

Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:



Acting Chief, Human Resource Management Division

Date:

August 31, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Firefighter III	2279, 2280	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Laoag International Airport
2	Firefighter II	2285, 2288	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Laoag International Airport
3	Firefighter I	2290	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Laoag International Airport
4	Firefighter II	2318	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Baguio Airport
5	Firefighter I	2324, 2330	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Baguio Airport

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Senior Human Resource Specialist

6	Firefighter III	2334	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Basco Airport
7	Firefighter II	2337	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Basco Airport
8	Firefighter I	2349	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Basco Airport
9	Financial Analyst I	2354	8	29049	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	N/A	Tuguegarao Airport
10	Firefighter III	2355	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tuguegarao Airport
11	Firefighter I	2364	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tuguegarao Airport
12	Firefighter I	2400, 2403	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Plaridel Airport

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13	Firefighter I	2431	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	San Jose Airport
14	Firefighter IV	2467	9	33719	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Puerto Princesa International Airport
15	Firefighter I	2484	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Puerto Princesa International Airport
16	Firefighter III	2541	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Bicol International Airport
17	Firefighter II	2548	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Bicol International Airport
18	Firefighter II	2576	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Daet Airport
19	Financial Analyst I	2612	8	29049	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	N/A	Naga Airport

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20	Budget Officer III	2659	11	48830	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Iloilo International Airport
21	Administrative Officer I	2661	8	29049	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	N/A	Iloilo International Airport
22	Firefighter III	2674	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Iloilo International Airport
23	Firefighter II	2677, 2682	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Iloilo International Airport
24	Firefighter I	2692, 2696, 2704	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Iloilo International Airport
25	Heavy Equipment Operator II (PBB Operator)	2709	5	17280	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 11. s. 1996 - Cat. I)	N/A	Iloilo International Airport
26	Firefighter III	2746	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Bacolod-Silay International Airport

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27	Firefighter II	2750	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Bacolod-Silay International Airport
28	Firefighter I	2780, 2781	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Bacolod-Silay International Airport
29	Air Terminal Supervisor	2818	10	39456	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Kalibo International Airport
30	Firefighter III	2822	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Kalibo International Airport
31	Firefighter I	2838	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Kalibo International Airport
32	Firefighter I	2855, 2865	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Roxas Airport
33	Firefighter II	2887	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Dumaguete Airport

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34	Firefighter I	2899	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Dumaguete Airport
35	Firefighter II	2911, 2912, 2913	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tagbilaran Airport
36	Attorney III	2934	11	48830	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Tacloban Airport
37	Administrative Officer II	2946	10	39456	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Tacloban Airport
38	Firefighter II	2954	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tacloban Airport
39	Firefighter I	2962	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tacloban Airport
40	Terminal Operations Assistant A	2983	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Calbayog Airport

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BY: *[Signature]*  
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41	Firefighter I	2992, 2994, 2996	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Calbayog Airport
42	Firefighter I	3015	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Catarman Airport
43	Firefighter I	3026	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Ormoc Airport
44	Attorney III	3048	11	48830	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Pagadian Airport
45	Fire Marshall I	3058	11	48830	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Pagadian Airport
46	Firefighter II	3067	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Pagadian Airport
47	Firefighter I	3125, 3126, 3127, 3129, 3130	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Jolo Airport

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48	Firefighter I	3144, 3145, 3146, 3147, 3149, 3150, 3151, 3152	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Sanga-Sanga Airport
49	Administrative Assistant III	3164	7	22688	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Zamboanga International Airport
50	Firefighter II	3167, 3168	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Zamboanga International Airport
51	Fire Marshall I	3212	11	48830	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Laguindingan Airport
52	Air Terminal Supervisor	3213	10	39456	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Laguindingan Airport
53	Administrative Officer II	3214	10	39456	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	Laguindingan Airport
54	Firefighter I	3227, 3228, 3234, 3246	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Laguindingan Airport

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55	Firefighter II	3281	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Ozamis Airport
56	Firefighter I	3290	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Ozamis Airport
57	Firefighter II	3305	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Surigao Airport
58	Firefighter I	3317	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Surigao Airport
59	Attorney III	3326	11	48830	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Davao International Airport
60	Administrative Assistant I	3331	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Davao International Airport
61	Clerk III	3332, 3333	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Davao International Airport

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62	Firefighter IV	3341	9	33719	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Davao International Airport
63	Firefighter II	3348, 3352, 3359, 3360	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Davao International Airport
64	Firefighter I	3380, 3408	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Davao International Airport
65	Firefighter III	3468	7	22688	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	General Santos Airport
66	Firefighter I	3484, 3488, 3489, 3491, 3492, 3493, 3494, 3495, 3496, 3501, 3503, 3504	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	General Santos Airport
67	Firefighter II	3511, 3513	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Cotabato Airport
68	Firefighter I	3516, 3520, 3521, 3522, 3525, 3526, 3527, 3528	5	17280	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	N/A	Cotabato Airport

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69	Firefighter II	3534	6	20762	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	N/A	Tandag Airport
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 11, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Or any additional documents that may be required by the Human Resource Management Division.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**AMNERIS G. GABRIEL**

Acting Chief, Human Resource Management Division

Old MIA Road, Pasay City

[hrmpsb@caap.gov.ph](mailto:hrmpsb@caap.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

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