



Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

BID BULLETIN NO. 5  
22 December 2022

Attention is hereby invited to the Bidders of **PROCUREMENT OF MANPOWER OUTSOURCING CONTRACT FOR PROVISION OF JANITORIAL SERVICES FOR CAAP HEAD OFFICE AND AREA CENTERS NATIONWIDE FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023 (Bid No. 22-035-11).**

I. Please be informed of the issue/clarification:

Issue/Query	Revision/Clarification
1. Relative to Overtime and Night Differential that will be billed separately	1. CAAP-BAC-SF Annex "C" Form is revised to remove Overtime and Night Differential (Page 71) as attached

II. Deadline for the Submission and Opening of Bids will be on **05 January 2023 at 2:00PM** at the CAAP Conference Room, 4<sup>th</sup> Floor Main Building CAAP Compound, Pasay City.

III. This shall be an integral part of the Bidding Documents and the same shall be enclosed in the technical bid envelope/components and shall be marked accordingly.

IV. Bids not complying with the above instruction shall be disqualified.

For the information and guidance of all concerned.

**CAPTAIN EDGARDO G. DIAZ**

*Chairperson*

Bids and Awards Committee

**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**BREAKDOWN OF FINANCIAL PROPOSAL**

**FOR MANPOWER OUTSOURCING EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

NO.	CONTRACTUAL POSITION TITLE	SALARY GRADE	PROPOSED MONTHLY SALARY	ADDITIONAL FRINGE BENEFITS		SUB TOTAL	MONT HS	PROPOSED ANNUAL SALARY	EMPLOYER SOCIAL INSURANCE COUNTERPART CONTRIBUTION				SUB TOTAL	13 <sup>TH</sup> MONTH PAY	PERSONNEL SERVICES (PS)	NUMBER OF EXISTING PERSONNEL	GRAND TOTAL
				SERVICE INCENTIVE LEAVE	COLA				PAG-IBIG	SSS	PHIL HEALTH	ECC					
			(1)	(2)	(3)	(4 = 1+2+3)	(5)	(5 = 5x4)	(7)	(8)	(9)	(10)	(11 = 7+8+9+10)	(12)	(13 = 6+11+12)	(14)	(15 = 13x14)
1.	Utility Worker															1595	
2.	Building and Grounds Maintenance Worker															234	
3.	Supervisor															26	
																<b>1855</b>	

- A. TOTAL LABOR COST FOR 12 MONTHS ₱ \_\_\_\_\_
- B. COST OF SUPPLIES AND MATERIALS ₱ \_\_\_\_\_
- C. SUB-TOTAL (A+B) ₱ \_\_\_\_\_
- D. ADD: ADMINISTRATIVE FEE (10% OF C) ₱ \_\_\_\_\_
- E. SUB-TOTAL (C+D) ₱ \_\_\_\_\_
- F. ADD: VAT (12% OF E) ₱ \_\_\_\_\_

G. TOTAL CONTRACT AMOUNT FOR 12 MONTHS (E + F ) ₱ \_\_\_\_\_

SUBMITTED BY:

\_\_\_\_\_  
Printed Name & Signature

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Date