*

WHEREAS, Bid Bulletin No. 4 dated 15 December 2022 was issued for clarification/revision in the bidding documents. Copy of the Bid Bulletin No. 4 is hereto attached as *Annex "H"*;

WHEREAS, Bid Bulletin No. 5 dated 22 December 2022 was issued for clarification/revision in the bidding documents. Copy of the Bid Bulletin No. 5 is hereto attached as *Annex "I"*;

WHEREAS, the Submission & Opening of Bids for the project was held on 05 January 2023 at the CAAP Conference Room and via video conference. Lone bidder, **LSERV Corporation**, submitted their bid proposal for the project and the following results were noted. Copy of the Minutes of the Meeting and Abstract of Bids as Read are hereto attached as *Annexes "J" & "K"*;

Bidder	Technical Component	Financial Component	Bid Proposal
LSERV Corporation	<i>Rated as Passed</i>	<i>Rated as Passed</i>	<i>Php518,524,644.94</i>

WHEREAS, the Bids and Awards Committee Technical Working Group (BAC-TWG) issued its **Bid Evaluation Report dated 06 January 2023** and was presented to the BAC on 10 January 2023 where it is indicated that the tendered bid proposal of **Lserv Corporation** be disqualified for offering a higher administrative rate than the prescribed rate in the Terms of Reference. Copies of said Report and Minutes of Meeting are hereto attached as *Annexes "L" & "M"*, respectively;

WHEREAS, on 18 January 2023, LSERV Corporation file their **Motion for Reconsideration (MR)** for being disqualified in the Bid Evaluation Report for offering a higher administrative cost than the prescribed rate in the Terms of Reference, copy of the MR hereto attached as *Annex "N"*;

WHEREAS, A letter dated 24 January 2023 was issued by the BAC in response to the Motion for Reconsideration submitted by the bidder, **LSERV Corporation** where it is indicated that the BAC grants the request for reconsideration of the bidder. On the same date, the BAC held its meeting and approved the recommendation of the TWG to re-evaluate the bid proposal of the bidder. Copy of the letter and Minutes of the Meeting are hereto attached as *Annexes "O" & "P"* respectively" ;

WHEREAS, the Bids and Awards Committee Technical Working Group (BAC-TWG) issued its **Bid Evaluation Report dated 24 January 2023** and presented to the BAC on the same day

recommending that the bid proposal of LSERV Corporation to undergo Post-Qualification process for being evaluated and considered as the **Single Calculated Bid (SCB)**. Copies of said Report is hereto attached as *Annex "Q"*;


WHEREAS, the Committee issued a letter to LSERV Corporation dated 25 January 2023 requiring the same to submit the necessary additional requirements for post-qualification. A copy of the said letter is hereto attached as *Annex "R"*;

WHEREAS, the BAC TWG issued its **Post-Qualification Report** dated 30 January 2023 and presented to the BAC on 31 January 2023, wherein the BAC TWG recommends the awarding of the contract to LSERV Corporation for being the Single Calculated and Responsive (SCRB). Copies of said Report and Minutes of Meeting are hereto attached as *Annexes "S" & "T"*, respectively

WHEREAS, Section 37.1.1 of 2016 IRR of RA 9184 provides that: *The BAC shall recommend to the HoPE the award of contract to the bidder with the LCRB, HRRB, SCRB, or SRRB after the post-qualification process has been completed.;*

NOW THEREFORE, premises considered, the **CAAP-BAC RESOLVES**, as it is hereby **RESOLVED** to recommend the **APPROVAL** and **AWARD** of the project, **PROCUREMENT OF MANPOWER OUTSOURCING CONTRACT FOR PROVISION OF JANITORIAL SERVICES FOR CAAP HEAD OFFICE & AREA CENTERS NATIONWIDE FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023** to **LSERV Corporation** in the total amount of **FIVE HUNDRED NINE MILLION TWO HUNDRED SIXTY-FIVE THOUSAND TWO HUNDRED SEVENTY-SIX & 26/100 PESOS (Php509,265,276.26)**.


IN WITNESS WHEREOF, the CAAP-BAC hereby signed this **Resolution No. 2023-0823-015** this **06th day of February 2023** at the Civil Aviation Authority of the Philippines, Pasay City, Metro Manila.


CAPTAIN EDGARDO G. DIAZ
BAC- Chairperson



ATTY. ROBERTO MARTIN S.
BUENAVENTURA
Vice-Chairperson

- on Leave -
ENGR. ARNOLD R. BALUCATING
Member


ENGR. ELMER E. GOMEZ
Member


ENGR. ARNEL F. BORLADO
Member


MS. AMNERIS G. GABRIEL
Member


WILMAR JONES MONTERO
End- User

Approved by:

CAPTAIN MANUEL ANTONIO L. TAMAYO
Director General