

Republic of the Philippines CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Office of the Bids and Awards Committee
Brgy. Ga-ub Cabatuan, Iloilo
Telefax: (033) 321 1950 / (033) 329 9500 loc 3266

REQUEST FOR QUOTATION

	Date:	March 22, 2023					
	RFQ.:	BDC 2023-002					
Name of Company:							
Address:							
Business Permit No.:							
TIN No.:							
PhilGEPS Registration No.:							
PROCUREMENT:	REPLACEMENT OF CLEANER BLADE OF HR SHARP PHOTOCOPIER AT ILOILO INTERNATIONAL AIRPORT						

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements Business Permit, PhilGEPS Certificate of Registration, Certified True Copy of Sole & Only Distributor and Service Centre of SHARP Photocopier including its peripherals/accessories, consumables and spare parts, and Special Power of Attorney for Sole Proprietorship/ Secretary Certificate for Corporation and Cooperative) and related issuances not later than March 27, 2023 at 11:00 AM.

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

(SGD.) ATTY. FRANCES SHANELLE G. SALINAS

Procurement Officer

TERMS AND CONDITIONS:

- 1. Bidders must provide correct and accurate information required in this form.
- 2. Only authorized representative shall be allowed to sign the Request For Quotation in behalf of the owner/corporation.
- 3. Bidders must quote for all the items.
- 4. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- 5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 8. Any interlineations, erasures or overwriting shall be valid only if ther are signed or initiated by you or any of your duly authorized. representative's
- 9. The item/s and project shall be completed/delivered within FIFTEEN (15) calendar days from receipt of purchase order.
- 10. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered withn the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

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ITEM DESCRIPTION		Quantity (QTY)		Approve d Budget of the	PRICE			BRAND indicate brand or generic	Compliance with Technical Specifications (Please Check)		REMARKS	
				Contract	QTY	Unit Price	Total Price	(mandatory)	Yes	No		
			PHP 2,500.00									
	1 CLEANER BLADE	1	pc									
	Total											

Signature over Printed Name						
Contact Number (Landline and/ or Cellphone Nos)/Em	ail Address					