



**Civil Aviation Authority of the Philippines
PURCHASE ORDER**

Supplier: ILOILO IZEEM COMMERCIAL PO No.: 2022-10-111
 Address: Mabini St., Iloilo City Date: 10/21/2022
 TIN: 136-965-006-000 Mode of Procurement: SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CAAP, Iloilo Airport Delivery Term: 15 CD
 Mode of Payment: Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	gallon	AIR FRESHENER, Scented (liquid fragrant deodorizer formulated to remove undesirable odor and smell; apple, lemon and heavenly scents)	27	650.00	17,550.00
2	sachet	DETERGENT SOAP, powdered, sachet 74 g; twin packed; 12 twin packed sachet per dozen	900	11.00	9,900.00
3	bottle	DISINFECTANT SPRAY, 510g, Kills 99.9% of Viruses and Bacteria, Spray on hard and soft surfaces throughout your home. Kills 99.9% of viruses, bacteria and fungi. Kills cold & flu viruses** and COVID-19 virus*** Helps to control and prevent mold and mildew*	30	650.00	19,500.00
4	gallon	FLOOR CLEANER, concentrated, general purpose cleaner containing a blend of nanionic and anionic surfactants for effective cleaning. No-Rinse, Non-Dulling General Purpose Cleaner For Floor Care 5L, lemon scent	35	1,950.00	68,250.00
5	gallon	LIQUID HAND SOAP, Anti-bacterial hand soap and kills 99.9% of germs and bacteria; kills 100 illness causing germs, ph balance formulation, enriched with added moisturizers to keep skin moisturized and nourished; for hospitals, kitchens, clinic, etc. (Floral, apple and lemon scents)	60	450.00	27,000.00
6	gallon	MULTI PURPOSE BLEACH	40	165.00	6,600.00
7	gallon	TOILET BOWL CLEANER, Commercial Grade Disinfectant, Removes scale and rust build-up, Clings to vertical surfaces for extended contact, Safe on stainless steel, tiles surfaces and septic tanks.	16	2,200.00	35,200.00
8	box	TISSUE, Interfolded Paper Towels, 175 Pulls, 30 packs/box	10	1,650.00	16,500.00
9	box	TISSUE, jumbo roll, 250m/roll, individually wrapped), 12 pcs/box	80	1,680.00	134,400.00
		Sub-Total, Janitorial Supplies			334,900.00
		Office Supplies			
10	pc	BALLPEN, 0.5 mm Black (semi gel; water resistant ink; superfine point, tinted colour barrel; high colour intensity; smooth writing); ventilated safety cap; hard plastic cover, can write 2 to 3 kilometers before the ink runs out	130	5.50	715.00
11	pc	BALLPEN, 0.5 mm Red (super fine, ball point pen, retractable; hard plastic cover; can write 2 to 3 kilometers before the ink runs out)	12	5.50	66.00
12	box	BINDER CLIPS, 3/4 inch (12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	30	30.00	900.00
13	box	BINDER CLIPS, 1 inch (12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	30	48.00	1,440.00
14	box	BINDER CLIPS, 2 inches, (12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	30	60.00	1,800.00
15	pc	CALCULATOR, 2 digits display, Front Panel Metal Coating, Battery power Big Display, Memory Functions, Up to 4 Decimal Support, High Quality Plastic Construction and Keys, OFF Key, Double Zero with Rounding Function Support, Dimensions (WxLxH): 192 x 147 x 42 mm	10	400.00	4,000.00

CAAP-ACVI-SUP-005
 Revision No.: 1
 Revision Date: June 3, 2021



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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
16	pc	CORRECTION TAPE, no waiting, fast and clean, write over immediately, 5mm x 8m	50	20.00	1,000.00
17	pc	ENVELOPE, Brown, long	36	3.00	108.00
18	pc	ENVELOPE, expanded long	40	14.00	560.00
19	pc	HIGHLIGHTER, Yellow	12	38.00	456.00
20	pc	ID CASE	800	12.00	9,600.00
21	roll	LAMINATING FILM, A3, Thermoformability: the sheet can be thermoformed easily on typical vacuum and pressure thermofoming machine; (12") x 50 x 250 microns	3	2,500.00	7,500.00
22	pc	FOLDER, white, long	40	5.00	200.00
23	pc	FOLDER, expanded, long, yellow	40	25.00	1,000.00
24	pad	MEMO PADS, colored, 3x4	15	65.00	975.00
25	pad	MEMO PADS, colored, 3x5	15	75.00	1,125.00
26	reams	MIMEOGRAPHING PAPERS, long, newsprint, ordinary	25	220.00	5,500.00
27	roll	PACKING TAPE, Brown, 2" x 100m	15	50.00	750.00
28	box	PAPER CLIPS, big, 50mm	20	22.00	440.00
29	box	PAPER CLIPS, small, 33mm	15	12.00	180.00
30	box	PAPER FASTENER, plastic	15	32.00	480.00
31	reams	PAPER, multicopy, A4 20gsm 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	150	220.00	33,000.00
32	reams	PAPER, multicopy, long 8.5" x 13" 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	100	240.00	24,000.00
33	reams	PAPER, multicopy, Short 8.5" x 11" 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	80	200.00	16,000.00
34	pc	PENCIL, #1	12	10.00	120.00
35	pc	PENCIL SHARPENER, stainless, manual, heavy duty	15	295.00	4,425.00
36	pad	STICKY NOTE PAD, 2"x 1.5"	12	35.00	420.00
37	pad	STICKY NOTE PAD, 3"x3"	12	55.00	660.00
38	pad	STICKY NOTE PAD, 3"x4"	12	75.00	900.00
39	box	RUBBER BAND, 350 gms	10	195.00	1,950.00
40	pc	SCISSORS, stainless heavy duty	5	80.00	400.00
41	roll	TRANSPARENT TAPE, 1"x 100m	15	22.00	330.00
42	pc	SIGN PEN, Black 0.5 My gel	30	22.00	660.00
43	pc	SIGN PEN, Blue 0.5 My gel	30	22.00	660.00
44	pc	SIGN PEN, Red 0.5 My gel	30	25.00	750.00
45	pc	SIGN PEN, Black 0.7 My gel	30	25.00	750.00
46	pc	SIGN PEN, Blue 0.7 My gel	30	25.00	750.00
47	pack	Signature Post It, Sign Here Colored	50	85.00	4,250.00
48	pack	SPECIAL/CERTIFICATE PAPER, A4, White	8	50.00	400.00

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49	pc	STAPLER, #35, Stapler with Remover, Staple Size: 24/6 26/6 (No.35) Can use with Staple no. 35, Stapling up to 20shots of 20lb paper 100% Good Quality Stapler for Long Lasting use, With Staple Remover for easy removing of Staples, For home and Office Use	8	200.00	1,600.00
50	box	STAPLE WIRE, #35	80	50.00	4,000.00
51	pcs	RECORD BOOK, 300 pages	20	80.00	1,600.00
52	pcs	RECORD BOOK, 500 pages	20	95.00	1,900.00
		Sub-Total, Office Supplies			138,230.00
		IT Supplies			
53	roll	BROTHER TONER, Fax 878	3	7,400.00	22,200.00
54	pc	COMPUTER DUST CLEANER	5	750.00	3,750.00
55	pc	INK, Epson 001 Black	20	350.00	7,000.00
56	pc	INK, Epson 003 Yellow	12	350.00	4,200.00
57	pc	INK, Epson 003 Cyan	12	350.00	4,200.00
58	pc	INK, Epson 003 Magenta	12	350.00	4,200.00
59	pc	INK, Epson T664, Black	50	350.00	17,500.00
60	pc	EXTERNAL HARD DRIVE	4	650.00	2,600.00
61	pc	HP CARTRIDGE, #678, colored	4	680.00	2,720.00
62	pc	HP CARTRIDGE, #678, Black	4	680.00	2,720.00
63	pc	HP CARTRIDGE, #704, Black	4	680.00	2,720.00
64	pc	HP CARTRIDGE, #704, Colored	4	680.00	2,720.00
65	units	MICROSOFT OFFICE LICENSE, Home and Student 2019	2	8,500.00	17,000.00
66	pc	COMPUTER KEYBOARD with MOUSE, set	10	680.00	6,800.00
67	pc	UNTERRUPTED POWER SUPPLY (UPS)	8	3,800.00	30,400.00
		Sub-Total, IT Supplies			130,730.00

Total Amount in words **Six Hundred Three Thousand Eight Hundred Sixty Pesos Only** **603,860.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme:
ILOILO IZEEM COMMERCIAL 11/7/2022
 Signature over Printed Name of Supplier
 PEE. NO. 03-36-4613 TO 15

Very truly yours,

MANUELA LUISA F. PALMA
 Airport Manager I
 Authorized Official

Funds Available:
MS. LIZA MAE NAORBE
 Area Accountant

BUR No.: NG-2022-10-0425
 Amount: ₱ 603,860.-