



CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
AIRPORT CONCESSION APPLICATION FORM

AIRPORT: _____ NEW APPLICATION RENEWAL

BUSINESS NAME: _____

NAME OF APPLICANT: _____ E-MAIL ADDRESS: _____

ADDRESS: _____

_____ CONTACT NUMBER(S): _____

APPLICATION CHECKLIST:

To be accomplished together with this form and submit to CAAP Main Office, Business Development Department or to the local CAAP Office of the airport applying for

- 1. Letter of Intent
- 2. Company Portfolio
- 3. Business Plan
- 4. Shop's Technical Layout and Architectural Design
- 5. Secretary's Certificate (For Corporation)
- 6. LTFRB, LTO Certificate (For Transport Group)
- 7. Certificate of No Outstanding Balance issued by the Airport Manager's Office (For Renewal)
- 8. Duly accomplished Personal Data Sheet (PDS/CBDF01B)
See second page of this document

Note:

a. Applications with incomplete requirements will not be accepted

b. All documentary requirements should be certified true copies if the original copy of the documents cannot be submitted.

c. Accreditation issued may be invalidated at anytime for justifiable and legal reasons

INITIAL EVALUATION: *(To be accomplished by CAAP Local Office)*

Space Availability:

Size

Size

- Concession Space _____
- Hangar _____
- Parking Area _____

- PTB Airside _____
- PTB Landside _____
- Lot Space _____

- Developed
- Undeveloped

EVALUATION AND REMARKS:

Evaluated By:

Assessed By:

CAAP BUSINESS DEVELOPMENT TEAM

Ground Floor, CAAP Main Building, MIA Road, Pasay City
 businessdev.caap@gmail.com
 (02)944-2092 / (02)944-2016 / 0917-8126230